

Navigate360 – Student Application

Accepting An Advisor Plan

Introduction to Advisor Plans:

Overview:

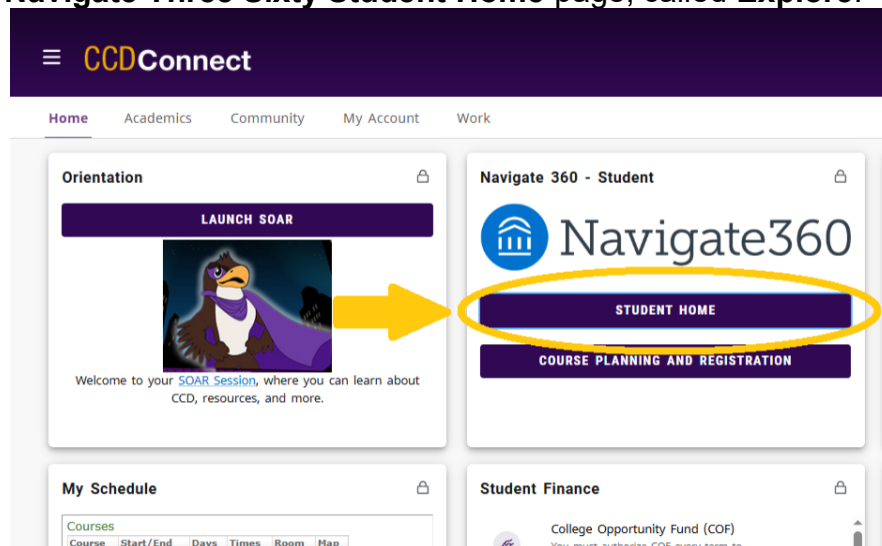
The **Advisor Plans** feature allows customized academic roadmaps created by your academic advisor to help you stay on track toward graduation. These plans outline which courses you should take and when, based on your program requirements and academic progress. By reviewing and accepting an advisor plan in Navigate360, you can efficiently plan future semesters and ensure you're meeting degree requirements.

Getting Started with Advisor Plans:

1. Accessing the Advisor Plans on Desktop

1.1. Access Navigate Three Sixty

On the **C-C-D Connect dashboard**, click **Navigate Three Sixty - Student Home**. This will take you to the **Navigate Three Sixty Student Home** page, called **Explore**.



1.2. Access the Planner Section

On the left-hand side top of the explore page, select the 'Planner' tab to open the **Planner** section. The planner consists of three columns:

Left: Planning Tools

Middle: Course Planning Playground

Right: My Academic Plan

Navigate360 – Student Application

Accepting An Advisor Plan

Navigate360 Explore **Planner** Schedule Courses

Home
Checklist
Notifications
Holds
Appointments
Resources
Study Buddies
Surveys
Class Schedule
Journeys
Calendar
Major Explorer
Super Strong
Job Simulations (NEW)
Handshake

Announcements

Welcome Back CityHawks!

Looking for your class? [Campus Map](#)
Looking for parking? [Parking Map](#)

Need registration assistance? We have extended hours to help you stay on path!

Admissions, Accessibility, Advising, Financial Aid, Registrar, and the Welcome Desk are opening early and staying late to help you get ready for the semester!

Aug. 18-19 (Mon-Tues): 7:30 a.m. - 6 p.m.
Aug. 20-21 (Wed-Thurs): 8 a.m. - 6 p.m.

Cashier's Office:

Aug. 18-22, Mon-Thurs: 8 a.m.-6 p.m.
Fri: 8 a.m.-5 p.m.

Need to submit Immunization Records? [Auraria Health Center](#)

Tech Success:

- Learn how to use [Navigate360](#)
- Learn D2L with our [Self-paced Training Course](#)

1.3. Select and Accept the Advisor Plan

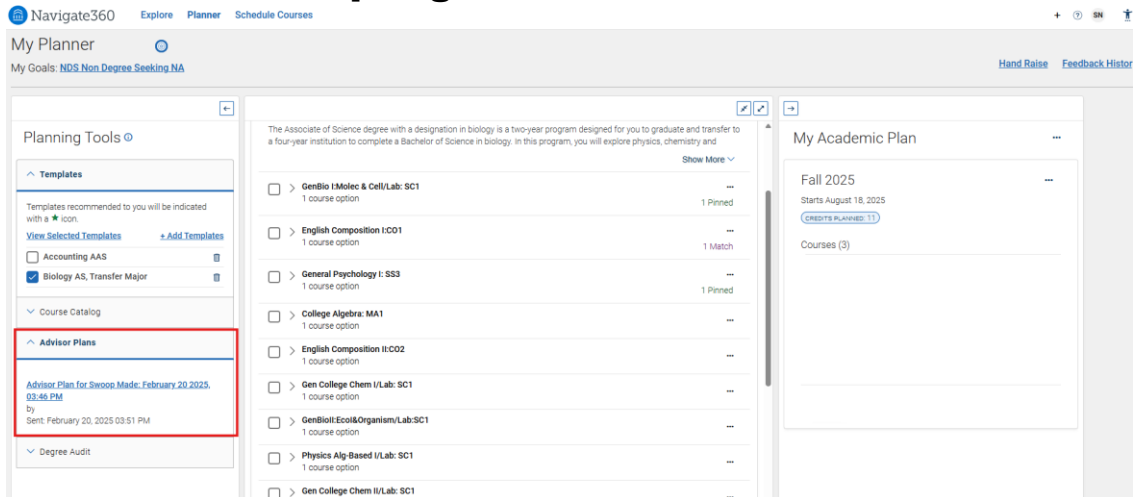
On the left side of the Planner, scroll down to find the **Advisor Plans** dropdown menu. Click on the plan you want to accept. It will open in the middle window. At the top right of this window, click the **three dots** icon to open the dropdown menu. From here, you can:

- View advisor comments
- Show completed terms
- Add the entire plan or portions of it to your schedule
- Expand details
- Print a copy of the plan

Note: There is not a legitimate 'accept' button. Utilizing the plan and the courses within the plan constitutes as acceptance.

Navigate360 – Student Application

Accepting An Advisor Plan

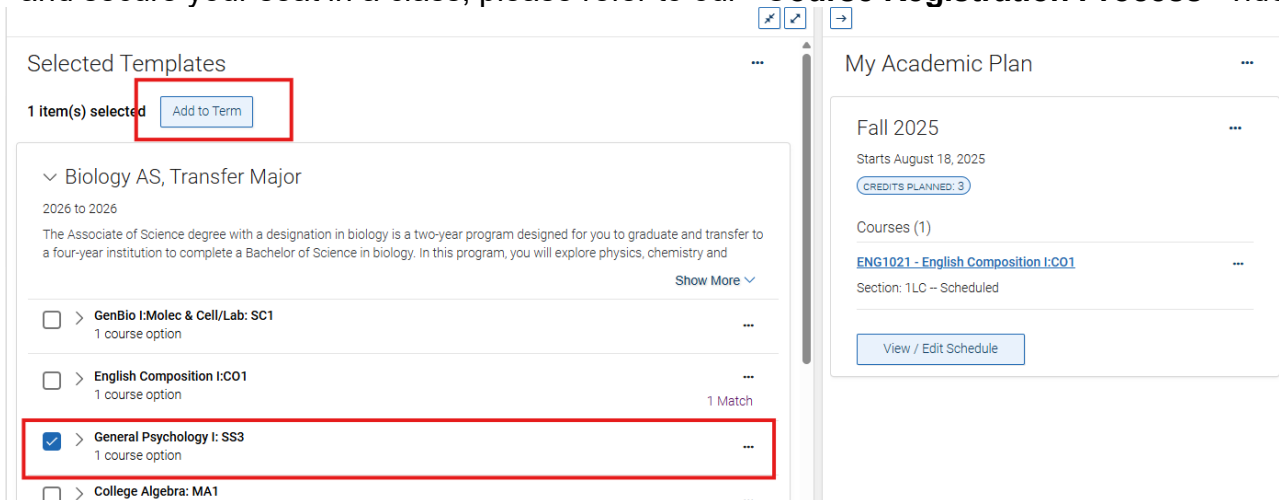


1.4. Add Courses to Terms

Check the boxes next to the courses you want to add. Click **Add to Term** and choose the correct academic term. Alternatively, use the dropdown menu to add the entire plan or select portions. After these steps your selected courses will appear in the **My Academic Plan** pane on the right.

Note: Duplicate courses will not be added. If duplicated are attempted, a red pop-up will appear.

Disclaimer: Accepting an advisor plan does **not** equal official registration. To officially register and secure your seat in a class, please refer to our **“Course Registration Process”** video.



2. Accessing Advisor Plans on Mobile

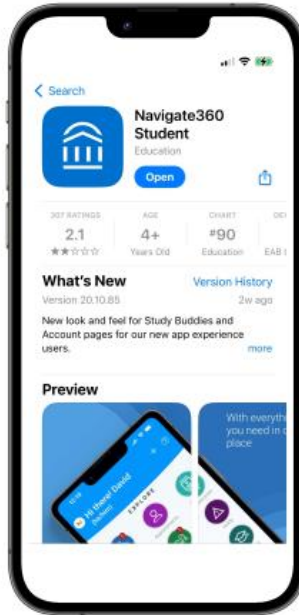
2.1. Access Navigate Three Sixty Mobile Application

Download our mobile app from the app store.

Once downloaded, select the application from your mobile device.

Navigate360 – Student Application

Accepting An Advisor Plan



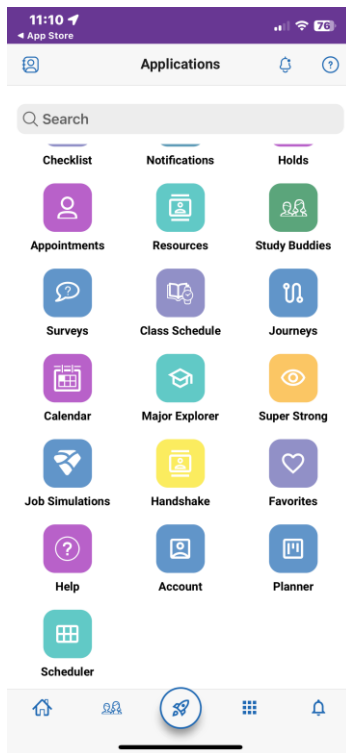
2.2. Access the Planner Section

Select the Planner icon to open the Planner section. The planner consists of three columns:

Left: Planning Tools

Middle: Course Planning Playground

Right: My Academic Plan



2.3. Select and Accept the Advisor Plan

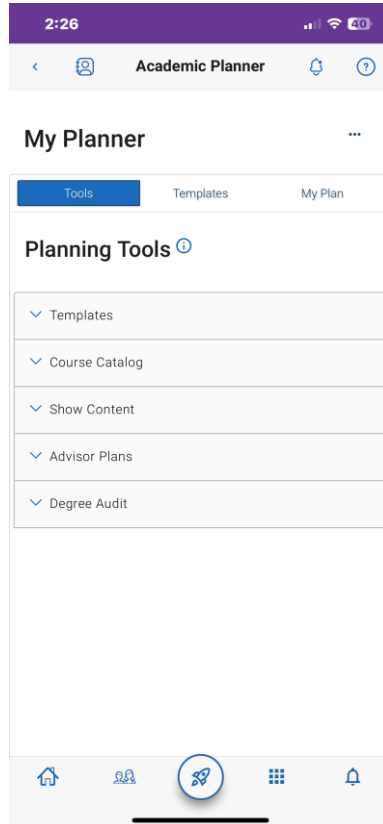
Navigate360 – Student Application

Accepting An Advisor Plan

On the left side of the Planner, scroll down to find the **Advisor Plans** dropdown menu. Click on the plan you want to accept. It will open in the middle window. At the top right of this window, click the **three dots** icon to open the dropdown menu. From here, you can:

- View advisor comments
- Show completed terms
- Add the entire plan or portions of it to your schedule
- Expand details
- Print a copy of the plan

Note: There is not a legitimate 'accept' button. Utilizing the plan and the courses within the plan constitutes as acceptance.



2.4. Add Courses to Terms

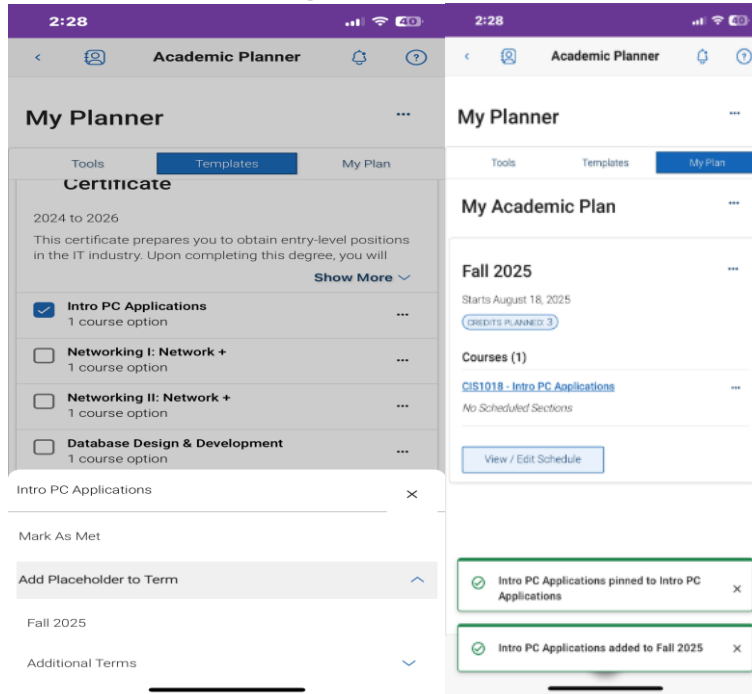
Check the boxes next to the courses you want to add. Click **Add to Term** and choose the correct academic term. Alternatively, use the dropdown menu to add the entire plan or select portions. After these steps your selected courses will appear in the **My Academic Plan** pane on the right.

Note: Duplicate courses will not be added. If duplicated are attempted, a red pop-up will appear.

Disclaimer: Accepting an advisor plan does **not** equal official registration. To officially register and secure your seat in a class, please refer to our “**Course Registration Process**” video.

Navigate360 – Student Application

Accepting An Advisor Plan



Additional Resources:

Provide links to additional resources, such as YouTube videos and email to contact for further help.

- Tutorial Video: [CCD – Navigate360 - Accepting An Advisor Plan](#)