

SGA Support Scholarship Guidelines

What is the SGA Support Scholarship?

The SGA Support Scholarship is a funding opportunity provided by the Student Government Association (SGA) at Community College of Denver (CCD). The purpose of this funding is to support student engagement, student success, and the overall student experience at CCD.

Funding may be requested for projects, programs, events, conferences, supplies, educational opportunities, or other initiatives that directly benefit CCD students.

Examples of funding requests include:

- Student events and activities
- Conference registration fees
- Educational workshops and trainings
- Promotional materials for student engagement
- Supplies for student programs
- Resources that enhance the student experience

Funding is limited and awarded based on available funds, demonstrated need, and anticipated impact on CCD students.

Who Can Apply?

The following individuals and groups may apply:

- CCD students
- CCD faculty members
- CCD staff members
- Registered Student-Led Organizations
- CCD departments and offices
- Campus partners that directly serve CCD students

Examples of eligible campus partners include:

- Health Center
- Auraria Recovery Community
- Phoenix Center
- Other campus organizations that support CCD students

If you are unsure whether your organization is eligible, please contact SGA at sga@ccd.edu before submitting an application.

Application Process

Applications are accepted on a rolling basis throughout the academic year.

To apply:

1. Complete the SGA Support Scholarship Application.
2. Submit all required supporting documentation.
3. An SGA representative will contact you to schedule a presentation.
Presentations are on Fridays at noon.
4. Present your request to Student Government Association members.
5. SGA will review and vote on your request.
6. Applicants will be notified of the funding decision by the following Wednesday after the presentation.

Application Requirements

Applications must include:

1. Description of Need

Explain why funding is being requested and what need the funding will address.

Examples of needs: Student Engagement Event, Conference or Professional Development & Supplies and Program Resources

2. Description of Your Organization

Provide information about your department, organization, office, or program.

3. Student Impact

Describe how the funding will benefit CCD students and enhance the student experience.

4. Itemized Budget

Provide detailed information regarding the items or services being requested.

Examples include:

- Conference registration quotes
- Product links
- Vendor estimates

- Service quotes
- Event expenses

Important Purchasing Information

Please note that the items listed in your application are the items that will be purchased if funding is awarded. You can request changes by emailing sga@ccd.edu

Any changes after funding approval must be submitted for review and approval by:

- SGA Student-Led Organization Representative
- SGA Advisors

Changes are not guaranteed to be approved.

Presentation Requirements

Applicants must present their request to Student Government Association members.

Presentation Length

- Maximum presentation time: 10 minutes
- Question and answer period: Up to 5 minutes

Presentation Format

Applicants may present using:

- A verbal presentation
- A slide deck presentation (recommended)

Recommended Presentation Content

Include the following information:

Who You Are

Introduce yourself and your organization, department, or program.

Why You Are Requesting Funding

Explain the purpose of the request and why funding is needed.

Student Impact

Describe how the funding will improve the CCD student experience.

Requested Items

Clearly explain:

- What items or services are being requested
- Total costs
- Why each item is necessary
- When the items are needed

Timeline Requirements

All funding requests should be presented:

- At least 4 weeks before funds or items are needed
- At least 6 weeks before travel-related expenses or event materials are needed

Requests submitted after these recommended timelines may not be approved in time.

Funding Decisions

After presentations are completed, SGA members will discuss and vote on the request.

Funding decisions may include:

- Full funding
- Partial funding
- Denial of funding

Funding awards are based on:

- Available funding
- Student impact
- Quality of application
- Presentation effectiveness
- Alignment with SGA goals and priorities

Applicants will be notified of the decision by the following Wednesday after their presentation.

Frequently Asked Questions

Is funding guaranteed if I apply?

No. Submission of an application does not guarantee funding. All requests are reviewed and voted on by SGA.

Can SGA fund only part of my request?

Yes. SGA may award the full amount requested, a partial amount, or deny funding.

Who purchases the approved items?

Student Leadership & Belonging

Can I purchase items myself and request reimbursement?

No, we do not do reimbursements. All items need to be bought by Student Leadership & Belonging.

How much funding can I request?

\$1,500 per semester.

Can I apply more than once?

All groups are allowed to apply once per semester. Groups cannot apply the next semester if their funding has not been spent from the semester before.

What happens if my requested items change after approval?

Any changes must be approved by the SGA Student-Led Organization Representative and SGA Advisors. You can request changes by emailing sga@ccd.edu

Can travel expenses be funded?

Yes, travel-related expenses may be considered. Applicants should present at least 6 weeks before travel is scheduled.

What makes a strong application?

Strong applications clearly explain:

- The need for funding
- The benefit to CCD students
- The number of students impacted

- A detailed budget
- A realistic timeline

How will I know if I was approved?

Applicants will receive a notification regarding SGA's decision by the Wednesday following their presentation.

Who can I contact with questions?

You can contact us by emailing sga@ccd.edu with any questions or concerns.

Example of Presentation: <https://canva.link/sdadwd6w244yq5p>

Link to apply: [SGA Support Scholarship Application – Fill out form](#)