



Community College of Denver Student Government Association

SGA Merch Procurement Bill (May 20260)

Date:

Sponsored by: Kenan Catbagan, Dominic Deibert, Brandon & Kloe

Co-sponsor(s): Rest of SGA

Authored by: Kenan Catbagan – SGA Treasurer

Spring 2026

Bill History

WHEREAS, CCD students pay a Student Government Operations/Student Activity Fee that supports Student Programming, Activities & Resource Center (SPARC) programs and services, including CCD Student Government Association

WHEREAS, the Student Government Association (SGA) exists to represent and advocate for the diverse voices of the student body and serves as a visible, active presence within the CCD campus community;

WHEREAS, branded SGA merchandise serves as an effective tool for increasing student awareness of SGA, promoting school spirit, and strengthening the identity and visibility of student government on campus;

WHEREAS, distributing SGA-branded merchandise supports student outreach initiatives, tabling events, and community engagement efforts throughout the academic year and into future semesters;

WHEREAS, the Tivoli Bookstore (Tiv Bookstore) is an established campus vendor with the capability to produce official CCD and student organization branded merchandise in compliance with institutional standards;

WHEREAS, procuring merchandise through the Tiv Bookstore supports campus partnerships, ensures brand consistency, and streamlines the procurement process in accordance with CCD vendor policies;

WHEREAS, CCD SGA has the authority to allocate funds from its operating budget to support official SGA programming, outreach, and community-building activities;

THEREFORE BE IT ENACTED by the Student Government Association of the Community College of Denver, AS FOLLOWS;

Section 1: Appropriation and Stipend Authorization

1. CCD SGA authorizes the procurement of SGA-branded merchandise from the Tivoli Bookstore (Tiv Bookstore) for a total expenditure not to exceed \$4,500.
2. Merchandise items, quantities, and designs shall be determined by SGA leadership in coordination with SGA Advisors prior to order placement.
3. All merchandise shall feature approved CCD SGA branding and comply with CCD brand guidelines and institutional standards.
4. Funds shall be allocated from the CCD SGA General/Operating Budget.

Section 2: Budget Appropriation

1. Procured merchandise shall be used for official SGA purposes including, but not limited to, student outreach, tabling events, community engagement, member recognition, and campus representation.
2. Distribution of merchandise shall be overseen by SGA leadership and coordinated with SGA Advisors to ensure equitable and purposeful allocation.
3. Merchandise shall not be sold for personal profit and shall be distributed solely in furtherance of official SGA activities and student engagement.

Section 3: Budget Oversight and Compliance

1. All procurement must comply with CCD financial policies, purchasing procedures, and applicable vendor regulations.
2. The Treasurer, in coordination with SGA Advisors, shall manage and document all expenditures related to this merchandise order.
3. Receipts, invoices, and order confirmations must be submitted to the Treasurer and retained for budget reconciliation and audit purposes.

4. Any unused funds from this allocation shall revert to the CCD SGA General/Operating Budget at the conclusion of the Spring 2026 semester.

Vote Count: 7/7

Vice-President:

SGA Advisors: Kloee E

Bill Status: Passed.