

Information Technology Project Business Case

SECTION II: BENEFITS AND TIMING

1. Financial Case:
 - a. Summarize the key financial benefits of the proposal (insert spreadsheet as necessary).

 - b. Provide the estimated cost for software, hardware, and implementation.

 - c. Has a budget been established for the project? If not, how will it be funded?

2. Business Benefits: Summarize and quantify the key business benefits of the proposal.

3. How will the expected benefits be measured?

4. When does the project need to be completed?

