

Teaching Learning Center

(303) 352-3201 | tlc@ccd.edu

Cherry Creek Building, Room 224

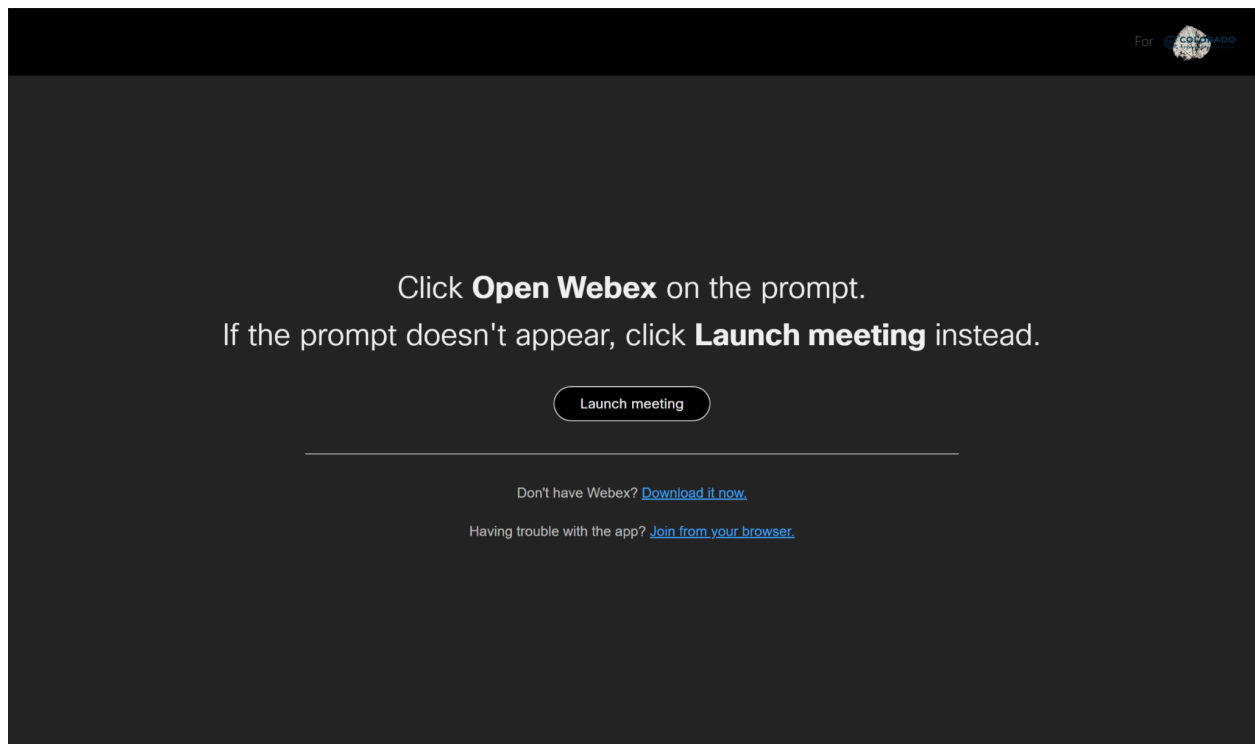
1111 W. Colfax Avenue

Denver, CO 80204

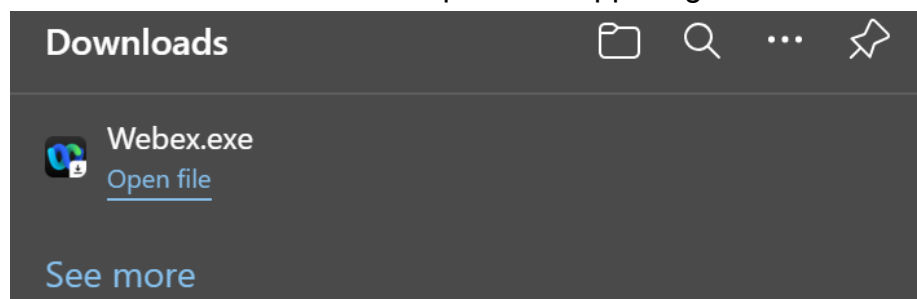
How to Join Webex Remote Classes

1. Click on the WebEx link your instructor sent to you. WebEx will prompt you to install the WebEx app. If you do not want to install this, wait for a couple of seconds for the browser option to appear.

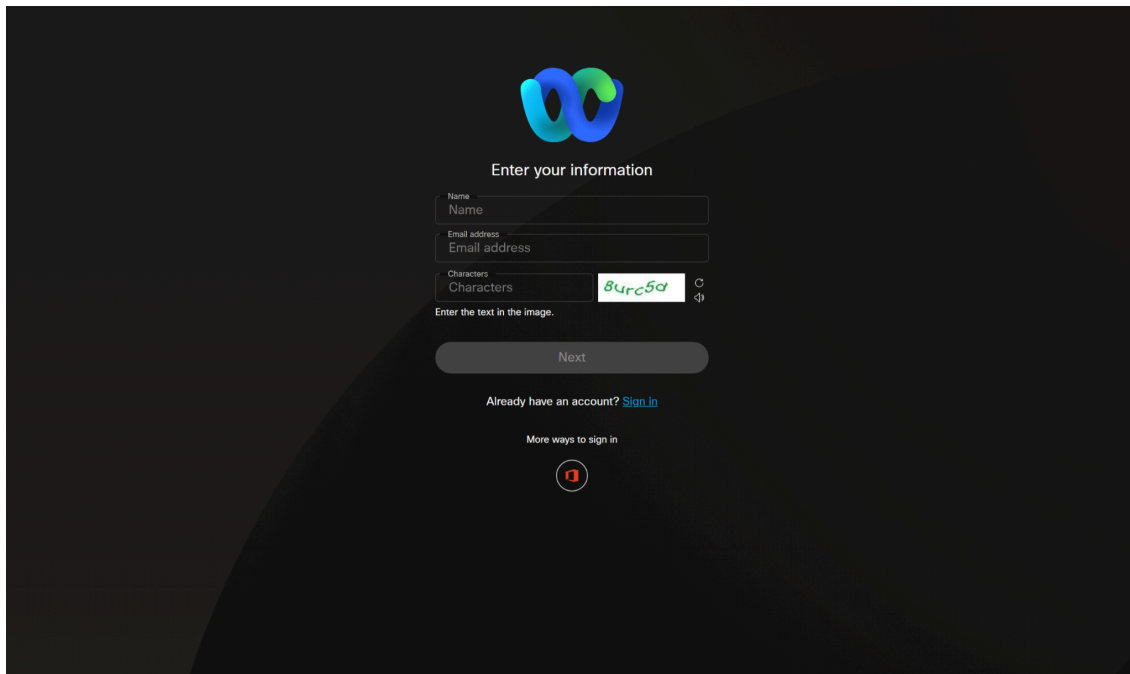
The page that appears upon selecting the instructor's Webex link.



WebEx Download Prompt on the upper right corner.

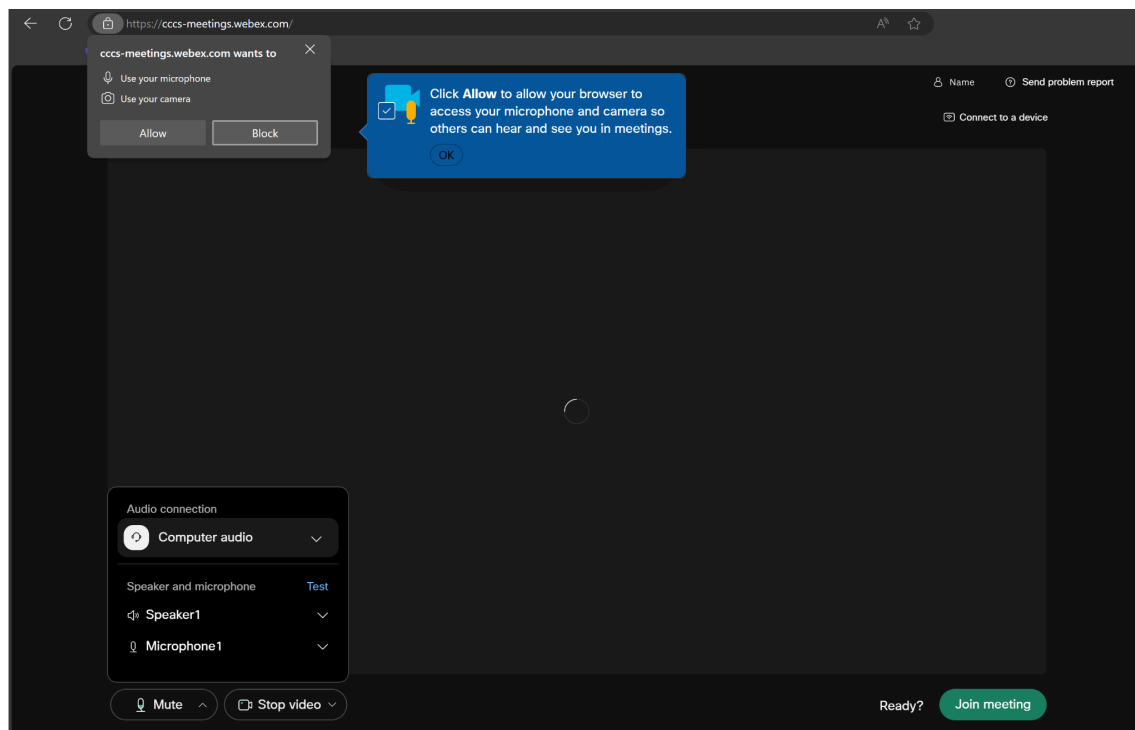


First login-in with your credentials.



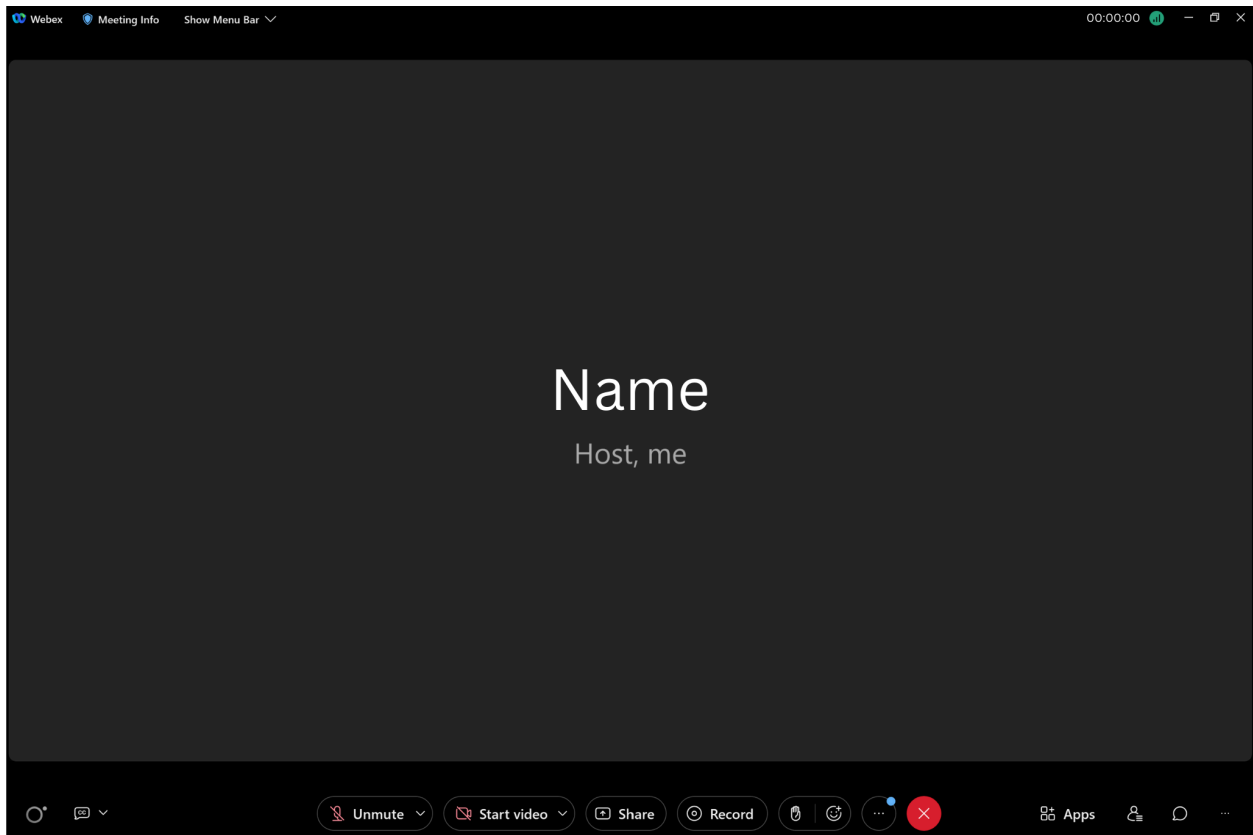
The image shows the Webex login page. At the top is the Webex logo, a stylized 'W' in blue and green. Below it is the text 'Enter your information'. There are three input fields: 'Name', 'Email address', and 'Characters'. The 'Characters' field contains the text '8urc5a'. Below the input fields is a button labeled 'Next'. At the bottom, there is a link 'Already have an account? Sign In' and a section 'More ways to sign in' with a circular icon.

Whether you choose to join a Webex meeting through the application or a browser, you will be presented with a preview screen before entering the meeting.



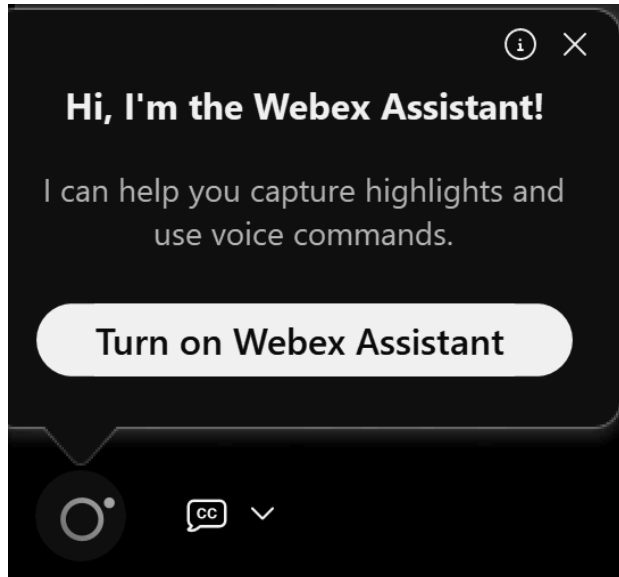
NOTE When joining a meeting from the browser, please ensure that you grant access to your microphone and camera, regardless of whether you plan to use them during the meeting. This ensures that you are prepared for all types of interactions during the meeting.

After successfully entering a Webex meeting by selecting 'Join Meeting' from the preview page, you have the flexibility to customize at your own comfort throughout the meeting with shown options.



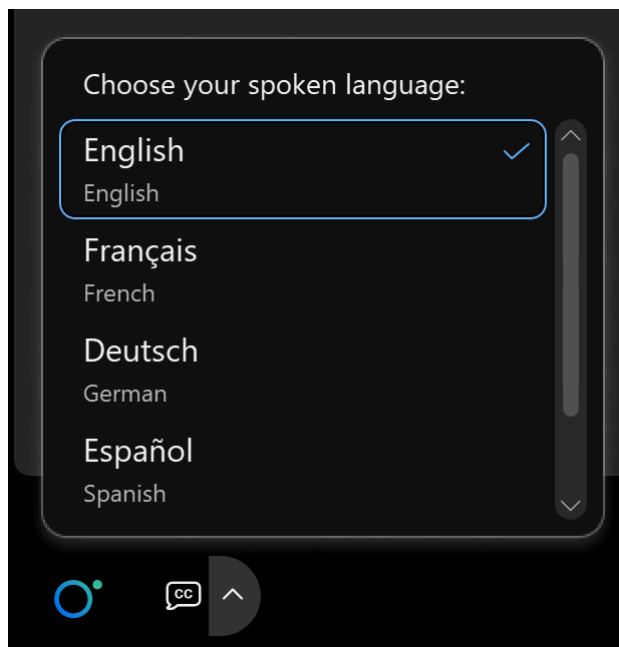
The bottom screen navigation bar provides a range of options that can be useful at different points during the meeting.





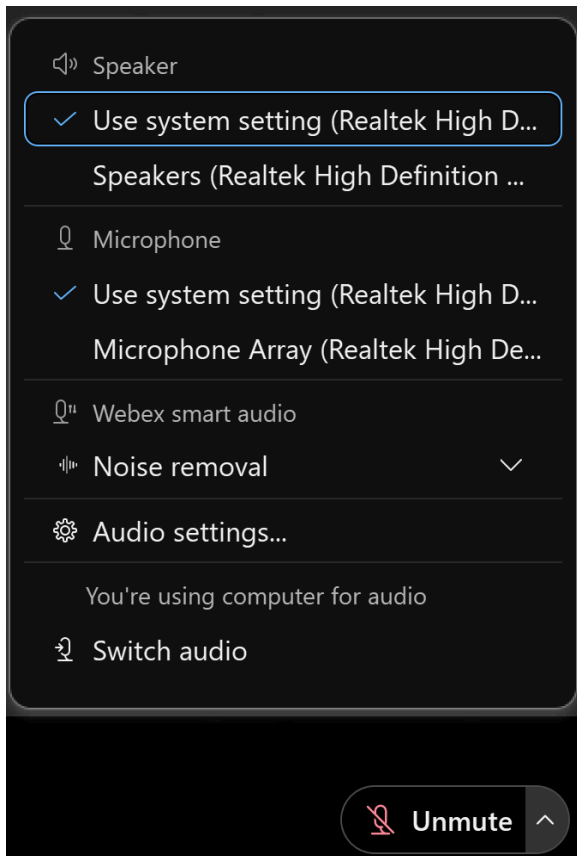
Webex Assistant

The icon on the button on the left corner is Webex Assistant.



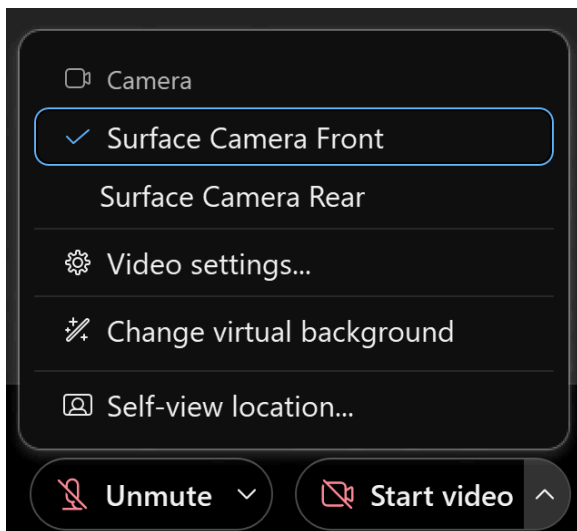
CC

The Closed Captioning feature, located adjacent to the Webex Assistant icon, will provide live captions for the meeting.



Microphone

Clicking on the upward arrow to the right of the microphone icon will present you with options to adjust media input and output, enable background noise cancellation, among other settings.



Camera

Clicking on the camera icon will allow you to toggle your camera on and off. By selecting the upward arrow next to the camera icon, you can adjust camera preferences and modify the background, such as adding a blur effect, during a meeting.



Share Screen

This feature will allow you to present your screen to the participants in the meeting.



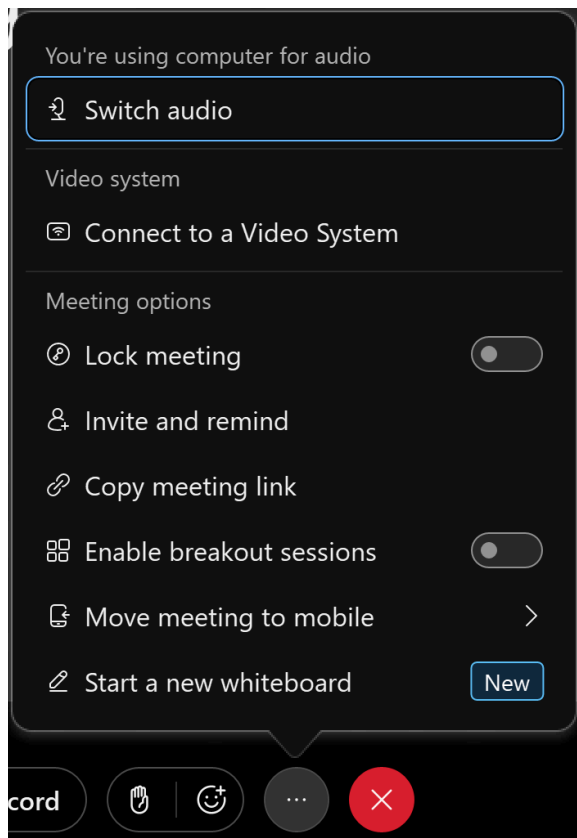
Record

Pressing the record button will initiate the recording of the meeting, which will be saved in your file for future reference.



Raid Hand & Reactions

Emojis during the meetings.

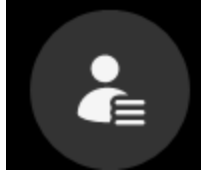


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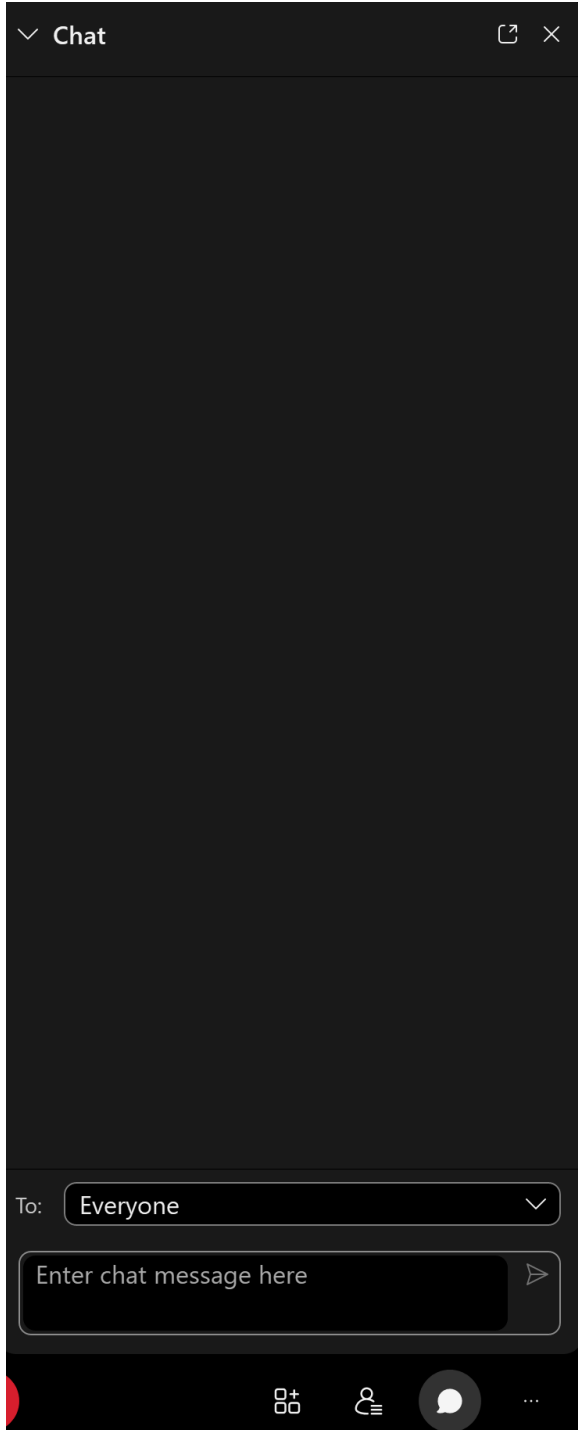
The '...' icon will present the following option shown on the image to the left.



Leave Meeting



Participants



Chats