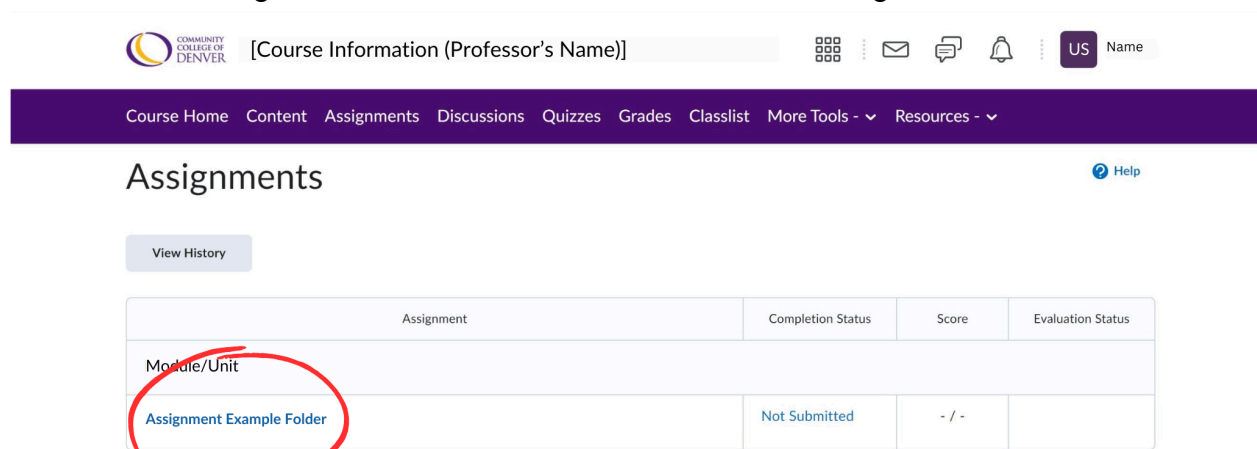**Teaching Learning Center**
(303) 352-3201 | tlc@ccd.edu
Cherry Creek Building, Room 224
1111 W. Colfax Avenue
Denver, CO 80204

Submitting a Assignment

For every course, assignment submissions are typically required unless your instructor opts for paper grading outside of D2L.

To submit an assignment, select the desired name of the assignment.

The assignment to be submitted may vary depending on the professor's instructions.

COMMUNITY COLLEGE OF DENVER | [Course Information (Professor's Name)]

Course Home   **Content**   **Assignments**   **Discussions**   **Quizzes**   **Grades**   **Classlist**   More Tools ▾   Resources ▾

Assignments › Example Assignment Folder

Example Assignment Folder

◀) Listen ▶

▾ Hide Assignment Information

Instructions

Note that *only* your instructor can see the assignments you submit in your real course(s).

Submit Assignment

Files to submit *

(0) file(s) to submit

After uploading, you must click Submit to complete the submission.

Add a File   Record Audio   Record Video

Comments

Paragraph ▾   **B**   *I*   U ▾   A̶   ≡ ▾   ≣ ▾   ▦   ∞   ▨   Σ ▾   ▦ ▾   + ▾   Lato (Recom... ▾   19px ... ▾   •••   ⤢

Submit   Cancel

Add a File

Submit Assignment

Files to submit *

(0) file(s) to submit

After uploading, you must click Submit to complete the submission.

Add a File   Record Audio   Record Video

Comments

Paragraph	B	I	U	A	≡	☰		⚭	▨	Σ		+	Lato (Recom...	19px ...	...

Submit   Cancel

When you click on 'Add a File', the shown window below will appear.

Add a File - Learn D2L - CCD Student Support - Colorado Community College System ×

🖼 My Computer   ›

🔋 My Locker   ›

⬚ Group Locker   ›

☁ OneDrive Files   ›

Cancel

- Selecting '**My Computer**' will open the file manager application on your device.
- Selecting '**My Locker**' will grant you access to the files saved in your D2L account.
- Selecting '**Group Locker**' will grant you access to the group files in courses saved in your D2L account.
- Selecting '**OneDrive Files**' will grant you access to your student OneDrive account, displaying the files you have stored there.

Record Audio

Submit Assignment

Files to submit *
(0) file(s) to submit

After uploading, you must click Submit to complete the submission.

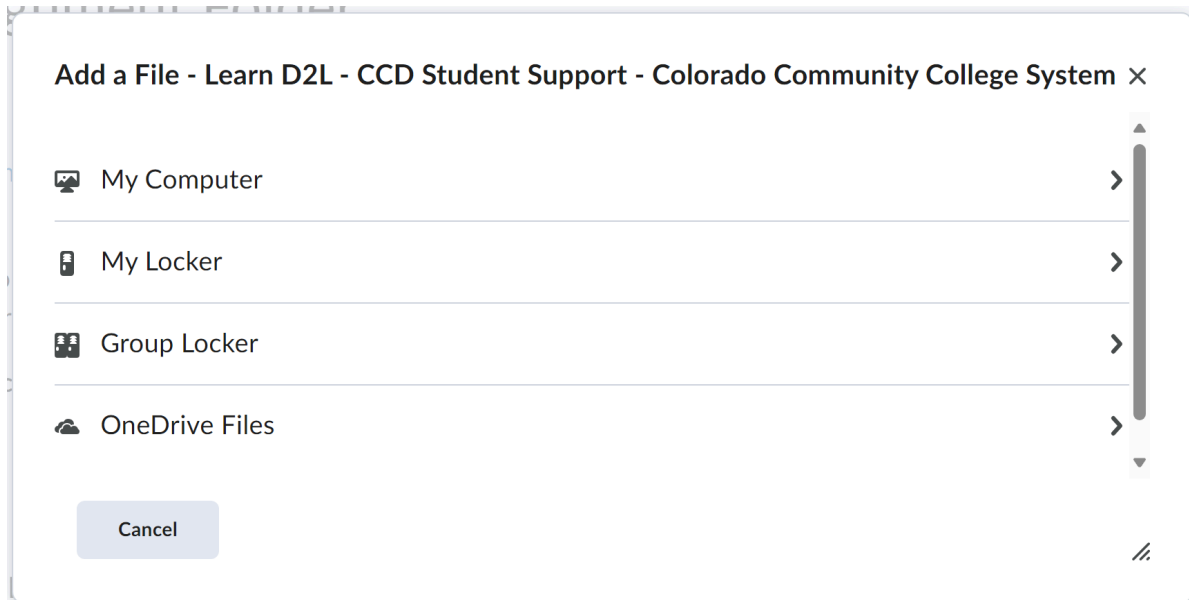| Add a File | Record Audio | Record Video |

Comments

| Paragraph ⌄ | **B** | *I* | U ⌄ | A̱ | ≡ ⌄ | ☰ ⌄ | ⊟ | ⌗ | ⌗ | Σ ⌄ | ▦ ⌄ | + ⌄ | Lato (Recom... ⌄ | 19px ... ⌄ | ••• | ⤢ |

| Submit | Cancel |

When you click on 'Record Audio', the shown window below will appear.

Media Capture - Learn D2L - CCD Student Support - Colorado
Community College System   ✕

| Record Audio | Upload File |

| New Recording | 00:00 / 30:00 |

| Add | Cancel |

Selecting '**Record Audio**' will open the option to record through D2L.
Selecting '**Upload File**' will open the file manager application on your device.

Record Video

When you click on 'Record Video', the shown window below will appear.

Selecting '**Record Webcam**' will open the option to record through D2L.
Selecting '**Upload File**' will open the file manager application on your device.

Insert Stuff

Submit Assignment

Files to submit *

(0) file(s) to submit
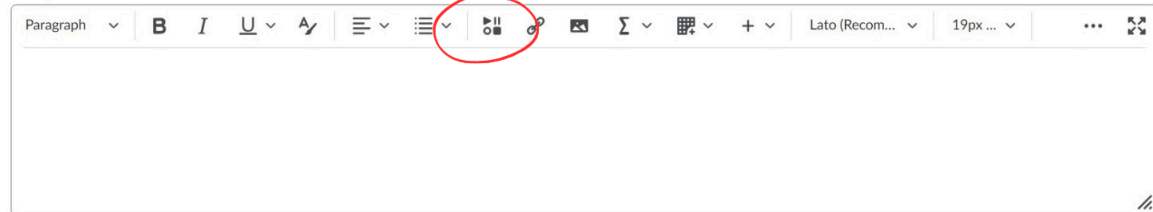
After uploading, you must click Submit to complete the submission.
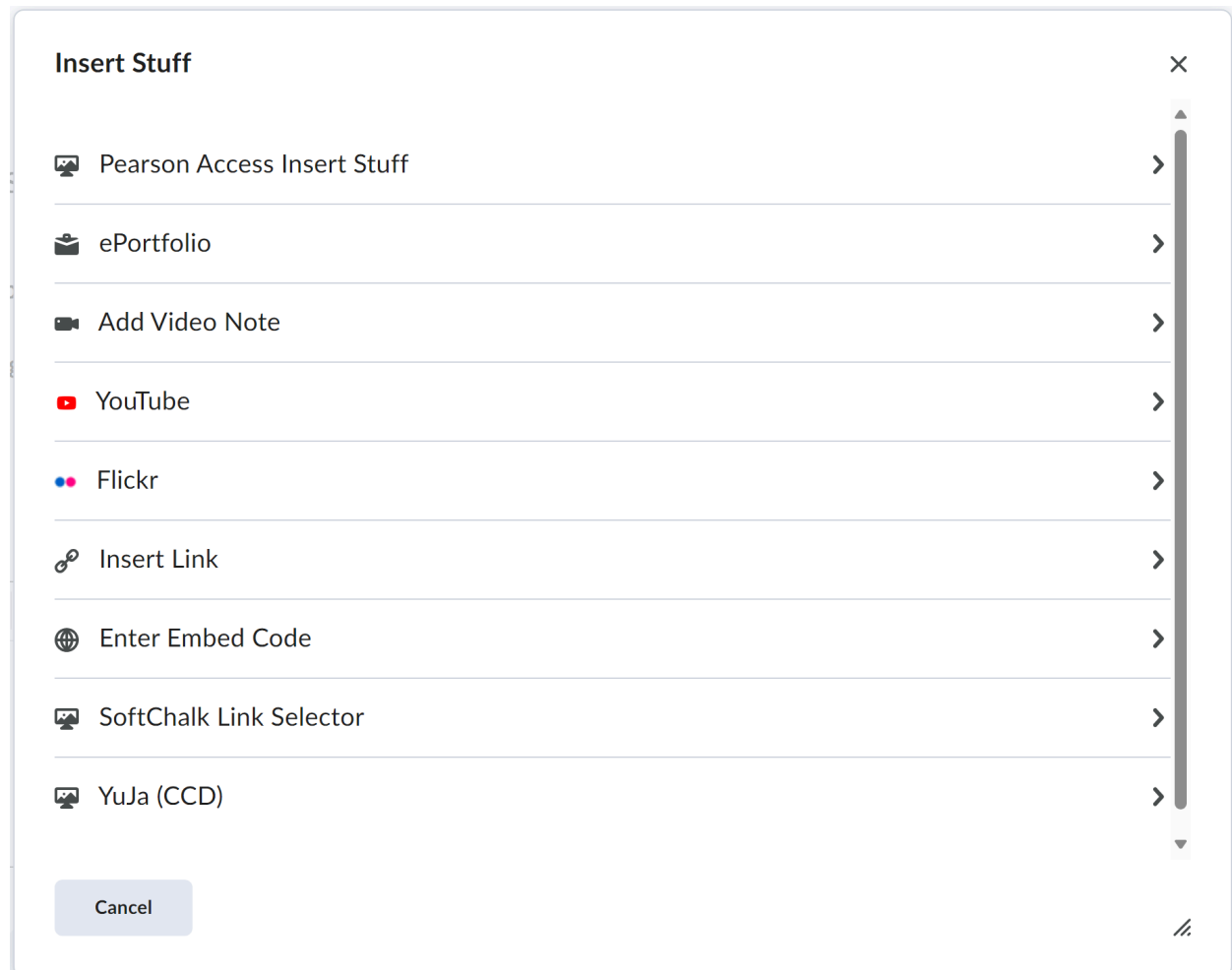
[Add a File] [Record Audio] [Record Video]

Comments

| Paragraph ∨ | **B** | *I* | <u>U</u> ∨ | A∕ | ☰ ∨ | ☰ ∨ | ⬛ | 🔗 | 🖼 | Σ ∨ | ⊞ ∨ | + ∨ | Lato (Recom... ∨ | 19px ... ∨ | ⋯ | ⛶ |

[Submit] [Cancel]

When you click on the 'Insert Stuff' button, the shown window below will appear.

Insert Stuff   ✕

🖼 Pearson Access Insert Stuff   〉

💼 ePortfolio   〉

🎥 Add Video Note   〉

▶ YouTube   〉

•• Flickr   〉

🔗 Insert Link   〉

🌐 Enter Embed Code   〉

🖼 SoftChalk Link Selector   〉

🖼 YuJa (CCD)   〉

[Cancel]

There are numerous resources available for the following:
- Pearson Access Insert Stuff
  - eTextbook
- ePortfolio
  - A personal portfolio tool for storing, organizing, reflecting on, and sharing items that represent your learning, which can include documents, graphics, audio files, videos, presentations, coursework, and reflections, and allows you to control who you share these items with.
- Add Video Note
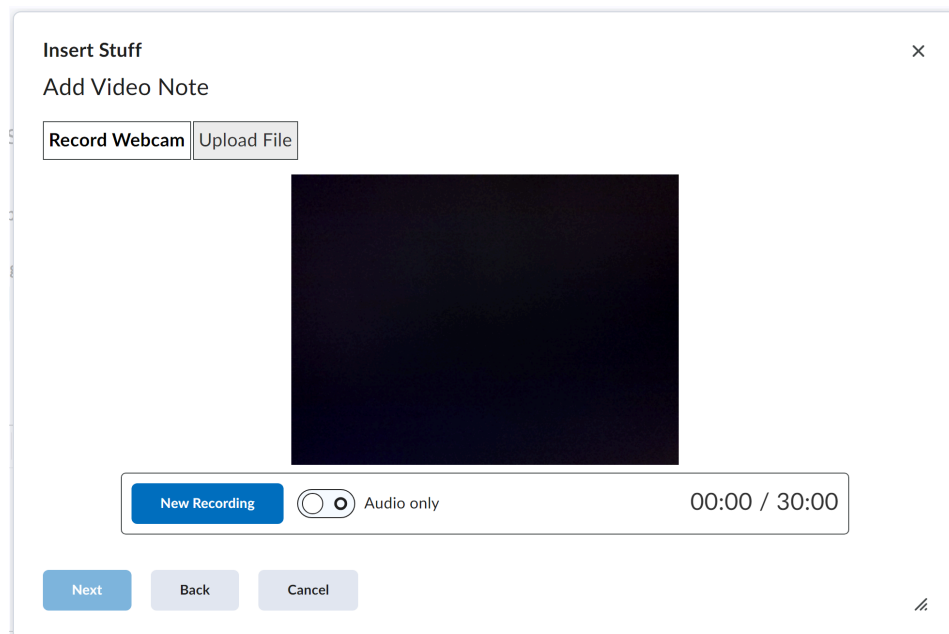
  -
  - Selecting 'Record Webcam' will open the option to record through D2L.
  - Selecting 'Upload File' will open the file manager application on your device.
- YouTube
  - Attaches a YouTube video to the assignment
- Flickr
  - Attaches a Flickr image(s) to the assignment
- Insert Link
- Enter Embed Code
- SoftChalk Link Selector
- YuJa (CCD)
  - Most commonly used among students needs

What is YuJa?
YuJa is a digital tool used in education that offers students a range of features including managing videos, capturing lectures, live broadcasting, and interactive learning, making it easier for them to engage with course materials, join live discussions, and handle multimedia content wherever they are.
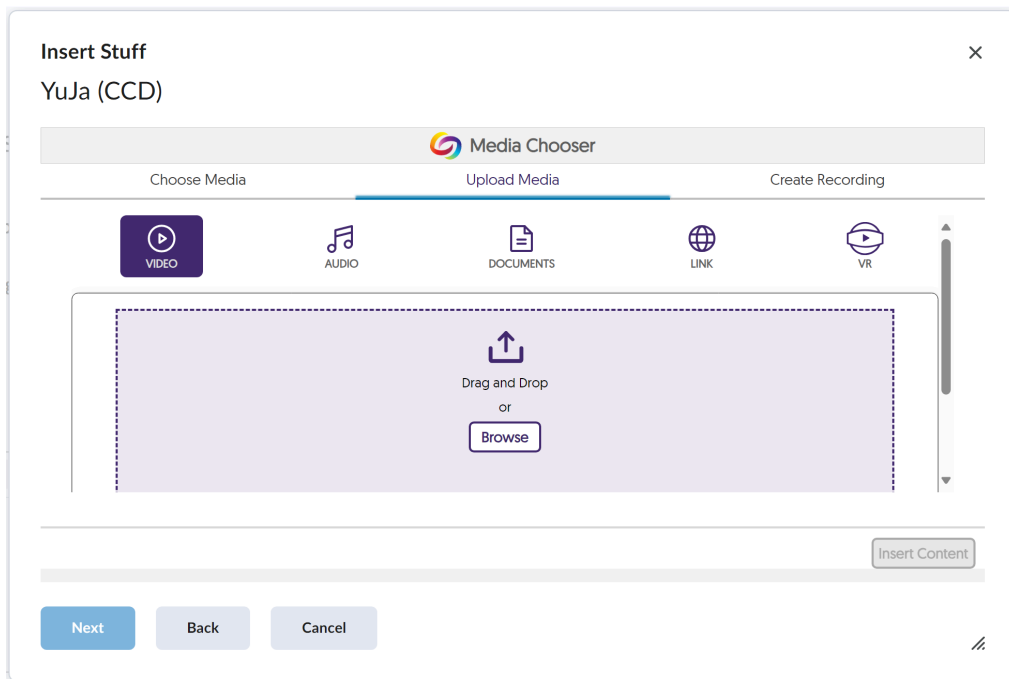
Media
- Through 'Media' will show all saved files in YuJa
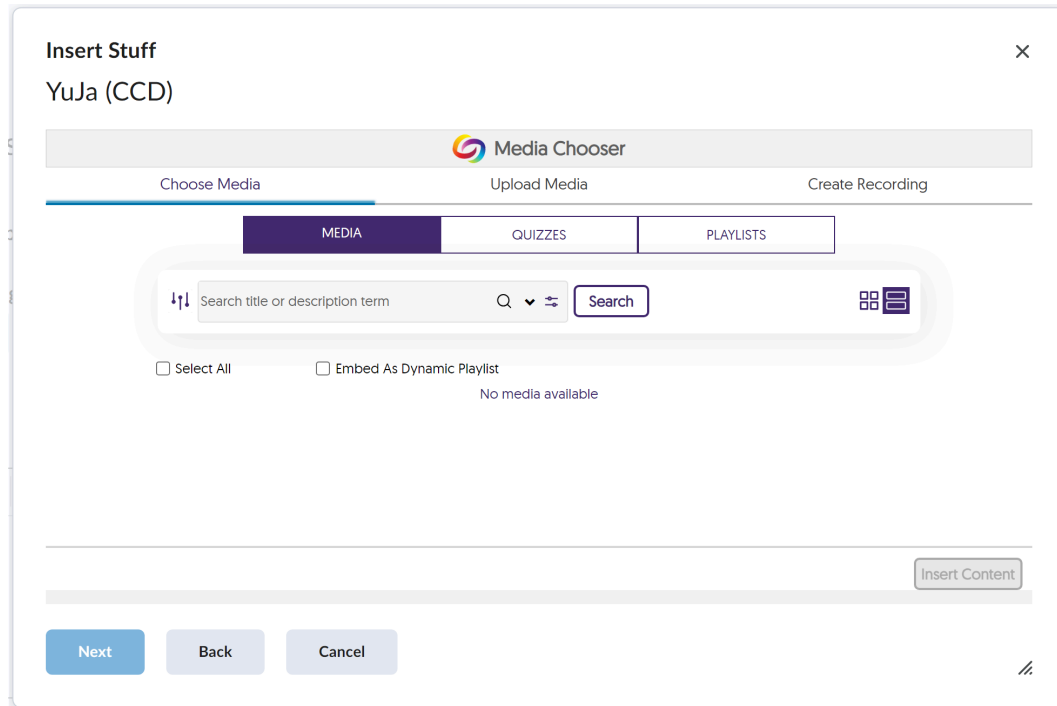
Upload Media
- The 'Upload Media' feature in YuJa enables you to upload and store various types of files.

Create Recording
- Using the 'Create Recording' feature gives you the ability to make recordings directly within YuJa.