Accessibility Center Confluence – Room 121 Campus Box 400 P.O. Box 173363 Denver, CO 80217-3363 Fax: 303-352-3003 Phone: 303-556-3300 Email: <u>ccd.access@ccd.edu</u>



TO: WHOM IT MAY CONCERN

FROM:

DATE:

RE: DISABILITY INFORMATION

In the process of determining disability accommodations students may need to provide third-party information to our office.

This information should:

-be on letterhead

- -be signed by a professional (doctor, etc.)
- -state a diagnosis.

The information should also state suggestions for what accommodations/services would be required or helpful for this student in the college setting, OR state areas of struggles related to the disability in a school setting.

Let me know if you have any questions. Thanks for your help.