

Individual Contract for Honors Credit

Student Information

Name: _____		
First	M.I.	Last
S#: S _____		Phone #: _____
Email: _____@student.cccs.edu		
Your official CCD email account is the only email CCD will accept for correspondence.		
<i>I affirm that I have read, understand, and agree to this form in its entirety and that the information supplied is true and complete.</i>		
Student: _____		
Print Name	Signature	Date

Course and Faculty Information

Faculty Name: _____

Faculty Campus Phone Number: _____

Faculty Email (Must be Official CCD Email): _____

Course # and Section (i.e. ENG 122, Section 011): _____

Course Title: _____

Semester and Year: _____

Credit Hours: _____

Part I: Description of Academic Requirements and Grading Criteria

The terms of the contract should be negotiated by the student and faculty member at the outset of the semester. Once agreed upon, the student should fill out Section A and B and sign the form. Students may make a copy of the form for their records. The faculty member keeps the original until the end of the semester. When the course and the honors project have been successfully completed, the faculty member will sign the form and turn it into Courtenay Avant, Honors Coordinator in the Cherry Creek Building – Room 307. Please do not submit to the Honors Coordinator until the process is complete. All forms must be filled out completely with signatures to be processed by the Registrar's Office.

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- A. Describe the **academic requirements** to be fulfilled by the student in order to meet the honors component of the course (please be specific; use the back if necessary):
- B. Describe the **grading criteria** which will be used to determine successful completion of the honors component (please be specific; use the back if necessary) Please note: to earn honors credit a student must maintain a letter grade of B or higher in the course.

Part II: Completion of Honors Component Requirements

This section should be completed by the faculty member by the last grading day of the semester (Fall 14=12/11; Summer 14=8/8; Spring 15=5/15). The faculty member should keep a copy and forward the original to Courtenay Avant, Honors Program Coordinator in Cherry Creek 307.

- ☐ The student completed the requirements of the Honors component.
- ☐ The student did not complete the requirements of the Honors component.

Faculty: _____
Print Name Signature Date

Internal Use Only		
Recorded	Date	Initials