

COST OF ATTENDANCE ADJUSTMENT REQUEST

Student Name (print): _____

SID#: S_____ Phone: _____

Email: _____@student.cccs.edu

Note: Your official CCD email account is the only email CCD will accept for correspondence.

Student Signature: _____ Date: _____

By signing this document, I certify that all the information reported is complete and correct. I understand incomplete requests will not be processed.

Cost of Attendance (COA, or budget) includes estimates determined by the Colorado Community College System (CCCS) and the Colorado Department of Higher Education (CDHE) for the following expenses: tuition/fees, books/supplies, housing, food, transportation and personal/medical expenses. The COA does not reflect actual out-of-pocket expenses a student must pay. A student's financial aid (including grants, scholarships, loans, work-study and other resources) cannot exceed the COA.

This form is designed for students who may have higher educational expenses than already allowed by their COA. By completing this form, you are requesting that the Financial Aid Office (FAO) review your supplementary educational expenses for a possible increase in financial aid. It is important to note that in some cases, even with a COA adjustment, the FAO may have no additional aid to offer. If approved, the amount of your COA increase will be made by the FAO based on your documentation, without exceeding established limits.

Computer Purchase: The FAO may allow a **one-time** budget increase of up to \$1,800 during your entire enrollment at CCD. Computer purchases must be made during the current academic year to be considered for a budget increase.

I have purchased a computer this semester. I have attached a copy of my receipt.

Child Care Expenses: The FAO may allow a budget increase of up to \$1,139/month for child care expenses. This does not include any amount covered by another agency.

I currently pay \$_____ per month in childcare expenses. I have attached three months of receipts or a letter from my childcare provider verifying my monthly cost of childcare.

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Medical Expenses: The FAO may consider a budget increase for exorbitant medical expenses incurred within the current academic year. This does not include costs for health insurance premiums or expenses covered by insurance. Elective medical procedures will not be considered. The FAO may request additional documentation.

I have excessive medical expenses. I have attached copies of receipts and also a brief explanation of medical expenses.

Each request for a COA is reviewed on a case-by-case basis. Approval or denial of the request will be determined by the FAO and is final. **Approval of this COA adjustment request does not guarantee that you will receive additional financial aid funds.**