



Auraria Higher Education Center

**Annual Security Report
through 2014**

Prepared by the
Auraria Campus Police Department
Providing full police services to:



CAMPUS SECURITY AND SAFETY

This report was prepared by the Auraria Higher Education Center (AHEC) Police Department, with support from the AHEC Executive Office (for campus-wide policies) and the Community College of Denver (for institution-specific policies) in order to comply with the Clery Act (formerly known as the Federal Student Right-to-Know and Campus Security Act of 1990). The report describes security practices and procedures at the Auraria Higher Education Center and lists crime statistics for the most recent calendar year and the two preceding calendar years. The Auraria Higher Education Center serves three institutions: Community College of Denver, Metropolitan State University of Denver, and University of Colorado Denver. Since 1992, these institutions have been required to report each year on the status of campus security to all current students and employees. The report will be provided to any applicant for enrollment or employment on request.

This publication is intended to provide a general description of campus security arrangements, and not to serve as a contractual agreement between AHEC and the recipient. Security procedures are subject to change without notice.

DEFINITION OF CAMPUS

The term "campus" means:

- a) Any building or property owned or controlled by an institution of higher education within the same reasonably contiguous geographic area of the institution and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and
- b) Property within the same reasonably contiguous geographic area of the institution that is owned by the institution but controlled by another person, is used by students, and supports institutional purposes (such as a food or other retail vendor).

The Auraria Campus is defined as those properties, private streets, retail operations, and facilities owned by the State of Colorado and used by students, staff, faculty and visitors, which are roughly bounded by Auraria Parkway, Speer Boulevard, Colfax Avenue, and Fourth Street.

The Lowry Campus is defined as those properties, private streets, retail operations, and facilities owned by the State of Colorado and used by students, staff, faculty and visitors, which are roughly bounded by Lowry Boulevard, Yosemite Street, 11th Avenue, and Dayton Street.

The North Campus facility is located at 6221 Downing Street, Denver CO 80216. The North Campus Facility is roughly bounded by Downing Street, 62nd Avenue and privately owned properties to the north and west.

Note: the Community College of Denver does not have any residential facilities

DEFINITION OF NON-CAMPUS

The term "non-campus building or property" means:

- Any building or property owned or controlled by a student organization recognized by the institution; and
- Any building or property (other than a branch campus) owned or controlled by an institution of higher education that is used in direct support of, or in relation to, the institution's educational purposes, is used by students, and is not within the same reasonably contiguous geographic area of the institution.

Note: the Community College of Denver does not have any off-campus student organizations.

DEFINITION OF PUBLIC PROPERTY

The term "public property" means all public property that is within the same reasonably contiguous geographic area of the institution, such as a sidewalk, a street, other thoroughfare, or parking facility, and is adjacent to a facility owned or controlled by the institution if the facility is used by the institution in direct support of, or in a manner related to the institution's educational purposes.

STATUS OF CAMPUS SAFETY

Although located in an urban environment, the Auraria Campus has one of the lowest campus crime rates in the state. This is primarily due to the fact that it is a commuter campus and does not house dormitories or student residences on campus premises. This report includes crime rates for the campus proper along with any building or property owned or controlled by an institution within the same contiguous geographic area of the institution. Crime statistics for non-campus property are requested by the Auraria Campus Police Department from the specific law enforcement agency that holds jurisdiction over the property.

The Lowry campus as well does not have any housing facilities and typically has very few crimes reported to Lowry Campus Security.

The North Campus Facility also does not have any housing facilities and has no reported crimes to Denver Police Department District 1.

REPORTING CRIMES AND EMERGENCIES

Crime reports can be made at any time. Auraria Campus Police Department services are available 24 hours a day, seven days a week. Priority is given to reports of incidents that threaten the life or safety of people, the security of property and the peace of the community.

Colorado Revised Statutes, 18-8-115, "Duty to Report a Crime", requires all persons who believe a crime has been committed to promptly report the suspected crime to law enforcement authorities. **When on campus, these crimes must be reported to the Auraria Campus**

Police Department. To report a crime, use one of the emergency telephones located in every classroom building for immediate, direct access; or call 911 from any campus phone for emergencies or call X6-5000 for other police assistance. Cell phones and off-campus calls dial (303) 556-5000. Messages can also be sent via the Text-a-Tip line at 720-593-TIPS (8477).

Call the Auraria Campus Police Department if:

- You see someone committing a crime
- You need to report an old crime
- Someone is injured or ill
- You see fire or smell smoke
- You see anyone or anything suspicious
- You think you see a drunken driver
- You have knowledge of a chemical spill

In addition, victims of stalkers or persons with protection orders against another party are strongly encouraged to notify the Auraria Campus Police Department of the threat and to provide ACPD a copy of the protection order so that Auraria Officers may enforce it. If the subject is protected from the Auraria Campus, please have the court list your school and the Auraria Higher Education Center separately on the order.

The Auraria Campus Police Department also provides an anonymous reporting option for victims of crimes who do not wish to be identified. Victims of crimes who wish to remain anonymous may report via the ACPD web site at www.ahec.edu/acpd.htm. Additionally, a “Clery Act Statistic Report Form” is available to any campus official who is designated as a campus security authority (includes the following: Deans, student housing staff, athletic coaches, student activities coordinators, student judicial officers, and faculty advisors to student organizations) to complete as they become aware of a crime and the victim wishes to remain anonymous. The Auraria Campus Police Department encourages professional and pastoral counselors, although not required to report crimes, to tell victims about the Confidential Reporting Process.

On the Lowry Campus

Both Auraria Police and Lowry Security Departments work closely with the Aurora and Denver Police Departments. Administrative offices are located at 15001 E Alameda Pkwy, Aurora or 1331 Cherokee St, Denver. The Departments have officers available 24 hours a day and the Departments can be reached by calling Aurora: (303) 627-3100, Denver: (303) 913-2000 or 911 for emergencies. The appropriate police department responds to all campus incidents reported by students, faculty, staff, and members of the general public. Moreover, these agencies are contacted annually and a request for each campus crime statistics is arranged.

Emergency response for fire, ambulance, or hazardous materials is the joint responsibility of the Aurora or Denver Fire Department and the Aurora or Denver Police Department.

Students, staff, and visitors should promptly report criminal incidents, accidents, and other

emergencies to the Aurora or Denver Police Department by dialing 911. Individuals may also report incidents in person at the campus security office at the Lowry Campus (located at 700 Boston Street, Building 999, Denver, CO 80230). The College has installed emergency two-way call boxes (Code Blue phones) throughout the Lowry campus. By pressing the red button on the stations, users communicate directly with an emergency communications officer or security. Members of the campus community are encouraged to report any activity, situation, or conduct that disrupts, adversely affects, or interferes with the function of the College and the pursuit of its educational purpose.

The North Campus Facility

The Denver Police Department District 1 offices are located at 1311 West 46th Avenue, Denver CO 80211. The Department has officers available 24 hours a day and can be reached via email at 1.Dist@denvergov.org, phone at 720-913-0400 or 911 for emergencies. The Denver Police department responds to all campus incidents reported by students, faculty, staff and members of the community. This department is contacted annually for crime statistics.

Students, staff and visitors should immediately report any criminal activities, accidents and any emergency to the Denver Police Department by dialing 911.

EMERGENCY RESPONSE AND EVACUATION PROCEDURES

The Auraria Higher Education Center has developed an Emergency Operations Plan that provides a comprehensive set of guidelines for directing resources before, during and after campus emergencies and disasters. The Auraria Police Department is very proactive in training all police officers and the community for emergency preparedness, response and recovery. The plan includes a set of guidelines for emergency procedures which are posted with evacuation diagrams in all the campus buildings. In addition, these guidelines can be found at: http://www.ahec.edu/emergency/Emergency_Procedures_Guide.pdf.

A Campus Safety Video is also available outlining emergency guidelines for the campus. The video is played continuously on the cable channel for the campus, at new student/faculty/staff orientations, and in classrooms during the first two weeks of each semester. This information is also available on the AHEC website at www.ahec.edu.

In case of an active, major campus emergency, the Emergency Alert System may be activated. For further information see “**Crisis Communications Plan-Timely Warnings and Immediate Notifications**”.

The Auraria Campus Police Department tests emergency response and evacuation procedures on at least an annual basis during drills and other exercises. These tests are initiated by the Emergency Preparedness Manager and are normally announced and publicized in advance of the drill or exercise. Campus media releases and news stories document the results of such exercises.

The campus Emergency Preparedness Manager maintains records of all tests, drills, and

exercises that include a description of the exercise, the date, time, and whether it was announced or unannounced.

On the Lowry Campus

The Community College of Denver through CCCS and Lowry Campus Security has contracted with connectED, an emergency notification provider, to send alert text messages to cellular phones and distribute voice messages in the event of an emergency situation which may pose an immediate threat to the health or safety of the Lowry campus community. While CCD encourages every member of the college community to participate in the emergency notification system, opting to receive these emergency notifications is voluntary and only one of the ways the college will attempt to alert the campus community to an emergency event.

The North Campus Facility

Should an incident occur that poses an immediate threat to the health or safety of the North Campus Facility members; the classroom learning areas within the facility are a non-traditional setting and have the ability to have immediate person to person interaction with faculty, staff or emergency responders.

CRISIS COMMUNICATIONS PLAN – TIMELY WARNINGS AND IMMEDIATE NOTIFICATIONS

Purpose

This plan provides guidelines for communicating within the campus, and from the campus to the media and the public, in the event of an emergency or crisis.

Disasters, emergencies and crises disrupt the normal activities of the campus and may require activation of the AHEC Emergency Operations Plan. This Crisis Communications Plan describes the role of Communications and Campus Relations in communicating vital information to members of the Auraria community and the public.

This plan is to be flexibly used with emergency decision-making procedures of the campus.

Elements should be tested annually in conjunction with campus-wide emergency drills.

Appendices should be checked for accuracy and completeness at least annually, and as often as necessary.

Objectives

- 1) Determining whether the situation requires invoking this plan.
- 2) Assembling the Crisis Communications Team to recommend responses.
- 3) Implementing immediate actions to:
 - a) Identify key constituencies who need to be informed.
 - b) Communicate facts about the situation and minimize rumors.
 - c) Restore a sense of confidence and order.

Assessment & Notification Procedures

- 1) **Assessment** – The AHEC Assistant Vice President of Campus Relations (AVPCR) or their designee will be made aware of a potential crisis or emergency by the Chief of the Auraria Campus Police Department or their designee. The Chief of Police and AVPCR or their designees then determines whether it is appropriate to invoke this plan and activate all or part of the Crisis Communications Plan. Once activated, the AVPCR will notify each of the institutional Communications Directors/Public Information Officers or their backups as soon as practical.

- 2) **Issuance of a “Timely Warning”** – Per the requirements of the Clery Act, “Timely Warning” advisories are made to the campus community for crimes that are reported to the Auraria Campus Police Department or local police and which may represent an ongoing threat to the safety of students or employees. The Chief of the Auraria Police Department or their designee shall make the decision as to whether an incident poses an ongoing threat and if a “Timely Warning” advisory is required. In the event that an advisory is required, the Chief of Police or their designee shall provide the AHEC AVPCR or their designee with the specifics of the case for the purpose of drafting the “Timely Warning” advisory. In all cases, Timely Warning advisories are then sent by AHEC staff via electronic mail directly to all staff, faculty, and students on the Auraria Campus using their institution-provided email accounts.
 - These advisories may also be made using one or a combination of the following methods:
 - Press Releases
 - Crime Advisories
 - Making reports available to the campus community and media through campus websites and newspapers, and radio and television news stations
 - Advertising in campus publications

- 3) **Issuance of an “Immediate Notification”** – In the event that there is a confirmed significant emergency or dangerous situation involving an immediate threat to the campus community (per the judgment of the Chief of the Auraria Campus Police Department or their designee), AHEC will, without undue delay, and taking into account safety of the community, determine the content of the notification and initiate the immediate notification system. However, if in the professional judgment of responsible authorities the notification may compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency, the notification may be delayed.

As with the above section related to “Timely Warnings”, the Chief of Police or their designee shall provide the AHEC AVPCR or their designee with the specifics of the case for the purpose of drafting the content of the immediate notification. AHEC also maintains pre-scripted short message scripts for a variety of hazards to assist in the timely issuance of immediate notifications. **In all cases, Immediate Notifications will be sent by AHEC staff via the electronic Emergency Notification System (i.e. text messaging system) directly to all**

staff, faculty, students, and visitors on the Auraria Campus that have subscribed to the free system. A variety of other communications tools may be used, including campus-wide email messages, broadcast voice mail messages, updates to the Auraria Campus Emergency Hotline (1-877-556-EMER) and Information Line (303-556-2401), and notices posted on electronic message boards and www.ahec.edu.

For the Lowry and North Campuses students, faculty and staff may be notified through the following channels: Intercom system (at Lowry), phone, text messaging, voicemail, CCD email, the CCD website www.ccd.edu or posters on doors.

Crisis Communications Spokesperson

The designation of a spokesperson is incident-dependent. Generally, this is the highest-ranking individual who has direct knowledge of the events, or the AHEC Assistant Vice President of Campus Relations. The individual selected will have the highest credibility and understanding of the events surrounding the crisis. Other qualified public information officers may fill in for these individuals if the crisis is prolonged, but they should not be the initial responders to the general public, the media, or the campus community.

In the event that the incident is related to a criminal act, the basic thresholds that the Auraria Police Department may use to determine the lead agency for public information are as follows:

- Misdemeanor Crime = Auraria Campus Police Department lead (ACPD Chief or designee)
- Felony Crime = Denver Police Department/ District Attorney lead (PIO or designee)
- As a criminal act relates to a particular student/faculty/staff of a single institution, the institutional PIO shall be the primary media contact, in partnership with the law enforcement spokesperson. If a criminal act relates to the campus facilities or operations, the AHEC AVPCR shall be the contact.

Incidents that are not crime-related will follow similar guidelines. Situations that affect a single institution, such as a student death, will be represented by the respective PIO. Situations that involve the campus facilities or operations, such as a natural disaster, will be represented by the AHEC AVPCR.

On the Lowry and North Campuses, the spokesperson will be the highest ranking individual who has direct knowledge of the events. On the Lowry Campus, that will most likely be the Director of Security. The most senior faculty or staff member will be designated on the North Campus Facility.

LAW ENFORCEMENT AUTHORITY AND INTER-AGENCY RELATIONSHIPS

The police officers in the Auraria Campus Police Department receive their police authority via the provisions of the Colorado Revised Statutes, Title 24, Article 7, Part 1. The Auraria Board, through its Executive Vice President of Administration, has delegated authority to the Auraria Campus Police Department to enforce campus rules and regulations as well as Municipal, State Laws and Federal Statutes. Auraria Campus Police Department officers have full police

authority and are certified police officers as defined under CRS 16-2.5-101.

The City and County of Denver entered into an Intergovernmental Agreement establishing the working relationship between the Auraria Campus Police Department and the Denver Police Department, and granting to the Auraria Campus Police Department Police Officers a Denver Special Police Officer Commission, issued by the City's Manager of Safety, to enforce clearly defined ordinances of the City of Denver. These ordinances include criminal and traffic related offenses.

It is the desire of both the Auraria Campus Police Department and the Denver Police Department to provide the best possible atmosphere of public safety on and around the campus. The Intergovernmental Agreement is designed to establish the current working relationship between the Auraria Campus Police Department and the Denver Police Department, consistent with and in compliance with the requirements of the Denver City Charter and State statutes, and all terms and conditions of the Intergovernmental Agreement are to be interpreted in light of the goal of increased public safety.

The current scope of this authority for the Auraria Campus Police Department Police Officers is limited to the Auraria Campus area.

AURARIA CAMPUS POLICE DEPARTMENT

The Auraria Campus Police Department staff includes a Chief of Police, two Commanders, Sergeants, Corporals, two Detectives, Police Officers, Neighborhood Community Officers (non-sworn), Dispatchers, and office support staff. Service is provided on an ongoing basis to the community. Auraria Campus Police also provide police services to retailers and their customers in the Tivoli Student Union.

Some services provided to the Auraria Campus by the Department include:

- Respond to police, fire, medical and environmental emergencies
- Investigate criminal reports, traffic accidents, and suspicious activities
- Assist victims of crime by taking reports, doing follow up investigations and referring them to appropriate resources
- Monitor alarms for intrusion, robbery and environmental hazards
- Comply with federal, state and local laws regarding release of information
- Assist with sick/injured and other non-criminal activity
- Provide police and security services at special events such as concert and sporting activities
- Provide police and security consultations to students and office personnel
- Assist motorists with vehicle unlocks
- Assure that AHEC is in compliance with city, state and federal environmental regulations
- Ensure the safety of the campus by monitoring environmental and safety hazards
- Hold, inventory and return found property
- Present crime prevention and awareness programs

SECURITY AWARENESS AND CRIME PREVENTION PROGRAMS

A community and its police must do more than simply react to crime. It is important to look for opportunities to deter and/or prevent crime. The Auraria Campus Police Department provides the following services and programs to improve safety on campus and to make the community aware of campus crime and efforts to reduce criminal activity, as well as to minimize their chances of becoming a victim.

Programs provided by the Auraria Campus Police Department include:

<p>EACH SEMESTER New Student Orientation</p> <p>This presentation on crime, personal safety, and security is given to new students.</p>	<p>ON GOING/SET HOURS Fingerprinting</p> <p>Fingerprinting is available to members of the campus community.</p>
<p>ON REQUEST Drug Information Seminars</p> <p>These talks cover recognition of controlled substances, their effects on people, and what to do if one suspects that someone is using or selling drugs.</p>	<p>ON GOING Crime Analysis</p> <p>Auraria Police staff will review reported crimes and determine if focused patrol activity may be required for repeated offenses in any given area.</p>
<p>EACH SEMESTER/ON REQUEST Personal Safety on Campus</p> <p>This program, usually given to small groups, covers ways to avoid being the victim of physical or sexual assault</p>	<p>ON GOING/ON REQUEST* MSU Denver Counseling Center Alcohol/Drug Abuse Prevention Program</p> <p>An MSU Denver substance abuse education, prevention and referral program.</p>
<p>ON REQUEST Robbery Prevention</p> <p>This seminar, given to cashiers, gives tips on how to survive an armed robbery and be a good witness.</p>	<p>ON REQUEST Sex Offender Registry</p> <p>Auraria Police will provide a listing of sex offenders registered on campus.</p>
<p>ON GOING Escort</p> <p>A Nightrider and Escort service is available through the Parking and Transportation Services Office. After hours, Auraria Police will provide a limited escort service for people walking on campus. Students, staff and faculty are always encouraged to walk with others</p>	<p>ON GOING Electronic Alarm Systems</p> <p>Auraria Police monitors intrusion, fire, environmental and general emergency alarms with the help of a sophisticated computerized monitoring system. The terminal for the alarm readouts is at the Auraria Facilities Services building.</p>

when possible and to choose paths that are well illuminated.	
<p>ON REQUEST Security Surveys</p> <p>Upon request, officers will evaluate a facility's physical security and make recommendations for improvements</p>	<p>ON GOING/EACH SEMESTER or ON REQUEST Date/Acquaintance Rape Education</p> <p>The purpose of this educational program is to increase awareness of date/acquaintance rape at Auraria. R.A.D (Rape Aggression Defense) classes available.</p>
<p>ON REQUEST Theft and Fraud Seminars</p> <p>These presentations are usually given to people working in areas where check and credit card fraud occurs (such as the Bookstore, Bursar's Office, Recreation Center, etc.). The talk covers commonly used scams, how to recognize them, and what to do when they occur.</p>	<p>ON REQUEST Crisis Follow-ups</p> <p>Offered through Counseling Services of each institution, crisis follow-up sessions are provided for mental health concerns and to individuals who have been victims of violence. Information is presented regarding personal safety and coping with traumatic events.</p>
<p>ON GOING Architectural Design</p> <p>Auraria Police has significant input into the design of all new and renovated campus facilities with regard to physical and electronic security systems</p>	<p>ON GOING Bike Theft Prevention</p> <p>Community Services hosts Bicycle Clinics each semester providing helpful tips on preventing bike thefts and the bike theft problem on campus</p>

*PROGRAMS SPONSORED BY THE INSTITUTIONS WITH COOPERATION FROM AURARIA CAMPUS POLICE DEPARTMENT

SECURITY OF AND ACCESS TO CAMPUS FACILITIES

Exterior door locks on the Auraria Campus are fully electronic, programmed by the Access Control Department in Facilities Services. The system also has the ability to be placed in "lockdown" directly by Campus Police. The Auraria Campus Police Department has the primary responsibility for ensuring the lock hardware is function properly. Established facility hours are coordinated and maintained by the Auraria Academic Services. Auraria Police also works closely with the Facilities Services Department to maintain building security and key control. Access to facilities after normal building hours is limited and coordinated with Facilities Services Access Control and Auraria Police.

Work orders noting security issues with campus facilities can be filed online at www.ahec.edu/workorder or called in at 303.556.3260.

Annually, each fall, a Campus Safe Night event is held, which tours the campus after dark and provides suggestions for security enhancements.

For the Lowry Campus: All academic buildings are unlocked during normal academic hours. Admission to any college facility after hours is limited to authorized persons with a building key. Buildings are secured by facilities and security personnel, and parking lots and buildings are periodically patrolled by security officers 24/7 at the Lowry Campus.

The North Campus Facility follows the established class schedule for entry. The Facility is consistently staffed by authorized personnel of the college who secure the building. The area in which the North Campus Facility is located is also in the patrol area of Denver Police Department.

ALCOHOL AND DRUG POLICY

By Gubernatorial decree and in compliance with applicable laws, the illegal use of alcohol, other drugs, or controlled substances when on campus is prohibited.

In addition to the policy described above, education, training, and treatment programs are available through the Student Life Programs at each institution and through Auraria Human Resources. The campus may take action when policies on the use, possession, distribution, manufacture, and sale of illegal drugs have been violated. AHEC also cooperates with local, state and federal authorities in the detection and prosecution of drug offenses.

AHEC alcohol policies apply to the Auraria Campus and institution-sponsored activities. Administrators, alumni, faculty, guests, staff and students must adhere to all applicable state and local laws and regulations related to the sale and use of alcoholic beverages. The most common laws related to alcohol use and sales are as follows:

The sale of alcoholic beverages is prohibited except in areas, at times, and on dates licensed by the Colorado State Department of Revenue.

Persons under 21 years of age cannot legally possess or consume alcoholic beverages of any kind. The furnishing of alcoholic beverages to under-aged persons is prohibited.

Alcohol cannot be consumed or carried in open containers on any street, sidewalk, alley, automobile, or public area (except as noted herein).

SERVING ALCOHOL

Those persons or organizations that control the service of alcoholic beverages are responsible for compliance with applicable laws and campus policies. Those policies are:

Service of alcoholic beverages is planned to stop before the close of the event.

The burden of proof for showing legal age is on the alcohol consumer. No alcohol will be served unless clear evidence of legal age is presented. It is the responsibility of those in charge of an event to ensure that no one who is under age is served or consumes any alcoholic beverages.

Alcohol may not be consumed or carried in open containers in common areas or "public" areas of any building or grounds except as follows: for group activities or events where a liquor license (if required) has been obtained and the scheduling officer has approved the event.

ILLEGAL DRUGS

The policy for Auraria and the institutions prohibit the sale, manufacture, distribution, use or possession of illegal drugs on the Auraria Campus. This policy applies equally to administrators, faculty, staff, and students.

NOTE: The CCD Student Code of Conduct states: Although possession and use of marijuana consistent with the requirements of the Colorado Constitution is no longer a crime in the State of Colorado, the possession and use of marijuana remains illegal under federal law. Consistent with federal law, including the Controlled Substances Act and the Drug Free Schools and Communities Act, the use and/or possession of marijuana continues to be prohibited while a student is on college owned or college controlled property, and/or any function authorized or supervised by the college and/or in state owned or leased vehicles.

For the Lowry and North campuses, the CCD Code of Conduct applies for CCD students.

VIOLATION OF DRUG POLICY

Sale, distribution or manufacturing of illegal drugs by a member of the Auraria Campus community will normally result in the administration taking action to curtail the activity. This policy applies within or upon the grounds, buildings, or any other facilities of the campus. Sanctions may be imposed upon individuals found in violation of these policies, as well as violation of laws controlling drugs and alcohol.

More specific and detailed information about Auraria and institutional policies addressing drugs and alcohol concerns can be found in operations manuals, student handbooks, personnel offices or administrative policy information. Faculty, staff and students are encouraged to obtain this information through the Student Life or administrative areas of Community College of Denver, Metropolitan State University of Denver, University of Colorado Denver, or the Auraria Higher Education Center Administrative office.

Auraria Campus Police Department
1201 5th Street, Suite 110
Denver, CO 80204
Police Communications (303) 556-5000
Fax (303) 556-4731

E-Mail dispatch@ahec.edu

HEALTH RISKS OF ALCOHOL AND DRUG USE

Alcohol Affects the Body

Alcohol is a drug. It is important for students and staff to understand that alcohol abuse impairs judgment and the peripheral and central nervous system. Alcohol affects different people in different ways. Some of the characteristics that determine the way alcohol affects people include:

Gender

Mood

Body Weight

Type of Alcohol

Full/Empty Stomach

Speed of Consumption

Use of Medication or Other Drugs

For most people, the effects of alcohol are determined by simple volume.

Alcohol Impairment

When a person drinks alcohol, it can enter the bloodstream as soon as they begin to drink. The molecular structure of alcohol (or ethanol) is small, so the alcohol can be absorbed or transferred into the blood through the mouth, the walls of the stomach, and the small intestine. The stomach has a relatively slow absorption rate; it is the small intestine that absorbs most of the alcohol. It is important to keep the alcohol in the stomach as long as possible by eating food, which dilutes the alcohol and keeps it from entering the small intestine so quickly. Once alcohol gets into the bloodstream it moves through the body and comes into contact with virtually every organ. However, some of the highest concentrations, and the highest impact, are caused by the alcohol that reaches the brain.

The body is quite efficient when it comes to dealing with alcohol. The liver is designed to metabolize the alcohol as it is consumed. Enzymes break down the alcohol into harmless products and then it is excreted. However, the liver can only handle so much alcohol at a time. For a person of average weight and body type, the liver and small intestine can handle alcohol at a rate of about one drink per hour.

If a person drinks at a faster rate than one drink per hour, the alcohol stays in the body, waiting to be metabolized. If there is more alcohol in the body than can be metabolized, the result is increasing levels of intoxication.

Information source: <http://www.bacchusnetwork.org>

For information regarding the effects of illicit drugs on the body, we recommend:

<http://www.justice.gov/dea/druginfo/factsheets.shtml>

POTENTIAL SANCTIONS FOR VIOLATIONS OF THE ALCOHOL AND DRUG POLICY

At the Community College of Denver, any student who is found to be in violation of the alcohol and/or drug policy will be adjudicated under the Student Code of Conduct:

<http://www.ccd.edu/ccd.nsf/html/CCD+Student+Code+of+Conduct>. If found responsible for a

violation, the student may face sanctions which range from warning to expulsion.

Disciplinary sanctions for employees who violate the foregoing standards of conduct shall be subject to disciplinary sanctions which may include, without limitation, completion of an appropriate rehabilitation program, reprimand, probation, corrective action, demotion, reassignment with or without salary adjustment, suspension with or without pay, and termination. Disciplinary sanctions shall be consistent with local, state and federal law and shall be administered in accordance with state personnel system rules, procedures and policies or State Board or Community College of Denver policies and procedures. In addition to the foregoing disciplinary sanction, violations may be reported to law enforcement authorities for criminal prosecution.

Any student on the Lowry or North Campuses is held to the same conduct standards and processes as all CCD students as outlined in the CCD Student Code of Conduct.

DEFINITIONS:

- a) "Illicit drugs" shall mean controlled substances listed in Schedules I-V of the Controlled Substances Act, 21 U.S.C. 812, and related federal regulations, 21 C.F.R. 1308.11 – 1308.15 as they may be amended from time to time and Schedules I-V of title 12, article 22, part 3 of the Colorado Revised Statutes as it may be amended from time to time. "Illicit drugs" shall include controlled substance analogs as defined by federal and state law.
- b) "Alcohol" shall mean any beverage containing not less than 0.5% ethyl alcohol by weight.
- c) "Property" shall mean any property owned leased, chartered or occupied by the College including motor vehicles, boats and aircraft.
- d) "Activities" shall mean any act or event sponsored or participated in by the College including their constituent administrative units and approved student organizations. Without limitation, "activities" shall include all athletic events, faculty, staff and students meetings, conferences, field trips, retreats and all other acts or events for which the College pays expenses, or provides facilities, services, supplies or transportation. "Activities" shall not include incidental work-or study-related activities which employees perform in their personal, off-campus residences or purely social events which are held off-campus and are organized or attended by employees solely in their personal capacities.

RESOURCES FOR STUDENTS AND EMPLOYEES

If a student or employee has questions about alcohol or drug use and is in need of counseling, treatment or rehabilitation programs, information is available through the Auraria Health Center at 303.556.2525.

POLICY STATEMENT FOR ANNUAL SECURITY REPORT

JEANNE CLERY DISCLOSURE OF CAMPUS SECURITY POLICY AND CAMPUS CRIME STATISTICS ACT, AS AMENDED BY THE VIOLENCE AGAINST WOMEN REAUTHORIZATION ACT OF 2013

The Community College of Denver (CCD) does not discriminate on the basis of sex in its educational programs; sexual harassment and sexual violence are considered types of sex discrimination. Other acts may also be defined as forms of sex-based discrimination and are also prohibited whether sexually based or not and include dating violence, domestic violence, and stalking. As a result, CCD issues this statement of policy to inform the community of our comprehensive plan that addresses sexual misconduct, educational programs, and procedures that address sexual assault, domestic violence, dating violence, and stalking, whether the incident occurs on- or off-campus and when it is reported to a College official. In this context, CCD prohibits the offenses of domestic violence, dating violence, sexual assault and stalking and reaffirms its commitment to maintain a campus environment to emphasize the dignity and worth of all members of the College community.

CCD is a part of the Colorado Community College System (CCCS) and is governed by the State Board for Community Colleges and Occupational Education (SBCCOE). For a complete copy of the SBCCOE Board Policies (BP) governing sexual misconduct, visit <https://www.cccs.edu/about-cccs/state-board/policies-procedures/>. BP 3-120, Affirmative Action/Anti-Discrimination, prohibits employee sexual misconduct and BP 4-120, Prohibition of Discrimination or Harassment, prohibits student sexual misconduct.

Additionally, the Board has delegated procedural authority to the CCCS President. As a result, the pertinent CCCS System President's Procedures (SP) on Sexual Misconduct are found at: <https://www.cccs.edu/about-cccs/state-board/policies-procedures/>. SP 3-120a applies to CCCS employees, authorized volunteers, guests and visitors. SP 4-120a applies to students.

All Sexual Misconduct complaints are investigated pursuant to System President's Procedures, Civil Rights Grievance and Investigation Process. If the respondent to a complaint is a CCCS employee, authorized volunteer(s), guest(s), or visitor(s), SP 3-50b will apply. If the respondent is a student, SP 4-31a applies. The procedures can be located at <https://www.cccs.edu/about-cccs/state-board/policies-procedures/>.

Definitions

Consent, Unlawful Sexual Behavior: Colorado Revised Statutes (C.R.S.) 18-3-401, means cooperation in act or attitude pursuant to an exercise of free will and with knowledge of the nature of the act. A current or previous relationship shall not be sufficient to constitute consent. Submission under the influence of fear shall not constitute consent.

Sexual Assault: C.R.S. 18-3-402, any actor who knowingly inflicts sexual intrusion or sexual

penetration on a victim commits sexual assault if:

- The actor causes submission of the victim by means of sufficient consequence reasonably calculated to cause submission against the victim's will; or
- The actor knows that the victim is incapable of appraising the nature of the victim's conduct; or
- The actor knows that the victim submits erroneously, believing the actor to be the victim's spouse; or
- At the time of the commission of the act, the victim is less than fifteen years of age and the actor is at least four years older than the victim and is not the spouse of the victim; or
- At the time of the commission of the act, the victim is at least fifteen years of age but less than seventeen years of age and the actor is at least ten years older than the victim and is not the spouse of the victim; or
- The victim is in custody of law or detained in a hospital or other institution and the actor has supervisory or disciplinary authority over the victim and uses this position of authority to coerce the victim to submit, unless the act is incident to a lawful search; or
- The actor, while purporting to offer a medical service, engages in treatment or examination of a victim for other than a bona fide medical purpose or in a manner substantially inconsistent with reasonable medical practices; or
- The victim is physically helpless and the actor knows the victim is physically helpless and the victim has not consented.

Sexual Assault on a Child: C.R.S. 18-3-405, any actor who knowingly subjects another not his or her spouse to any sexual contact commits sexual assault on a child if the victim is less than fifteen years of age and the actor is at least four years older than the victim.

Domestic Violence: C.R.S. 18-6-800.3, an act or threatened act of violence upon a person with whom the actor is or has been involved in an intimate relationship. Domestic Violence also includes any other crime against a person, or against property, including an animal or any municipal ordinance violation against a person, or against property, including an animal, when used as a method of coercion, control, punishment, intimidation, or revenge directed against a person with whom the actor is or has been involved in an intimate relationship.

Dating Violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. *There is no Colorado state law on dating violence; therefore, the College abides by the definition used in the Violence Against Women Reauthorization Act (VAWA) of 2013.*

For purposes of this definition, dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. Dating violence does not include acts covered under the definition of domestic violence.

Stalking: C.R.S. 18-3-602, a person commits stalking if directly, or indirectly through another person, the person knowingly:

- Makes a credible threat to another person and, in connection with the threat, repeatedly follows, approaches, contacts, or places under surveillance that person, a member of that person's immediate family, or someone with whom that person has or has had a continuing relationship; or
- Makes a credible threat to another person and, in connection with the threat, repeatedly makes any form of communication with that person, a member of that person's immediate family, or someone with whom that person has or has had a continuing relationship, regardless of whether a conversation ensues; or
- Repeatedly follows, approaches, contacts, places under surveillance, or makes any form of communication with another person, a member of that person's immediate family, or someone with whom that person has or has had a continuing relationship in a manner that would cause a reasonable person to suffer serious emotional distress and does cause that person, a member of that person's immediate family, or someone with whom that person has or has had a continuing relationship to suffer serious emotional distress. For purposes of this paragraph (c), a victim need not show that he or she received professional treatment or counseling to show that he or she suffered serious emotional distress.

Additional definitions as it relates to "Stalking" under Colorado law:

- Conduct "in connection with" a credible threat means acts that further, advance, promote, or have a continuity of purpose, and may occur before, during, or after the credible threat.
- "Credible threat" means a threat, physical action, or repeated conduct that would cause a reasonable person to be in fear for the person's safety or the safety of his or her immediate family or of someone with whom the person has or has had a continuing relationship. The threat need not be directly expressed if the totality of the conduct would cause a reasonable person such fear.
- "Immediate family" includes the person's spouse and the person's parent, grandparent, sibling, or child.
- "Repeated" or "repeatedly" means on more than one occasion.

Education and Prevention Programs

The College engages in comprehensive educational programming to prevent domestic violence, dating violence, sexual assault and stalking. Educational programming consists of primary prevention and awareness programs for all incoming students and new employees and ongoing awareness and prevention campaigns for students and faculty that:

- Identifies domestic violence, dating violence, sexual assault and stalking as prohibited conduct;

- Defines what behavior constitutes domestic violence, dating violence, sexual assault, and stalking pursuant to Colorado law;
- Defines what behavior and actions constitute consent to sexual activity in the State of Colorado;
- Provides safe and positive options for bystander intervention that may be carried out by an individual to prevent harm or intervene when there is a risk of domestic violence, dating violence, sexual assault, or stalking against a person other than the bystander;
- Provides information on risk reduction so that students and employees may recognize warning signs of abusive behavior and how to avoid potential attacks; and
- Provides information on the procedures the College will adhere to after a sex offense occurs.

Source: 34 CFR §668.46(j)(1)(i)(A)-(F)

Educational programs are offered to raise awareness for all incoming students and employees, and are often conducted during New Student Orientation and New Employee Orientation and throughout an incoming student's first semester. These educational programs and others offered throughout the year include strong messages regarding not just awareness, but also primary prevention. Bystander engagement is encouraged through safe and positive intervention techniques and by empowering third-party intervention and prevention such as calling for help, using intervention-based apps, identifying allies and/or creating distractions.

Educational programs also offer information on risk reduction that strives to empower victims, how to recognize warning signals and how to avoid potential attacks, and do so without victim-blaming approaches. Throughout the year, ongoing awareness and prevention campaigns are directed to students and employees, including faculty, often taking the form of campaigns, emails, guest speakers and events..

The College has developed an annual educational campaign consisting of presentations that include distribution of educational materials to new students. The College conducts educational sessions for New Student Orientation and Fast Track Days at the beginning of each semester (including summer). CCD also facilitates New Employee Orientation several times annually. CCD Student Life works closely with the Phoenix Center at Auraria to provide educational programming such as bystander intervention, featured speakers, relationship assessment, Denim Day, the Clothesline project, the Red Flag campaign, self-defense classes and others. The Phoenix Center at Auraria serves CCD students and staff with confidential victim advocacy services.

The College offered the following primary prevention and awareness programs for all incoming students in [2014]:

Name of Program	Date Held	Location Held	Complied with Program Requirements	Which Prohibited Behavior Covered?*
New Student Orientation	January 6, 2014	Confluence 105	a	Dov, DaV, SA, S
New Student Orientation	January 9, 2014	Confluence 105	a	Dov, DaV, SA, S
New Student Orientation	January 14, 2014	Confluence 105	a	Dov, DaV, SA, S
New Student Orientation	January 16, 2014	Confluence 105	a	Dov, DaV, SA, S
New Student Orientation	January 18, 2014	Confluence 105	a	Dov, DaV, SA, S
New Student Orientation	April 7, 2014	Confluence 105	a	Dov, DaV, SA, S
New Student Orientation	April 10, 2014	Confluence 105	a	Dov, DaV, SA, S
New Student Orientation	April 16, 2014	Confluence 105	a	Dov, DaV, SA, S
New Student Orientation	April 21, 2014	Confluence 105	a	Dov, DaV, SA, S
New Student Orientation	April 23, 2014	Confluence 105	a	Dov, DaV, SA, S
New Student Orientation	April 29, 2014	Confluence 105	a	Dov, DaV, SA, S
New Student Orientation	May 6, 2014	Confluence 105	a	Dov, DaV, SA, S
New Student Orientation	May 14, 2014	Confluence 105	a	Dov, DaV, SA, S
New Student Orientation	May 19, 2014	Confluence 105	a	Dov, DaV, SA, S
New Student Orientation	May 21, 2014	Confluence 105	a	Dov, DaV, SA, S
New Student Orientation	May 22, 2014	Confluence 105	a	Dov, DaV, SA, S
New Student Orientation	May 24, 2014	Confluence 105	a	Dov, DaV, SA, S
New Student Orientation	June 16, 2014	Confluence 105	a	Dov, DaV, SA, S
New Student Orientation	June 19, 2014	Confluence 105	a	Dov, DaV, SA, S
New Student	June 25, 2014	Confluence 105	a	Dov, DaV,

Orientation				SA, S
New Student Orientation	June 28, 2014	Confluence 105	a	Dov, DaV, SA, S
New Student Orientation	July 1, 2014	Confluence 105	a	Dov, DaV, SA, S
New Student Orientation	July 9, 2014	Confluence 105	a	Dov, DaV, SA, S
New Student Orientation	July 14, 2014	Confluence 105	a	Dov, DaV, SA, S
New Student Orientation	July 16, 2014	Confluence 105	a	Dov, DaV, SA, S
New Student Orientation	July 21, 2014	Confluence 105	a	Dov, DaV, SA, S
New Student Orientation	July 24, 2014	Confluence 105	a	Dov, DaV, SA, S
New Student Orientation	July 29, 2014	Confluence 105	a	Dov, DaV, SA, S
New Student Orientation	August 4, 2014	Confluence 105	a	Dov, DaV, SA, S
New Student Orientation	August 8, 2014	Confluence 105	a	Dov, DaV, SA, S
New Student Orientation	August 12, 2014	Confluence 105	a	Dov, DaV, SA, S
New Student Orientation	August 14, 2014	Confluence 105	a	Dov, DaV, SA, S
New Student Orientation	August 19, 2014	Confluence 105	a	Dov, DaV, SA, S
New Student Orientation	August 23, 2014	Confluence 105	a	Dov, DaV, SA, S

- DoV =Domestic violence
- DaV = Dating Violence
- SA = Sexual Assault
- S = Stalking

The College offered the following primary prevention and awareness programs for all new employees in [2014]:

Name of Program	Date Held	Location Held	Complied with Program Requirements	Which Prohibited Behavior Covered?*
New Employee Orientation	March 7, 2014	Confluence 107	a, b, c	SA
New Employee Orientation	May 16, 2014	Cherry Creek 149	a, b, c	SA
New Employee Orientation	July 24, 2014	Administration 370	a, b, c	SA
New Employee Orientation	August 15, 2014	Confluence 213	a, b, c	SA
New Employee Orientation	December 9, 2014	Administration 370	a, b, c	SA
Workplace Answers Training Modules	Ongoing	Online	a, b, c, d, e	DoV, DaV, SA, S

- DoV =Domestic violence
- DaV = Dating Violence
- SA = Sexual Assault
- S = Stalking

The College offered the following ongoing awareness and prevention programs for students in [2014]:

Name of Program	Date Held	Location Held	Complied with Program Requirements	Which Prohibited Behavior Covered?*
The Phoenix Center Bathroom Signs	Fall 2010 to Present (Ongoing)	All Auraria Bathrooms	a,b,c,d,e,	DaV, DoV, SA, S
Red Flag Campaign Display	September 11, 2014 thru September 20, 2014	Tivoli Common	a, b, e,	DaV, DoV, SA, S
Safe Sex Trivia	February 13, 2014	Tivoli Multicultural Lounge	a,b,c,d,e,	DaV, DoV, SA, S
Sexual Responsibility Week	February 10, 2014 thru February 14, 2014	Tivoli Multicultural Lounge	A,b,c,d,e	DaV, DoV, SA, S
The Clothesline Project Decorating	March 1, 2014 thru March 31, 2014	Tivoli Student Union	a,b	DaV, DoV, SA, S

T-O-T-A-L-L-Y a Super Woman Show	April 15, 2014	Tivoli Turnhalle	a,b,c,d,e,	DaV, DoV, SA, S
Denim Day	April 23, 2014	Campus Wide	a, b,	DaV, DoV, SA, S
Take Back the Day March & Rally	April 24, 2014	Tivoli Commons	a,b,c,d,e,	DaV, DoV, SA, S
(em) Power Play	August 20, 2014		a,b,c,d,e,	DaV, DoV, SA, S
Red Flag Campaign Display	September 8, 2014 thru September 19, 2014	Tivoli Commons	a,b,c,d,e,	DaV, DoV, SA, S
Love, Sex, Lies	October 15, 2014 thru October 16, 2014	Tivoli Multicultural Lounge	a,b,c,d,e,	DaV, DoV, SA, S
Breaking Silence: Stories of Survival	October 21, 2014 thru October 23, 2014	Tivoli Multicultural Lounge	a,b,c,d,e,	DaV, DoV, SA, S

- DoV =Domestic violence
- DaV = Dating Violence
- SA = Sexual Assault
- S = Stalking

Procedures for Reporting a Complaint

The College has procedures in place that serve to be sensitive to those who report sexual assault, domestic violence, dating violence, and stalking, including informing individuals about their right to file criminal charges as well as the availability of medical attention, counseling and support services, and additional remedies to prevent contact between a complainant and an accused party, such as housing, academic, transportation and working accommodations, if reasonably available. Students and employees should contact Daniel Kast Title IX Coordinator by phone at 303-352-5018 or U.S. mail at 1201 5th St. Denver, Colorado 80204-2005.

After an incident of sexual assault and domestic violence, the victim should consider seeking medical attention as soon as possible at Denver Health Medical Center at 777 Bannock Street, Denver, Colorado 80204 or by phone at 303-436-6000. Another resource for medical attention on the Auraria Campus is the Health Center at Auraria in the Plaza Building located at 10th and Lawrence or by phone at 303-556-2525. In Colorado, evidence may be collected even if you choose not to make a report to law enforcement. It is important that a victim of sexual assault not bathe, douche, smoke, change clothing or clean the bed/linen/area where they were assaulted, if the offense occurred within the past 96 hours so that evidence (as may be necessary to the proof of criminal activity) may be preserved. In circumstances of sexual assault, if victims do not opt for forensic evidence collection, health care providers can still treat

injuries and take steps to address concerns of pregnancy and/or sexually transmitted disease.

Victims of sexual assault, domestic violence, stalking, and dating violence are encouraged to also preserve evidence by saving text messages, instant messages, social networking pages, other communications, and keeping pictures, logs or other copies of documents (if they have any) that would be useful to CCD's hearing boards/investigators or police.

Although the College strongly encourages all members of its community to report violations of this policy to law enforcement, it is the victim's choice whether or not to make such a report and victims have the right to decline involvement with the police. CCD's Office of Student Life (any professional staff member), (303-556-2597); CCD's Office of Human Resources, Title IX Coordinator at (303-352-5018); or the Phoenix Center at Auraria (303-556-2255) will assist any victim with notifying local police if they so desire. The Auraria Police Department (APD) may also be reached directly by calling 303-556-5000, in person at 1201 5th Street Denver, Colorado 80204 Suite 110. Additional information about the APD may be found online at: <http://www.ahec.edu/about-auraria-campus/police-department-about-auraria/>].

If you have been the victim of domestic violence, dating violence, sexual assault, or stalking, you should report the incident promptly to the College's Title IX Coordinator, Daniel Kast, at 303-352-5018 and in person at 1201 5th St. Denver, Colorado 80204 Suite 310 and APD (if the victim so desires).

The Title IX Coordinator is ultimately responsible to assure (in all cases) that the behavior is brought to an end, the College acts to reasonably prevent its recurrence and the effects on the victim and the community are remedied. The Title IX Coordinator is also responsible to assure that training is conducted annually for all advocates, investigators, hearing officers, panelists and appeals officers that encompass a hearing process that protects the safety of victims and promotes accountability. Training will focus on sexual misconduct, domestic violence, dating violence, sexual assault, stalking, sexual harassment, retaliation and other behaviors that may be considered forms of sex or gender discrimination covered by Title IX and Clery Act. Training will help those decision-makers in the process to protect the safety of victims and to promote accountability for those who commit offenses.

The College will provide resources to persons who have been victims of sexual assault, domestic violence, dating violence, or stalking, and will apply appropriate disciplinary procedures to those who violate this policy. The procedures set forth below are intended to afford a prompt response to charges of sexual assault, domestic or dating violence, and stalking, to maintain confidentiality and fairness consistent with applicable legal requirements, and to impose appropriate sanctions against violators of this policy.

As time passes, evidence may dissipate or become lost or unavailable, thereby making investigation, possible prosecution, disciplinary proceedings, or obtaining protection from abuse orders that may be related to the incident more difficult. If a victim chooses not to make a complaint regarding an incident, he or she nevertheless should consider speaking with APD or

other law enforcement, in order to preserve evidence in the event that the victim changes her/his mind at a later date.

If a report of domestic violence, dating violence, sexual assault or stalking is reported to the College, the below are the procedures that the College will follow as well as a statement of the standard of evidence that will be used during any judicial hearing on campus arising from such a report:

Incident Being Reported:	Procedure Institution Will Follow:	Evidentiary Standard
Sexual Assault	<ol style="list-style-type: none"> 1) Depending on when reported (immediate vs. delayed report), College will provide complainant with access to medical care. 2) College will assess immediate safety needs of complainant. 3) College will assist complainant with contacting APD if complainant requests AND provide complainant with contact information for APD. 4) College will provide written information to complainant on how to preserve evidence. 5) College will provide complainant with referrals to on-campus and off-campus mental health providers. 6) College will assess need to implement interim or long-term protective measures, such as housing changes, change in class schedule, and a "No Contact" directive between both parties. 7) College will provide a "No Trespass" (Persona Non Grata) directive to accused party if deemed appropriate. 8) College will provide written instructions on how to apply for protective order. 9) College will provide student victims with financial aid related services. 10) College will provide a copy of its Sexual Misconduct (HR-7) and Civil Rights Grievance and Investigation Procedures (HR-8) to complainant and respondent and inform both parties of the timeframes for inquiry, 	Sexual assault cases are referred to the Title IX Coordinator and are adjudicated by the College's Sexual Misconduct (HR-7) and Civil Rights Grievance (HR-8) and Investigation Procedures using the <i>preponderance of the evidence</i> standard.

	<p>investigation and resolution.</p> <p>11) College will inform the complainant and respondent of the outcome of the investigation, whether or not the accused will be administratively charged and the outcome of the hearing.</p> <p>12) College will enforce the anti-retaliation policy and take immediate and separate action against parties that retaliate against a person for complaining of sex-based discrimination or for assisting in the investigation.</p>	
Stalking	<ol style="list-style-type: none"> 1) College will assess immediate safety needs of complainant. 2) College will assist complainant with contacting APD if complainant requests AND provide complainant with contact information for APD. 3) College will provide written instructions on how to apply for protective order. 4) College will provide written information to complainant on how to preserve evidence. 5) College will assess the need to implement interim or long-term protective measures to protect the complainant, if appropriate. 6) College will provide a “No Trespass” (Persona Non Grata) and/or “No Contact” directive to accused party if deemed appropriate. 7) College will provide student victims with financial aid related services. 	<p>Stalking cases are referred to the Chief Conduct Officer and adjudicated using the <i>preponderance of the evidence</i> standard. If the stalking is sexually based, it may fall under the College’s Sexual Misconduct Procedure (HR-7) and if so, would be referred to the Title IX Coordinator and adjudicated under the College’s Sexual Misconduct (HR-7) and Civil Rights Grievance and Investigation (HR-8). Procedures using the <i>preponderance of the evidence</i> standard.</p>

Dating Violence	<ol style="list-style-type: none"> 1) College will assess immediate safety needs of complainant. 2) College will assist complainant with contacting APD if complainant requests AND provide complainant with contact information for APD. 3) College will provide written instructions on how to apply for protective order. 4) College will provide written information to complainant on how to preserve evidence. 5) College will assess need to implement interim or long-term protective measures to protect the complainant, if appropriate. 6) College will provide a “No trespass” (Persona Non Grata) and/or a “No “Contact” directive to accused party if deemed appropriate. 7) College will provide student victims with financial aid related services. 	<p>Dating Violence cases are referred to the Chief Conduct Officer and adjudicated using the <i>preponderance of the evidence</i> standard. If the dating violence incident is sexually based, it may fall under the College’s Sexual Misconduct Procedure(HR-7)and if so, would be referred to the Title IX Coordinator and adjudicated under the College’s Sexual Misconduct and Civil Rights Grievance and Investigation (HR-8). Procedures using the <i>preponderance of the evidence</i> standard.</p>
Domestic Violence	<ol style="list-style-type: none"> 1) College will assess immediate safety needs of complainant. 2) College will assist complainant with contacting APD if complainant requests AND provide complainant with contact information for APD. 3) College will provide written instructions on how to apply for protective order. 4) College will provide written information to complainant on how to preserve evidence. 5) College will assess need to implement interim or long-term protective measures to protect the complainant, if appropriate. 6) College will provide a “No Trespass” (Persona Non Grata) and/or a “No Contact” directive to accused party if deemed appropriate. 7) College will provide student victims with financial aid related services. 	<p>Domestic Violence Cases are referred to the Chief Conduct Officer and adjudicated using the <i>preponderance of the evidence</i> standard. If the act of domestic violence is sexually based, it may fall under the College’s Sexual Misconduct Procedure (HR-7) and if so, would be referred to the Title IX Coordinator and adjudicated under the College’s Sexual Misconduct and Civil Rights Grievance and Investigation (HR-8). Procedures using the <i>preponderance of the evidence</i> standard.</p>

Assistance for Victims: Rights & Options

Regardless of whether a victim elects to pursue a criminal complaint, the College will assist

victims of sexual assault, domestic violence, dating violence, and stalking and will provide each victim with a written explanation of their rights. In Colorado, a victim of domestic violence, dating violence, sexual assault or stalking has the following rights:

Rights Afforded to Victims: C.R.S. 24-4.1-302.5

In order to preserve and protect a victim's rights to justice and due process, each victim of a crime shall have the following rights:

- The right to be treated with fairness, respect, and dignity, and to be free from intimidation, harassment, or abuse, throughout the criminal justice process;
- The right to be informed of, be present or not present for, and receive notification of critical stages of the criminal justice process as specified in state statute (C.R.S. 24-4.1-302(2) and 302.5);
- The right to be informed of the filing of a petition by a perpetrator of the offense to terminate sex offender registration pursuant to section 16-22-113(2)(c), C.R.S.;
- The right to be informed, upon request by the victim, when a person who is accused or convicted of a crime against the victim is released or discharged from county jail; and
- The right to be informed, upon written request by the victim, when a person who is accused or convicted of a crime against the victim is released or discharged from custody other than county jail, is paroled, escapes from a secure or non-secure correctional facility or program, or absconds from probation or parole.

Further, the College complies with Colorado law in recognizing orders of protection by assisting a student who has an order of protection in connecting them with the Phoenix Center at Auraria and APD. Any person who obtains an order of protection from Colorado or any reciprocal state should provide a copy to Campus Police/Safety and the Office of the Title IX Coordinator. A complainant may then meet with APD to develop a Safety Action Plan, which is a plan for campus police and the victim to reduce risk of harm while on campus or coming and going from campus. This plan may include, but is not limited to: escorts, special parking arrangements, obtaining a temporary cell phone, changing classroom location or allowing a student to complete assignments from home, etc. The Phoenix Center at Auraria provides victim advocacy services for students, and the staff at Phoenix Center at Auraria are well trained in how orders of protection are implemented and can be of valuable assistance.

Protection from abuse orders may be available through Emergency Protection Orders, C.R.S. 13-14-103.

- Any county or district court shall have the authority to enter an emergency protection order, which may include:
- Restraining a party from contacting, harassing, injuring, intimidating, threatening,

molesting, touching, stalking, sexually assaulting or abusing any other party, a minor child of either of the parties, or a minor child who is in danger in the reasonably foreseeable future of being a victim of an unlawful sexual offense or domestic abuse;

- Excluding a party from the family home or from the home of another party upon a showing that physical or emotional harm would otherwise result;
- Awarding temporary care and control of any minor child of a party involved;
- Enjoining an individual from contacting a minor child at school, at work, or wherever he or she may be found;
- Restraining a party from molesting, injuring, killing, taking, transferring, encumbering, concealing, disposing of or threatening harm to an animal owned, possessed, leased, kept, or held by any other party, a minor child of either of the parties, or an elderly or at-risk adult; or
- Specifying arrangements for possession and care of an animal owned, possessed, leased, kept, or held by any other party, a minor child of either of the parties, or an elderly or at-risk adult.

In cases involving a minor child, the juvenile court and the district court shall have the authority to issue emergency protection orders to prevent an unlawful sexual offense or domestic abuse, when requested by the local law enforcement agency, the county department of social services, or a responsible person who asserts (in a verified petition supported by affidavit) that there are reasonable grounds to believe that a minor child is in danger in the reasonably foreseeable future of being the victim of an unlawful sexual offense or domestic abuse, based upon an allegation of a recent actual unlawful sexual offense or domestic abuse or threat of the same. Any emergency protection order issued shall be on a standardized form prescribed by the United States Department of Justice and a copy shall be provided to the protected person.

A verbal emergency protection order may be issued only if the issuing judge finds that an imminent danger in close proximity exists to the life or health of one or more persons or that a danger exists to the life or health of the minor child in the reasonably foreseeable future.

To the extent of the victim's cooperation and consent, CCD offices, including the Office of Human Resources, Office of Student Conduct and the Phoenix Center at Auraria will work cooperatively to ensure that the complainant's health, physical safety, work and academic status are protected, pending the outcome of a formal College investigation of the complaint. For example, if reasonably available, a complainant may be offered changes to academic, living, or working situations in addition to counseling, health services and assistance in notifying appropriate local law enforcement. Contact the College's Office of Student Conduct or Title IX Coordinator for assistance with these accommodations. Additionally, personal identifiable information about the victim will be treated as confidential and only shared with persons with a specific need to know who are adjudicating/investigating the complaint, or delivering resources or support services to the complainant. The College does not publish the name of crime victims nor house identifiable information regarding victims on APD's Daily Crime Log or online. Victims may request that directory information on file be removed from public sources by request. For questions around this type of request, please contact Tan Bui, Registrar by phone

at 303-352-4099.

Financial Aid Services

If a student victim would like information regarding financial aid services, please contact Thad Spaulding, Director of Financial Aid by phone at 303-556-3591. The College can assist students with information such as how to apply for a withdrawal from classes or about options for addressing concerns about loan repayment terms and conditions.

Resources for victims of Domestic Violence, Dating Violence, Sexual Assault & Stalking

Students who are victims of sexual offenses have access to various confidential counseling options with staff that are specifically trained in the area of sexual offenses and crisis intervention. Victims of sexual offenses can be seen confidentially through the Health Center at Auraria. During regular business hours, victims should call the Health Center at 303-556-2525 for immediate care or an appointment. After hours, victims should seek immediate assistance from Denver Health Medical Center at 777 Bannock Street Denver, Colorado 80204 or by phone at 303-436-6000. For additional resources, see below:

On-Campus

The Phoenix Center at Auraria
(Available to any student)
900 Auraria Parkway, Suite 259
Denver, Colorado 80204
pcauraria@gmail.com

Helpline: 303-556-CALL (2255) (24/7)

MSU Denver Counseling Center
(For MSU Denver Students only – at no charge)
900 Auraria Parkway, Suite 651
Denver, Colorado 80217
Tivoli 651
303-556-3132
<http://www.msudenver.edu/~counsel/>

CU Denver Student & Community Counseling Center
(CU Denver students—at no charge; fees may apply to MSU Denver and CCD students)
900 Auraria Parkway, Suite 454
Denver, Colorado 80204
303-556-4372
<http://www.ucdenver.edu/Resources/Counseling+Center/default.htm>

Health Center at Auraria (available to any student—fees may apply)
955 Lawrence Street #150

Plaza 150
Denver, Colorado 80204
303-556-2525
<http://www.msudenver.edu/student/resources/health/>

MSU Denver Institute for Women's Studies & Services
(Referrals and community resources)
1059 9th Street Park
Denver, Colorado 80204
303-556-8441
<http://www.msudenver.edu/~women>

Community Resources

Local law enforcement agencies:

Denver District Attorney's Office
201 West Colfax Avenue
Denver, Colorado 80202
720-913-9000

Victims Compensation:
201 West Colfax
Department 801
Denver, Colorado 80202
720-913-9253
www.denverda.org

Denver Police Department
1331 Cherokee Street
Denver, Colorado 80204-4507
Emergency: 911
TDD/TTY: 720-913-2000
Non-Emergency: 720-913-2000
Victim Assistance Unit: 720-913-6035
Sex Crimes Unit: 720-913-6050
Sex Crimes Hotline: 720-913-6359
www.denvergov.org/police

Community agencies/resources available in the Denver/Metro area:

Colorado Coalition against Sexual Assault (CCASA)
1120 Lincoln Street, Suite 700
Denver, Colorado 80203

303-861-7033

www.ccasa.org

Denver Center for Crime Victims

P.O. Box 18975

Denver, Colorado 80218

Hotline: 303-894-8000

TTY: 303-860-9555

Administrative line: 303-894-0660

www.denervictims.org

Moving to End Sexual Assault (MESA)

(Formerly the Boulder County Rape Crisis Team)

2336 Canyon Blvd, Suite 103

Boulder, Colorado 80302

Hotline: 303-443-7300

Administrative Office: 303-443-0400

www.joinmesa.org

The Blue Bench (formerly Rape Assistance and Awareness Program (RAAP))

PO Box 18951

Denver, Colorado 80218

Hotline: 303-322-7273

Spanish: 303-329-0031

TTY: 303-329-0023

Administrative Office: 303-329-9922 (M – F 9 a.m. – 5 p.m.)

www.raap.org

WINGS Foundation

(Survivors of childhood sexual abuse; support groups for men and women. Groups available for men and women.)

7550 W. Yale Avenue

Suite B-201

Denver, Colorado 80227

303-238-8660

Toll free: 800-373-8671

www.wingsfound.org

Community specific services/resources:

Anti-Violence Project of Colorado (gay, lesbian, bisexual & transgender)

4130 Tejon Street

Denver, Colorado 80223

303-839-5204

24-hour crisis: 303-852-5094/1-888-557-4441

www.coavp.org

Asian Pacific Development Center (Asian American / Pacific Islander)

1537 Alton Street

Aurora, Colorado 80010

303-393-0304 (24 hours)

303-365-2959 x116 (Interpreters bank, fee for service)

www.apdc.org

Denver Indian Health & Family Services (Native American/ Indigenous)

1633 Fillmore Street GL1

Denver, Colorado 80206

303-781-4050

303-936-2688 (M – F 8 a.m. – 12 p.m. and 1 p.m. – 5 p.m.)

www.denverindiancenter.org

Domestic Violence Initiative for Women with Disabilities (Not a shelter)

899 Logan Street

Denver, Colorado 80203

Hotline & TDD: 303-839-5510

Toll free: 1-877-839-5510

dvidenver@aol.com

DOVE, Advocacy Services for Abused Deaf Women and Children

190 East 9th Avenue #370

Denver, Colorado 80203

24 hour hotline: 303-831-7874

www.deafdove.org

Servicios De La Raza

(Chicano/Mexicano/Latino & Spanish speaking)

4055 Tejon Street

Denver, Colorado 80211

303-458-5851

24 hour crisis line: 303-458-7088

www.serviciosdelaraza.org

Online State and National Resources

Other resources available to persons who report being the victim of sexual assault, domestic violence, dating violence, or stalking, include:

<http://www.ccasa.org/> – Colorado Coalition Against Sexual Assault

<http://ccadv.org/> – Colorado Coalition Against Domestic Violence
<http://coavp.org/> – Colorado Anti-Violence Program, Building Safety and Justice for LGBTQ Communities
<https://www.colorado.gov/c-seap> – Colorado State Employee Assistance Program
<http://www.rainn.org> – Rape, Abuse and Incest National Network
<http://www.nsvrc.org> – National Sexual Violence Resource Center
<http://www.nrcdv.org/> – National Resource Center on Domestic Violence
<http://www.thehotline.org/> - National Domestic Violence Hotline
<http://www.survivorproject.org/> - Survivor Project (a resource for Intersex and Trans people)
<http://www.mencanstoprape.org/> – Men Can Stop Rape
<http://www.victimsofcrime.org/our-programs/stalking-resource-center/stalking-information/> – Stalking Resource Center
<http://maketheconnection.net/conditions/military-sexual-trauma> – Make the Connection (Support for Veterans)
<http://www.whitehouse.gov/1is2many> – 1 is 2 Many (Focus on teens and young women ages 16-24)
<https://www.notalone.gov/> – Not Alone Together Against Sexual Assault
<http://www.ovw.usdoj.gov/sexassault.htm> – Department of Justice
<http://www2.ed.gov/about/offices/list/ocr/index.html> – Department of Education, Office of Civil Rights

Adjudication of Violations

Whether or not criminal charges are filed, the College or a person may file a complaint under the Civil Rights Grievance and Investigation Process. If the respondent to a complaint is a CCCS employee(s), authorized volunteer(s), guest(s), or visitor(s), SP 3-50b will apply. If the respondent is a student, SP 4-31a applies. The procedures can be located at <https://www.cccs.edu/about-cccs/state-board/policies-procedures/>. Reports of all domestic violence, dating violence, sexual assault and stalking made to APD will automatically be referred to the Title IX Coordinator for investigation regardless if the complainant chooses to pursue criminal charges.

The College's civil rights grievance and investigation process, as well as the discipline process, will provide prompt, fair, and impartial investigation and resolution that is:

- Completed within reasonably prompt timeframes which, pursuant to our procedure, is sixty (60) days. If the College finds it necessary to extend this timeline, they may do so for good cause. The College will provide written notice to the accuser and the accused of the delay and the reason for the delay;
- The processes shall be conducted in a manner that is transparent to the accuser and accused;
- The processes allow for timely notice of meetings at which the accuser or accused, or both, may be present;
- Provides timely access to the accuser, the accused, and appropriate officials to any information that will be used after the fact-finding investigation but during the disciplinary

meetings and hearings; and

- Conducted by officials who do not have a conflict of interest or bias for or against the accuser or the accused.

All College officials involved with the investigation and discipline process are trained annually on the issues related to domestic violence, dating violence, sexual assault, and stalking. These employees are taught how to conduct an investigation and hearing process that protects the safety of the victim and promotes accountability.

After the civil rights grievance and investigation process is concluded, the findings are shared with the disciplinary authority to begin the College's discipline process.

If the accused is an employee, sanction decisions are outlined in:

- For faculty, disciplinary action will be in compliance with BP 3-20: <https://www.cccs.edu/wp-content/uploads/2012/08/BP3-20.pdf>
- For classified employees, disciplinary action will be taken pursuant to the State Personnel Rules and Regulations: <https://www.colorado.gov/spb/rules-0>
- For administrative and professional/technical employees, there is no specific procedure outlined on discipline; therefore the appointing authority will conduct a prompt, fair and impartial discipline process.
- For authorized volunteers, guests and visitors, there is no specific applicable procedure; therefore the responsible party or designee will conduct a prompt, fair and impartial discipline process.

If the accused is a student, SP 4-30, Student Disciplinary Procedure, applies. The procedure can be located at <https://www.cccs.edu/about-cccs/state-board/policies-procedures/>.

The student discipline process, in all cases, provides that:

- The accuser and the accused each have the opportunity to meet with the Chief Student Services Officer, for students, or the Appointing Authority/Disciplinary Authority, for CCCS employees, authorized volunteers, guests and visitors;
- Attend a hearing before a properly trained hearing panel or person;
- The accuser and the accused each have the opportunity to be advised by a personal advisor of their choice, at their expense, at any stage of the process and to be accompanied by that advisor at any meeting or hearing.
- An advisor may only consult and advise his or her advisee, but not speak for the advisee at any meeting or hearing. These procedures are entirely administrative in nature and are not considered legal proceedings. CCCS or the College may remove or dismiss an advisor who becomes disruptive or who does not abide by the restrictions on their

participation as explained above.

- An employee and student conduct decision is based on the preponderance of evidence standard (“more likely than not to have occurred” standard). In other words, the conduct process asks: “is it more likely than not that the accused violated SBCCOE Policy, CCCS or College procedures”.
- The accuser and the accused will be notified simultaneously in writing of the outcome of any disciplinary proceeding, and shall be given the rationale for the discipline decision.
- When a complainant does not consent to the disclosure of his or her name or other identifiable information to the alleged perpetrator, the College’s ability to respond to the complaint may be limited.

Confidentiality

The College will protect the identity of persons who report having been victims of sexual assault, domestic violence, dating violence, or stalking to the fullest extent of the law.

Sanctions and Protective Measures

In all cases, investigations that result in a finding (of more likely than not) that a violation(s) has occurred, may lead to the initiation of disciplinary procedures against the accused individual. Examples of College sanctions may include, but are not limited to:

- For students – warning, probation, fines, restitution, denial of privileges, assignment to perform services for the benefit of the college or community, reassignment to another class section including online, suspension, expulsion, a “Cease Communications” directive, or a “No trespass” directive (PNG).
- For CCCS employees – warning, written warning, corrective actions, probation, restitution, denial of privileges, suspension, demotion, termination of employment, a “Cease Communications” directive, or a “No trespass” directive (PNG).
- For authorized volunteers, guest(s), or visitors-warning, writing warning, denial of privileges, dismissal from College, a “Cease Communications” directive, or a “No trespass” directive (PNG).

Additionally, the College may implement protective measures following the report of domestic violence, dating violence, sexual assault and/or stalking, which may include some or all of the following actions: changing class schedules, making academic accommodations, no-contact orders, interim actions for alleged perpetrators, and others depending on the circumstances. For students, sexual assault, domestic violence, dating violence, and stalking are violations of the College’s Student Conduct Code. Employees who violate this policy will be subject to discipline, up-to-and-including termination of employment. Sexual assault, domestic violence, dating violence, and stalking are criminal acts which also may subject the perpetrator to criminal

and civil penalties under federal and state laws.

The College's Title IX Coordinator will determine whether interim interventions and protective measures should be implemented, and, if so, take steps to implement those protective measures as soon as possible. Examples of interim protective measures include, but are not limited to: an order of no contact, residence hall relocation, adjustment of course schedules, a leave of absence, or reassignment to a different supervisor or position. These remedies may be applied to one, both, or multiple parties involved. Violations of the College's Title IX Coordinator's directives and/or protective measures will constitute related violations that may lead to disciplinary action. Protective measures imposed may be temporary pending the results of an investigation or may become permanent as determined by the College's Title IX Coordinator and the Office of Student Conduct at the College.

Sex Offender Registration

In accordance to the Campus Sex Crimes Prevention Act of 2000, which amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, the Jeanne Clery Act and the Family Educational Rights and Privacy Act of 1974, the College is providing a link to the Colorado State Sex Offender Registry. All sex offenders are required to register in the state of Colorado and to provide notice of each institution of higher education in Colorado at which the person is employed, carries a vocation or is a student.

In Colorado, convicted sex offenders must register with the Colorado Bureau of Investigation (CBI). The Colorado sex offender website is <https://www.colorado.gov/apps/cdps/sor/>.

Prohibition on Retaliation

The College, or an officer, employee, student or agent of the College, may not retaliate, intimidate, threaten, coerce, or otherwise discriminate against any individual for exercising their rights or responsibilities under any provision in this policy.

AURARIA CAMPUS SEXUAL ASSAULT POLICY

I. Statement of Purpose:

This Policy was developed collaboratively by the Auraria Higher Education Center ("Center") and its Constituent Institutions—the Community College of Denver, the Metropolitan State University of Denver, and the University of Colorado Denver—for the purpose of implementing provisions of the *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act*, 20 U.C.S. § 1092(f), relating to the response of the Auraria Campus Police Department and the Constituent Institutions to students who are victims of sexual assault. The Auraria Campus is committed to responding appropriately to all reports of sexual assaults and to working collaboratively with other law enforcement and government and community agencies. In the development of this Policy, the Auraria Campus also collaborated with the Sexual Assault Interagency Council and adhered to the spirit of the Denver Sexual Assault Response Protocol, which was signed by the chief executives of the Constituent Institutions on November 7, 2005. This Protocol is available online at <http://www.denversaic.org>.

This Policy provides general guidelines for responding to students of the constituent institutions who are victims of sexual assault on the Auraria Campus or during other institutionally-sponsored activities. For institution-specific procedures and resources, contact the following representatives or campus judicial officers:

Community College of Denver

Director of Student Conduct
Office of Student Life
Tivoli, Room 309
CCD Campus Box 205
PO Box 173363
Denver, CO 80217-3363
303-556-2597

University of Colorado Denver

Director
Office of Student Conduct and Community Standards, Tivoli 227
CU Denver Box 83
PO Box 173364
Denver, CO 80217-3364
303-556-3682

Metropolitan State University of Denver

Associate Dean
Student Engagement & Wellness, Tivoli 311
Campus Box 74
PO Box 173362
Denver, CO 80217-3362
303-556-3559

Auraria Higher Education Center

Chief of Police
Auraria Campus Police Department, Campus Box E
1201 5th Street
PO Box 173361
Denver, CO 80217-3361
303-556-5000

II. Policy Statement:

The Center and its Constituent Institutions prohibit sexual assault, attempted sexual assault and other sexual offenses on property owned or controlled by the Center or its Constituent Institutions, at institutionally-sponsored or supervised activities, or at functions of recognized student organizations. The Federal Bureau of Investigation's National Incident Based Reporting System of the Uniform Crime Report defines a sex offense in general as "any sexual act

directed against another person, forcibly and/or against the person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.”

Penalties for violations of this Policy or the internal policies of the Center or its Constituent Institutions by their employees or students are determined by their specific internal policies and procedures but may include termination or expulsion for instances of sexual assault or attempted sexual assault, and lesser penalties, including suspension, probation and assessment of financial penalties for other offenses, as appropriate.

III. Sexual Assault Prevention on the Auraria Campus:

The Auraria Campus institutions provide ongoing education about sexual assaults and prevention through new student orientation programs that take place during each fall and spring semester, and through scheduled educational programming through campus activities offices. The Auraria Campus Police Department offers sexual assault education and information programs to Auraria Campus students and employees upon request. For Center or institution specific information or literature on sexual assault education and campus response, contact the representatives listed in Section I of this Policy.

IV. Sexual Assaults / Offenses:

Students who believe they have been the victims of a sexual assault or attempted sexual assault on the Auraria Campus should first ensure that they are in a place that is safe and that they are receiving any necessary medical treatment.

Students should report any incident of sexual assault or attempted sexual assault immediately to the Auraria Campus Police Department at 303-556-5000, or by dialing '911' from any Auraria Campus telephone. Reports may be made anonymously. Students may also report to their institution's representative listed in Section I, a faculty member or an administrative official. In the interests of campus safety, the representative, faculty or staff member should immediately notify the Auraria Campus Police of the incident and also may be required to report the incident in accordance with their institution's internal policies—see paragraph V.5 below. The identity of the student involved in or reporting the incident is not essential for reporting—see paragraph V.6 below.

If they wish, students may have the assistance of campus administrative staff in reporting incidents of sexual assault. Care should be taken in such instances to file the report as soon as possible after the incident and to preserve all physical evidence of the crime to aid in the police investigation. These procedures are particularly important in the case where the assailant is unknown to the victim and may be a threat to the campus community.

V. Options for Student Victim of Sexual Assaults / Other Sexual Offenses:

The victim of an alleged sexual assault, a threatened sexual assault, or other sexual offenses on the Auraria Campus has several options that may be pursued individually or in combination with other options:

- 1) To get immediate crisis counseling (24 hours a day) contact the The Blue Bench hotline (303-322-7273).
- 2) To file criminal charges with the police department. (In this case, the victim will likely be

interviewed by police investigators and possibly by government attorneys, and if the case goes to trial, will likely be called to testify in court.)

- 3) To file a civil lawsuit or restraining order request against the accused. (In this case, the victim may need a private attorney to assist with these options, and the victim will likely be required to give testimony in court.)
- 4) To file charges against an accused assailant through the Center or institution's appropriate process. If the victim chooses this option, he or she can expect:
 - a) To be interviewed by an official designated by the Center or institution, who will develop a written incident statement and explain the complaint and disciplinary process;
 - b) To be notified whether the charge will result in a hearing following the preliminary review by the Center or institution's officials;
 - c) To give testimony and to answer questions about the case before an official or board, the accused and an advocate for the accused, should the charge result in a hearing;
 - d) To be afforded those rights available to the accused as outlined in the Center or institution's specific student code of conduct or employment policies;
 - e) That both the victim and the accused will be informed of the outcome, except when prohibited by law, of any hearing that may take place;
 - f) That the incident may be referred for criminal prosecution independent of the Center or institution's internal process.
- 5) Inform Center or institution officials without filing formal charges. However, the Center or institution may have a legal obligation to investigate the incident and take action against the accused. In that case, the victim can have the same expectations as described in subparagraphs 4.a-f above.
- 6) Make an anonymous report to a campus official without including student identifiers.

Special notes:

- 1) Student victims have the option to request adjustments to their academic schedules after a reported sexual assault, if such changes are reasonably available. Each such request will be handled on a case-by-case basis by the student's institution.
- 2) Both the accuser and the accused are entitled to the same opportunities to have others present during any disciplinary hearing.
- 3) Both the accuser and the accused will be informed of the outcome, except when prohibited by law, of any Center or institutional disciplinary proceeding that is brought alleging a sex offense.

VI. Support for Victims:

Students who are victims of sexual offenses have access to various confidential counseling options with staff that are specifically trained in the area of sexual offenses and crisis

intervention. Victims of sexual offenses can be seen confidentially through the Health Center at Auraria. During regular business hours, victims should call the Health Center at 303-556-2525 for immediate care or an appointment. After hours, victims should seek immediate assistance from Denver Health Medical Center at 8th and Bannock in Denver. For additional resources, see below or contact the institutional representative listed in Section I.

On the Auraria Campus:

The Phoenix Center at Auraria (available to any student)
pcauraria@gmail.com
Helpline: 303-556-CALL (2255) (24/7)

MSU Denver Counseling Center (for MSU Denver Students only—at no charge)
Tivoli 651
303-556-3132
<http://www.msudenver.edu/counsel/>

CU Denver Student & Community Counseling Center (for CU Denver students at no charge; fees may apply to MSU Denver and CCD students)
Tivoli 454
303-556-4372
<http://www.ucdenver.edu/life/services/counseling-center/pages/default.aspx>

Health Center at Auraria (available to any student—fees may apply)
Plaza 150
303-556-2525
<http://www.msudenver.edu/healthcenter/>

MSU Denver Institute for Women's Studies & Services (referrals and community resources)
1059 9th Street Park
303-556-8441
<http://www.msudenver.edu/women>

Local law enforcement agencies:

Denver District Attorney's Office
720-913-9000
Victims Compensation: 720-913-9253
www.denverda.org

Denver Police Department
Emergency: 911
TDD/TTY: 720-913-2000
Non-Emergency: 720-913-2000
Victim Assistance Unit: 720-913-6035
Sex Crimes Unit: 720-913-6050

Sex Crimes Hotline: 720-913-6359
www.denvergov.org/police

Community agencies/resources available in the Denver/Metro area:

Colorado Coalition Against Sexual Assault (CCASA)
303-839-9999
www.ccasa.org

Denver Center for Crime Victims
Hotline: 303-894-8000
TTY: 711
Administrative line: 303-860-0660
www.denvervictims.org

Moving to End Sexual Assault (MESA) (formerly the Boulder County Rape Crisis Team)
Hotline: 303-443-7300
Administrative Office: 303-443-0400
www.movingtoendsexualassault.org

The Blue Bench Hotline: 303-322-7273
Spanish: 303-329-0031
TTY: 303-329-0023
Administrative Office: 303-329-9922 (M-F 9am-5pm)
www.thebluebench.org
WINGS Foundation
Survivors of childhood sexual abuse; support groups for men and women
303-238-8660
Toll free: 800-373-8671
www.wingsfound.org

Community specific services/resources:

Anti-Violence Project of Colorado (gay, lesbian, bisexual, transgender, and queer)
303-839-5204
24-hour crisis: 303-852-5094/ 1-888-557-4441
www.coavp.org

Asian Pacific Development Center (Asian American / Pacific Islander)
303-393-0304 (24 hours)
303-365-2959 x116 (Interpreters bank, fee for service)
www.apdc.org

Denver Indian Health & Family Services (Native American/ Indigenous)
1-877-8-INDIAN
303-936-2688 (8-12, 1-5pm M-F)
www.denverindiancenter.org

Domestic Violence Initiative for Women with Disabilities (Not a shelter)

Hotline & TDD: 303-839-5510

Toll free: 1-877-839-5510

dviforwomen.org

DOVE, Advocacy Services for Abused Deaf Women and Children

24 hour hotline: 303-831-7874

www.deafdove.org

Servicios De La Raza (Chicano / Mexicano / Latino & Spanish speaking)

303-458-5851

24 hour crisis line: 303-458-7088

www.serviciosdelaraza.org

SEX OFFENDER REGISTRATION INFORMATION

Registered sex offenders who are students, employees, or volunteers for the Community College of Denver, Metropolitan State University of Denver, the University of Colorado Denver or the Auraria Higher Education Center are required to advise their local law enforcement agency of their affiliation with any of the listed institutions. This information is forwarded to the Colorado Bureau of Investigation (CBI), and is available at the Auraria Campus Police Department during normal business hours. The individual making the request will be provided with the list of registered sex offenders.

State and federal law require the release of information supplied by the Colorado Crime Information Center (CCIC) on registered sex offenders. The release of such information does not violate the Family Educational Rights to Privacy Act (FERPA).

In the event the Auraria Campus Police Records staff is unavailable to provide the requested information immediately, the name and phone number of the individual making the request will be taken and he/she will be notified when the report is available. All requests will be processed and made available for review within 72 hours of the request.

For further information on Sex Offender Registration Information, please visit the Colorado Bureau of Investigation's Convicted Sex Offender Site at <http://sor.state.co.us/>.

AHEC WEAPONS POLICY

Legislative Declaration: The Auraria Board owns and manages the Auraria campus for the use and benefit of its constituent institutions of higher education – the Community College of Denver (CCD), Metropolitan State University of Denver (MSU Denver), and the University of Colorado Denver (CU Denver) – and to facilitate and further their respective educational missions. Section 23-70-106, C.R.S., authorizes the Auraria Board to promulgate rules and regulations for the safety of students, employees and property on the Auraria campus. The

Auraria Board finds and determines that the free and unregulated possession of weapons on the Auraria campus would:

- 1) Create an unreasonable risk to the health, welfare and safety of students and employees and the preservation of property on the Auraria campus by careless or malicious use;
- 2) Create a climate of fear and intimidation that would distract and interfere with the reasoned discourse and cooperation required for productive learning and working environments on the Auraria campus; and
- 3) Be inconsistent with the academic missions of the constituent institutions.

Therefore, the Auraria Board adopts the following policy:

Statement of Policy: Except as expressly provided below, the possession of firearms, explosive or incendiary devices, or other weapons on the Auraria campus is prohibited. This prohibition shall extend to all grounds and buildings on the Auraria campus, including the institutional neighborhoods and buildings owned by the constituent institutions therein. It shall not extend to facilities off of the Auraria campus, such as, for example, CU Denver's Lawrence Street Center, MSU Denver's North or South Campuses, or CCD's Lowry Campus.

This policy shall apply to all employees and invitees of the Auraria Board, all students, employees and invitees of the constituent institutions, and all other visitors to the Auraria campus.

"Weapons" include, but are not limited to, the following:

- 1) Firearms of any size or type of construction and ammunition;
- 2) Gas or air guns, including BB, pellet and paint ball guns;
- 3) Bows and arrows, and cross-bows;
- 4) Blackjacks, bludgeons, batons, nunchaku, throwing stars, and metallic knuckles;
- 5) Swords, pikes, lances and spears;
- 6) Any knife with a blade over 3.5 inches in length, including hunting and fishing knives;
- 7) Ballistic, gravity and switchblade knives, regardless of the length of the blade;
- 8) Fireworks; and
- 9) Any harmless object designed to look convincingly like a firearm, explosive or incendiary device, or other weapon.

Exceptions: This policy shall not apply to:

- 1) A peace officer, as described in § 16-2.5-101, C.R.S., when carrying a weapon in conformance with the policy of his/her employing agency as provided in § 16-2.5-101(2).
- 2) A member of the armed forces of the United States or Colorado National Guard while acting in his/her official capacity and in conformance with general or specific military orders.
- 3) A law enforcement officer, agent or employee of the United States, when lawfully carrying a weapon in conformance with the policy of his/her employing agency.
- 4) A person carrying a concealed handgun who holds a valid written permit issued pursuant to § 18-12-201, et seq., C.R.S.

- 5) A weapon that remains inside a locked motor vehicle while on the Auraria campus, provided that the weapon is unloaded. This exception shall not apply to explosive or incendiary devices.
- 6) A student, employee or invitee of a constituent institution or an employee or invitee of the Auraria Board who has a legitimate educational or employment related purpose for the possession of a weapon on the Auraria campus and has obtained written permission from the appropriate office and from the Chief of the Auraria Police Department or his/her designee.

Violations: All violations of this policy shall be reported to the Auraria Police Department and the appropriate institutional office. Violators may be disciplined, banned from the Auraria campus and criminally prosecuted in appropriate cases.

Procedures and guidelines: The Executive Vice President for Administration is authorized to promulgate such procedures and guidelines as may be reasonable and necessary to implement and carry out the intent of this policy.

For the Lowry and North Campuses:

POSSESSION OF FIREARMS/WEAPONS ON CAMPUS

State Board for community colleges and occupational education (SBCCOE) states that no person may have on his or her person any unauthorized firearm, ammunition, explosive device, or illegal weapon on campus or any facility used by a college. Persons authorized to carry firearms and other equipment defined in the policy are:

- 1) Those persons conducting and participating in an approved program of instruction in the college's curriculum which requires access to such equipment as an integral part of the instructional program;
- 2) Certified peace officers;
- 3) Those persons who have been issued a valid permit to carry a concealed handgun in accordance with Colorado's Concealed Carry Act, C.R.S. § 18-12-201, et seq. and who are acting in compliance with the requirements of that Act; and
- 4) Those persons granted permission at the discretion of the college president for specific purposes from time to time.

Concealed Handgun Permit holders exercising their rights pursuant to Item #3 above are responsible for preventing the casual or inadvertent display of their handgun.

It shall not be an offense if the weapon remains inside a locked motor vehicle upon the real estate owned by the State Board for Community Colleges and Occupational Education. In accordance with Colorado Statute CRS 18-12-214(3), under no circumstances may a person other than a certified peace officer carry a firearm or other equipment defined in Board Policy onto the real property, or into any improvements erected thereon, of a public elementary, middle, junior high, or high school. In accordance with Colorado Statute CRS 18-12-214(3)(a), a concealed weapon permittee may have a handgun on the real property of the public school so

long as the handgun remains in his or her vehicle and, if the permittee is not in the vehicle, the handgun is in a compartment within the vehicle and the vehicle is locked.

ANNUAL FIRE SAFETY REPORT

Community College of Denver does not maintain any on campus student housing facilities; therefore they are exempt from reporting on this.

MISSING STUDENT NOTIFICATION

Community College of Denver does not maintain any on campus student housing facilities; therefore they are exempt from reporting on this.

DEFINITIONS OF REPORTED CRIMES

The following definitions are crimes that Federal Law requires institutions to report:

Arson: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Criminal Homicide-Manslaughter by Negligence: The killing of another person through gross negligence.

Criminal Homicide-Murder and Non-negligent Manslaughter: The willful (non-negligent) killing of one human being by another.

Robbery: The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.)

Burglary: The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

Burglary vs. Larceny: An incident must meet three conditions to be classified as a Burglary.

- There must be evidence of unlawful entry (trespass). Both forcible entry and unlawful entry – no force are counted.
- The unlawful entry must occur within a structure, which is defined as having four walls, a roof, and a door.
- The unlawful entry into a structure must show evidence that the entry was made in order

to commit a felony or theft.

If the intent was not to commit a felony or theft, or if the intent cannot be determined, the proper classification is Larceny.

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned including joyriding.)

Sex Offenses: Any sexual act directed against another person, forcibly and/or against that person without consent of the victim, including instances where the victim is incapable of giving consent.

- a) Rape-The carnal knowledge of a person without consent of the victim, including instances where the victim is incapable of giving consent b/c of his/her age or temporary or permanent mental or physical incapacity
- b) Sodomy-Oral or anal sexual intercourse with another person without consent of the victim, including instances where the victim is incapable of giving consent b/c of his/her age or temporary or permanent mental or physical incapacity.
- c) Sexual Assault With An Object-The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.
- d) Fondling-The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her age or because of his/her temporary or permanent mental incapacity.
- e) Incest-Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- f) Statutory Rape- Sexual intercourse with a person who is under the statutory age of consent.

Additionally, the following violations should be reported to ACPD or to the appropriate institutional Judicial Affairs office. The police or judicial affairs staff will make tabulation of statistics from these referrals.

Weapon Law Violations: The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

Drug Abuse Violations: Violations of State and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic

narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

Liquor Law Violations: The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

Hate Crimes: Of the crimes described above and any other crime involving bodily injury to any person and the crimes of larceny-theft, simple assault, intimidation and vandalism, in which the victim is intentionally selected because of the actual or perceived race, gender, religion, sexual orientation, ethnicity or disability of the victim that are reported to campus security authorities or local police agency, the data shall be collected and reported according to category of prejudice.

Dating Violence, Domestic Violence, and Stalking are defined within the “Sexual Misconduct Policies and Procedures” section above.

AURARIA CAMPUS CLERY STATISTICAL REPORT Community College of Denver									
CRIMINAL OFFENSES	ON CAMPUS			PUBLIC PROPERTY			NON CAMPUS		
	2012	2013	2014	2012	2013	2014	2012	2013	2014
Murder and Non Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Sex Offenses	2*	0	2*	3*	0	2*	0	0	0
Robbery	3	3	0	10	3	3	0	0	0
Aggravated Assault	3	2	1	6	2	1	0	0	0
Burglary	22	20	18	2	0	0	0	0	0
Motor Vehicle Theft	15	8	6	2	1	1	0	0	0
Arson	0	0	0	0	0	0	0	0	0

*Classified as Forcible Fondling, **Classified as Rape

AURARIA CAMPUS CLERY 2014 STATISTICAL UNFOUNDED REPORT			
CASE REPORT	CLASSIFICATION	FINDINGS	DATE UNFOUNDED
14-4132	Attempted Robbery/Assault/Forcible Fondling	Investigation revealed that elements of crime were not found to have occurred.	07/04/14

ARRESTS	ON CAMPUS			PUBLIC PROPERTY			NON CAMPUS		
	2012	2013	2014	2012	2013	2014	2012	2013	2014
Liquor Law Violations	1	0	1	97	11	2	0	0	0
Drug Law Violations	22	11	12	103	26	10	0	0	0
Illegal Weapons Possession	3	2	3	4	6	6	0	0	0

REFERRALS	ON CAMPUS			PUBLIC PROPERTY			NON CAMPUS		
	2012	2013	2014	2012	2013	2014	2012	2013	2014
Liquor Law Violations	0	2	0	0	0	0	0	0	0
Drug Law Violations	0	2	0	0	0	0	0	0	0
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0

	ON CAMPUS			PUBLIC PROPERTY			NON CAMPUS		
	2012	2013	2014	2012	2013	2014	2012	2013	2014
Domestic Violence		3	5		2	1		0	0
Dating Violence		0	0		0	1		0	0
Stalking		6	7		0	0		0	0

There was one (1) On Campus Hate Crime (Robbery) involving race for the year 2012.

LOWRY* CAMPUS CLERY STATISTICAL REPORT Community College of Denver

CRIMINAL OFFENSES	ON CAMPUS			PUBLIC PROPERTY			NON CAMPUS		
	2012	2013	2014	2012	2013	2014	2012	2013	2014
Murder and Non Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Forcible Sex Offenses	0	0	0	0	0	0	0	0	0
Non Forcible Sex Offenses	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0

*Updated 10/9/15 to correct typo in title

*Classified as Forcible Fondling, **Classified as Rape

ARRESTS	ON CAMPUS			PUBLIC PROPERTY			NON CAMPUS		
	2012	2013	2014	2012	2013	2014	2012	2013	2014
Liquor Law Violations	0	0	0	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0	0	0	0
Weapon Law Violations	0	0	0	0	0	0	0	0	0

REFERRALS	ON CAMPUS			PUBLIC PROPERTY			NON CAMPUS		
	2012	2013	2014	2012	2013	2014	2012	2013	2014
Liquor Law Violations	0	0	0	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0	0	0	0
Weapon Law Violations	0	0	0	0	0	0	0	0	0

NORTH CAMPUS CLERY STATISTICAL REPORT Community College of Denver

CRIMINAL OFFENSES	ON CAMPUS			PUBLIC PROPERTY			NON CAMPUS		
	2012	2013	2014	2012	2013	2014	2012	2013	2014
Murder and Non Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Forcible Sex Offenses	0	0	0	0	0	0	0	0	0
Non Forcible Sex Offenses	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0

*Classified as Forcible Fondling, **Classified as Rape

