

# 2015–2016 COMMUNITY COLLEGE OF DENVER **ACCOUNTING**

<p><b>Tax Preparation Certificate</b></p> <p>2 semesters *</p>	<p>Classes Required:</p> <p>ACC 101 Fundamentals of Accounting ACC 125 Computerized Accounting <i>or</i> ACC 135 Spreadsheet Applications ACC 131 Income Tax ACC 132 Tax Help Colorado ACC 133 Tax Help Colorado Practicum BTE 108 Ten-Key by Touch CIS 118 Intro to PC Applications (16 Credit Hours)</p>	<p>Job Opportunities: <b>Tax Preparer</b></p> <p>Salary Range: <b>entry level: \$10/hour</b> <b>with experience: \$20/hour</b></p>	<p>The Accounting Program at Community College of Denver offers a clear pathway so you can reach your educational goals. Start by earning a certificate in Tax Preparation, stay a little longer to earn a Bookkeeping/ Payroll Technician Certificate and move on to earn an Associate of Applied Science Degree in Accounting. Your job options grow with each extra step, as does your earning potential! CCD... Start here. <i>Go Anywhere!</i></p>	
<p>taking 6 more classes =</p>	<p><b>Bookkeeping/ Payroll Technician Certificate</b></p> <p>2 additional semesters *</p>	<p>Classes Required:</p> <p>ACC 115 Payroll Accounting ACC 125 Computerized Accounting <i>or</i> ACC 135 Spreadsheet Applications BUS 115 Intro to Business BUS 216 Legal Environment of Business BUS 217 Bus. Comm. &amp; Report Writing MAR 160 Customer Service (18 Additional Credit Hours)</p>	<p>Job Opportunities: <b>Bookkeeper Payroll Technician Accounts Payable/ Receivable Clerk</b></p> <p>Salary Range: <b>entry level: \$15/hour</b> <b>with experience: \$21/hour</b></p>	
<p>taking 8 more classes =</p>		<p><b>Accounting Associate of Applied Science Degree</b></p> <p>2 additional semesters *</p>	<p>Classes Required:</p> <p>ACC 121 Accounting Principles I ACC 122 Accounting Principles II ACC 216 Government/Non-Profit Acctg. <i>or</i> ACC 226 Cost Accounting COM 115 Public Speaking ECO 201 Principles of Macroeconomics ENG 121 English Composition I MAT 107 Career Math <b>Plus, Choose One Elective:</b> ACC 280 Internship BUS 226 Business Statistics CIS 145 Complete PC Database CIS 155 Spreadsheet Concepts: Excel ECO 202 Principles of Microeconomics ENG 122 English Composition II MAN 226 Principles of Management MAR 216 Principles of Marketing PAR 211 Legal Research (26 Additional Credit Hours)</p>	<p>Job Opportunities: <b>Staff Accountant Accounting Associate Tax Preparer Auditing Clerk</b></p> <p>Salary Range: <b>entry level: \$15/hour</b> <b>with experience: \$28/hour</b></p>



Find out more at [ccd.edu/accounting](http://ccd.edu/accounting)  
or contact **Center for Career & Technical Education**  
**303-556-2487**

See our costs and tuition information at [ccd.edu/tuition](http://ccd.edu/tuition)

Colorado Resident Student Example

Tuition & Fees per semester taking 5 classes (15 credit hours): \$2458.16

Average financial aid award per semester: \$1875.81. \*\*\*

Information from the 2015/16 CCD Catalog. See current catalog or meet with an academic advisor for more info. Information on occupations, rates for completion and placement, program costs and median loan debt may be found at [www.ccd.edu/gainfulemployment](http://www.ccd.edu/gainfulemployment). Salary information derived from O\*NET Online. \*Assuming full-time enrollment of 4-5 classes (12-15 credit hours) per semester. \*\*\*Your actual award may vary. Example based on a Colorado resident, dependent student with \$45-\$60,000/year income in a household with 4 or less people with 2 or less people in college.