

HONORS PROGRAM GRADUATION/COMPLETION FORM

Student Name (print): _____

S#: _____ Phone #: _____

Email: _____@student.cccs.edu

Your official CCD email account is the only email CCD will accept for correspondence.

I affirm that I have read, understand, and agree to this form in its entirety and that the information supplied is true and complete.

Signature: _____ Date: _____

Students who have completed a minimum of 15 credit hours of honors coursework AND have maintained a cumulative grade point average (GPA) of 3.5 or higher are eligible to receive formal recognition for completion of the Honors Program. Please fill out and sign this form. This form should be turned into Courtenay Avant, Honors Coordinator in the Cherry Creek Building, Room 307, no later than Monday, April 1, 2019.

Completion Criteria

I have completed or will complete by the end of the semester a minimum of 15 credit hours for honors.

Student initial here: _____

Please list courses including those that will be completed by the end of the current semester with their course title and number (Ex: Ethnic Literature, LIT 205):

I have or will have maintained a cumulative grade point average (GPA) of 3.5 or higher.

Student initial here: _____

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Program Completion Options (indicate which option you are completing)

☐ **Basic Program Completion:** This option is for students who have completed the above Honors Program requirements, but who will not finish a certificate or degree program at CCD. The notation "Honors Program Completed" will appear on the student transcript.

☐ **Honors Program Completion with Certificate or Degree:** This option is for students who have completed the above Honors Program requirements and will also finish their certificate and/or degree program at CCD. In addition to the "Honors Program Completed" notation, transcripts will also include "Awarded with Honors" where the certificate and/or degree awarded are listed on the transcript.

Commencement Ceremony and Program Notation

Students who have completed the Honors Program and will receive a certificate or degree at graduation also receive an honorary purple and gold cord to be worn as part of their graduation regalia during the ceremony. The student's status as "Honors Graduate" will also be noted in the Commencement Program. Please indicate whether you will attend the graduation ceremony so the Honors Coordinator may order and distribute regalia. Students will be contacted via CCD email with a date and time for pickup.

☐ Yes, I will be attending the May graduation ceremony.

☐ No, I will not be attending the graduation ceremony.

Please Note: This form is for the Honors Program ONLY. All other applications for graduation, cap and gown, must be directed through CCD's Registrar's Office. The Phi Theta Kappa (PTK) program is a separate program. PTK questions should be directed to Nick Morris at nicholas.morris@ccd.edu or Johanna Morrison at johanna.morrison@ccd.edu.

Internal Use Only

Approved: _____ Denied: _____ Reasons: _____

Date: _____ Cord Received: _____

Authorized Signature: _____