

## 2018-2019 VERIFICATION WORKSHEET FORM 4

Student Name: \_\_\_\_\_

SID#: S \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_@student.cccs.edu

**Note:** Your official CCD email account is the only email CCD will accept for correspondence.

*Entire form must be completed in black or blue ink. Failure to accurately complete this form may result in a delay of processing or change of financial aid eligibility. Additional documentation may be requested. Read instructions carefully before completing.*

### Section 1: High School Completion Status

Please submit documentation to verify you have completed a high school education. Acceptable documentation can include:

- A high school diploma or final official transcript with your graduation date.
- GED certificate or transcript.
- A transcript that indicates that you have successfully completed at least a two year program that is acceptable for full credit toward a bachelor's degree at any participating school.
- Home school credential or transcript.
- If high school completed in foreign country, a copy of the "secondary school leaving certificate" or similar document.

Type of Documentation Submitted: \_\_\_\_\_

Designated institutional official: \_\_\_\_\_

### Section 2: Identity

*(MUST BE COMPLETED AND SIGNED at the Financial Aid Office- if unable to appear in person at the Financial Aid Office, student must complete this section with a notary)*

You must appear in person at CCD's Financial Aid Office to verify your identity by presenting a valid government issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport.

Type of Documentation Submitted: \_\_\_\_\_

Designated institutional official: \_\_\_\_\_

### Statement 3: Statement of Education Purpose

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In addition, you must sign, in the presence of a CCD Financial Aid Office staff member, the following:

I certify that I (student's printed name) \_\_\_\_\_ am the individual signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Community College of Denver for the 2018-2019 school year.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Notary Section Instructions: Please Read

This section should only be completed if you are unable to appear in person at the institution with a designated official. This form (the original on which the seal is visible) should be mailed to CCD's Financial Aid Office along with the copy of the government issued identification and high school documentation.

#### Notary's Certificate of Acknowledgement

State of \_\_\_\_\_, City/County of \_\_\_\_\_,  
on (date) \_\_\_\_\_, before me (notary's name) \_\_\_\_\_  
\_\_\_\_\_, personally appeared (printed name of signer) \_\_\_\_\_, and  
proved to me on the basis of satisfactory evidence of identification (type of  
unexpired government-issued photo ID provided) \_\_\_\_\_ to be the  
above-named person who signed the foregoing instrument.

My commission expires on \_\_\_\_\_, 20\_\_\_\_\_

Notary Name (print): \_\_\_\_\_  
(SEAL)

Notary Signature: \_\_\_\_\_