

CTE Year-End Retreat

May 5, 2017

Agenda/Notes

Go over the assessment of Perkins plans

- **Get a commitment from everyone for when this will be in.**

In September, all CTE Deans will talk to each of their programs to gain a stronger sense of their work based learning opportunities.

-They will compile these contextual learning opportunities per program in one or two sentences.

-Those write ups will be used in our digital ads and on our website to market these programs.

-This will be done by the end of September.

Perkins Assessments due by end of summer semester 2017.

-leading and influencing as a department chair conference

Perkins Assessments due by end of fall semester 2017.

-digital radiography imaging system

-architectural technologies tools for fabrication

-DR monitor

-hot dog warmer for veterinary technology

-architectural technologies desktop laser cutter epilog zing

Perkins Assessments due by end of spring semester 2018.

-surgical technology surgical table

-surgical technology surgical kits

-CDD universal x-ray instrument

-whole body newborn phantom

-value layer attenuator

-simulator machine for criminal justice

Voting for next year's purchases timeline to be decided

- **I want us to be very intentional about how long each person has to make their purchase, explain their delay, or have their funding reallocated.**

Once funds are released, you have 90 days to spend the funds. If not spent, it will be taken back and redistributed.

If you are a CTE program and you want to go to a conference or do any other professional development within a CTE framework, Perkins dollars need to be spent, not through TLC.

Remember page 5 signatures, Kevin and Chris need to sign off on all Perkins funds requests, regardless of whether requests are only conferences and there is no IT or Facilities constraint.

Local plan goals development for FY18

- **Did we meet this year's goals?**
- **What will be next year's goals?**

One year local plan for next year – question one - what all CTE programs at CCD are committed to.

- (1) CCD will create and ensure clear pathways from high school to CCD for all CTE programs. This will be done in conjunction with the College Pathways office.
- (2) All student complaints in regards to disability will be inputted into our Maxient system
- (3) CCD CTE programs have committed to completing at least 20 prior learning assessment (PLA) portfolio reviews. These can be done through Learning Counts, but need not be.
- (4) All of our CTE faculty, instructors, and deans will be trained in the new plans of study process.
- (5) Create an employer survey so that all 100% of our identified employers can be surveyed.

One year local plan for next question – question five.

We will discuss ASB and the specific recommendations that are being acted upon. We will also discuss how program review here at CCD is in development and will align with the CCCS cycle.

The review of this year's one year local plan. I will refer to these based on the numbered responses in our one year short term plan question one.

- (1) Strategic Plan 4 – These are done through the programs and not through the advisory committees.
- (2) Strategic Plan 6 – This has not been accomplished and will roll into next year.
- (3) Strategic Plan 7 – This has not been done for all programs, and a employer survey will be created.
- (4) Strategic Plan 8 – Completed. And will be reinforced by a new digital ad campaign next year.

- (5) Strategic Plan 12 – We still need to increase our funds for professional development.

Review next year's Perkins Proposals

- **To make improvements**
- **Discuss INST -1 - CTTS Policy and the proposed changes**

All final revisions of proposals must be completed and submitted by May 19th. Each proposal must be ready to submit to the grant to be considered, remember we take what you write and add that to the grant so be mindful of spelling and grammar.

Voting on the proposals will begin May 23rd and end on 30th.