ADMISSIONS & REGISTRATION GUIDE

2017 SUMMER & FALL

www.ccd.edu

COMMUNITY COLLEGE OF DENVER

DIRECTORY OF OFFICES AND SERVICES

NEW PHONE NUMBERS! Please access the most current phone numbers at **CCD.edu/Directory**.
CCD is upgrading our phone system, and many of our phone numbers will be changing. Sorry for any inconvenience.

General Information 303.556.2600

Accessibility Center, CNF 121. . . . . .303.556.3300

Academic Advising Center, CNF 123 . . . . . .303.556.2481

Academic Support Center, CNF 401 . . . . . .303.556.2497
Tutoring in reading, writing, math, study skills, English-as-a-Second-Language and other subject areas. Monday - Thursday, 8 a.m.- 7 p.m.; Friday, 8 a.m.- 4 p.m.; Saturday, 11 a.m.- 3 p.m.

Academic Technology Center, (ATC), BLD 104 . . . . . .303.556.2520
Monday - Friday, 8 a.m. - 4 p.m.; Saturday 9 a.m. - 3 p.m.; Sunday, closed.

Admissions, Registration & Records, CNF 114 . . . . . .303.556.2420

Arts & Humanities, Center for, CHR 307 . . . . . .303.556.2473

Auraria Campus General Information 303.556.2400

ARha Voice/TDD 303.556.3300

Book Store, Auraria Tivoli Student Union 303.556.4286
Monday - Thursday, 8 a.m.- 6 p.m.; Friday, 8 a.m.- 5 p.m. Saturday, 10 a.m.- 3 p.m.

Campus Closures 1.877.556.3637

Campus Recreation, PE/Event Building 303.556.3210
Monday - Thursday, 6:30 a.m.- 8:50 p.m.; Friday, 6:30 a.m.- 6 p.m.; Saturday, 9 a.m.- 4 p.m.

Career and Technical Education, Center for, CHR 201 . . . . .303.556.2487

Career & Technical Education Tutoring Services, CHR 205 . .303.556.6305

Career Development Center, CHR 111 . . . . . .303.352.3306

Cashier's Office, CNF 119 . . . . . .303.556.2075

CEC Middle College of Denver, Career Ed. Ctr., CHR 151. . . .303.352.6494

Child Care Center, Auraria ELC 303.556.3188
Monday - Friday, 7 a.m. - 6 p.m.

College Opportunity & Student Outreach, CNF 114 . . . . . .303.556.6200

College Pathways, Concurrent Enrollment CHR 216 . . . . . .303.352.3301

Computer Labs, (see Academic Technology Center)

Dean of Student Development & Retention, CNF 123 . . . .303.556.3605

Dental Hygiene Clinic, CCD Lowry 753 . . . . . .303.365.8338

Educational Opportunity Center (EOC) (TRIO) CHR 137 . . 303.352.TRIO
Free information, assistance and referrals in career testing and counseling, admissions and financial aid forms completion and scholarship search assistance. Appointment suggested.

Financial Aid, CNF 120 . . . . . .303.556.5503

First Year Experience, CHR 141 . . . . . See Resource Center

Gay, Lesbian, Bisexual, Transgender Student Services, TIV 213 303.556.6333

Foundational Skills Institute (GED), CNF 4th Floor 303.556.3805

Graduation (Admissions, Registration & Records), CNF 114 303.352.3210

Health Center, PL 150 . . . . . .303.556.2525

Health Sciences at Lowry, Center for . . .Lowry Campus 849 303.365.8300

Honors Program, CHR 307 . . . . . .303.556.3861

ID Cards and Housing Services, TIV 269 . . . . . .303.556.8385
Monday - Thursday, 8 a.m. - 6 p.m., Friday, 8 a.m. - 3 p.m.

International Student Services, CNF 114 . . . . . .303.556.3564

KEYS Scholarship, CNF 127B 303.352.3342
For Displaced Home Makers.

Library, Auraria, LM 303.556.2639
Monday - Thursday 7:30 a.m. - 10 p.m.; Friday, 7:30 a.m. - 6 p.m.; Saturday 9 a.m. - 5 p.m. Sunday, 11 a.m. - 8 p.m.

Lost and Found, Confluence Welcome Center and TIV 269 . 303.556.8385

Math & Science, Center for, CNF 301 . . . . . .303.556.2460

Orientation for New Students, CNF 115 . . . . . .303.352.3166

Parking and Transportation, 7th St. Garage. 303.556.2000
Monday - Friday, 7:30 a.m. - 5:30 p.m.

Performing Arts, Behavioral & Social Sciences, Center for . . . . . KC 594, 303.352. 3061

Phi Theta Kappa, CNF 114. . . . . .303.556.2792

Phoenix Center at Auraria. TV 227 . . . . . .303.556.6011
Interpersonal Violence Support Services

Police

EMERGENCY (from a campus phone) 911

EMERGENCY Auraria Police Dispatch (from a cell phone) 303.556.5000

Text-a-Tip 720.593.8477

President's Office, CHR 301 . . . . . .303.556.3786

Prior Learning Assessment, CNF 114 . . . . . .303.556.2420

Promissory Notes, CNF 119 . . . . . .303.556.2075

Provost, CHR 301 . . . . . .303.352.3048

Registration & Records, CNF 114 . . . . . .303.556.2420

Resource Center, CHR 141. . . . . .303.556.4964

Student Development & Retention, Office of, CNF 123 . . .303.556.3605

Student Government, TIV 310 . . . . . .303.556.2532

Student Life, TIV 309 . . . . . .303.556.2597

Student Refund Card, ...1.877.524.4013

Student Support Services (TRIO SSS), CHR 137 . . . . . 303.352.TRIO

Student Union, TIV Building 303.556.6330

Summer Bridge Program (TRIO SSS), CHR 137. . . . . 303.352.TRIO

Teacher Education Academy 303.556.2439

Testing Center, CNF 216 . . . . . .303.556.3810

Transfer Success Center, CHR 111 . . . . . .303.556.2461

Tuition Deferral, (see promissory notes)

Tutoring Labs, CNF 401 . . . . . .303.556.2497

Urban Male Initiative, CHR 141 . . . . . .303.556.4964

Veteran Affairs Office, CNF 114 . . . . . .303.352.5008

Vice President, Enrollment Administration & Student Success CNF 103 . . . . . .303.352.3074

Women Intentional About Success & Excellence (WISE) CHR 141. . . . . .303.556.4964

FALL 2017 EXTENDED HOURS

The following Enrollment Administration & Student Success offices are open extended hours to better serve you. *Academic Advising, Accessibility Center, Admissions, Registration & Records, Call Center, Career Development Center, College Opportunity & Student Outreach, Educational Opportunity Center, Financial Aid, Human Services, Resource Center, Student Life, Testing Center, Transfer Success Center, Trio Student Support Services and the Welcome Center.*

	EASS Offices	*Welcome Center*
Monday, Aug. 14.	8 am – 6 pm	8 am – 6 pm
Tuesday, Aug. 15.	8 am – 6 pm	8 am – 6 pm
Wednesday, Aug. 16	8 am – 6 pm	8 am – 6 pm
Thursday, Aug. 17	8 am – 6 pm	8 am – 6 pm
Friday, Aug. 18	8 am – 5 pm	8 am – 5 pm
Monday, Aug. 21	8 am – 6 pm	7 am – 7 pm
Tuesday, Aug. 22.	8 am – 6 pm	7 am – 7 pm
Wednesday, Aug. 23	8 am – 6 pm	7 am – 7 pm
Thursday, Aug. 24	8 am – 6 pm	7 am – 7 pm
Friday, Aug. 25	8 am – 5 pm	7 am – 5 pm

WELCOME TO COMMUNITY COLLEGE OF DENVER

Thank you for choosing Community College of Denver. Our goal is to give you an exceptional education. CCD is a comprehensive two-year, public institution of higher education that offers a variety of certificate and degree programs. Planning for your education is important to your success. CCD publishes this *Admissions and Registration Guide* to help with the pre-enrollment process. **The full current class schedule is available online at www.ccd.edu**

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CCD students are responsible for reading and following college policies and procedures that apply to every enrolled student. You will find the policies outlined in the college catalog online at www.ccd.edu and in the CCD Student Handbook. Copies of the Student Handbook are available in Student Life, Tivoli Student Union Room 309.

Community College of Denver does not discriminate on the basis of sex/gender, race, color, age, creed, national or ethnic origin, physical or mental disability, veteran status, pregnancy status, religion, genetic information, gender identity, or sexual orientation in its employment practices or educational programs and activities.

Information on occupations, rates for completion and placement, program costs and median loan debt can be found at ccd.edu/gainfulemployment.

CCD GUIDING PRINCIPLES

CCD VISION STATEMENT
Every member of our community will attain the education he or she desires.

CCD MISSION STATEMENT
CCD provides our diverse community an opportunity to gain quality higher education and achieve personal success in a supportive and inclusive environment.

CCD VALUES
Involvement • Student-Focus • Integrity • Lifelong Learning
Excellence • Healthy Work Environment

TARGETS 2019
- CCD will serve as the model of community college education that successfully integrates the entire college to support student learning and success.
- CCD will provide all students with thoughtfully designed program tracks that align with institutional outcomes and workforce needs.
- CCD will double the percentage of students who complete certificates and degrees.
- CCD will re-energize and redefine the college as the destination for high quality transfer and workforce preparation.

STRATEGIC PRIORITIES
1. **Student Learning & Success**
   CCD will prioritize student learning and successful completion of educational goals.
2. **Organizational Integration & Effectiveness**
   CCD will re-envision internal relationships to maximize college assets and provide an environment for excellence.
3. **External Engagement & Partnerships**
   CCD will build bridges into the community to address needs, improve engagement and create opportunities.
4. **Culture of Evidence, Transparency & Shared Information**
   CCD will increase access to information and data to enhance institutional decision making.

INSTITUTIONAL OUTCOMES
CCD has established the following institutional outcomes:
- A CCD graduate is a **Complex Thinker**.
- A CCD graduate is an **Effective and Ethical User of Technology**.
- A CCD graduate is an **Effective Communicator**.
- A CCD graduate is **Globally Aware.**
- A CCD graduate is **Personally Responsible**.
- A CCD graduate is a **Numeric Thinker**.

ACCREDITATION

CCD is accredited by The Higher Learning Commission and is a member of the North Central Association. For more information, contact
The Higher Learning Commission
30 North LaSalle Street, Suite 2400, Chicago, Illinois 60602-2504
Phone: 800.621.7440 / 312.263.0456
Fax: 312-263-7462 / www.ncahigherlearningcommission.org

CALENDAR OF 2017 – 2018 IMPORTANT DATES

Also see pages 17 and 23 for full list of registration dates

SUMMER SEMESTER

APRIL 2017

Summer semester registration begins		April 3
Fall semester Priority Registration dates for continuing students		April 3 – 9
Fall semester registration opens for all students		April 10
Financial aid priority deadline for awards and scholarships		April 15
Last day to withdraw from a 15-week class and receive a "W"		April 17

MAY 2017

Last day of spring semester classes		May 8
Graduation Ceremony		May 11
Spring 2017 Grades available		May 13
Summer 2017 New International Student Orientation		May 25
Summer tuition payment deadline		**May 22***
Memorial Day	[all locations closed – no classes]	May 29
• **Summer first day of classes**		**May 30**

JUNE 2017

International student application deadline		June 1
Last day to register for full-semester 10-week classes		June 2
Last day to drop a class for full semester 10-week classes	[Census Date]	June 9
Last day to submit amended application for full-semester 10-week classes		June 9
Graduation application deadline		June 10
Financial aid disbursement**		June 12
Last day to petition for in-state tuition for 10-week classes		June 28

JULY 2017

Independence Day	[all locations closed – no classes]	July 4
Last day to withdraw from a traditional 10-week class and receive a "W"		July 24

AUGUST 2017

Last day of summer classes		Aug. 7
Fall 2017 New International Student Orientation		Aug. 17
Summer 2017 Grades available		Aug. 12

FALL SEMESTER

Fall tuition payment deadline		**Aug. 14***
• **Fall semester first day of classes**		**Aug. 21**
Last day to register for full-semester 15-week class		Aug. 26

SEPTEMBER 2017

Labor Day	[all locations closed – no classes]	Sept. 4
Last day to drop a class for full-semester, 15-week classes	[Census Date]	Sept. 7
Last day to submit amended application form for full-semester, 15-week classes		Sept. 7
Fall graduation application deadline		Sept. 10
Financial aid disbursement		Sept 11
Last day to petition for in-state tuition for 15-week classes		Sept. 19

OCTOBER 2017

2018-2019 FAFSA becomes available		Oct. 1

NOVEMBER 2017

International student application deadline		Nov. 1
Spring semester Priority Registration dates for continuing students		Nov. 6 – 12
Spring semester registration opens for all students		Nov. 13
Last day to withdraw from a class and receive a "W" for a regular class		Nov. 20
Fall Break	[all locations open – no classes]	Nov. 20– 26
Thanksgiving Holiday	[all locations closed – no classes]	Nov. 23

DECEMBER 2017

Last day of classes		Dec. 11
Fall 2017 Grades available		Dec. 16
Winter Break	[all locations closed – no classes]	Dec. 25 – Jan. 1

SPRING SEMESTER

JANUARY 2018

Spring semester tuition payment deadline		**Jan. 8***
Spring 2018 New International Student Orientation		Jan 11
Martin Luther King, Jr. Holiday	[all locations open – no classes]	Jan. 15
• **Spring semester first day of classes**		**Jan. 16**
Last day to register for full-semester 15-week class*		Jan. 19

FEBRUARY 2018

Last day to drop a class for 15-week classes	[Census Date]	Feb. 2
Last day to submit an amended application for full 15-week classes		Feb. 2
Graduation application deadline		Feb. 10
Last day to petition for in-state tuition for 15-week classes		Feb. 14
President's Day	[classes in session, all locations open]	Feb. 19

MARCH 2018

International student application deadline		March 1
Spring Break	[all locations open – no classes]	March 19 – 25

**For classes registered for on or before this day, tuition is due on this date. For classes registered for after the payment deadline, tuition is due by each subsequent Monday.*

STEPS TO SUCCESSFUL ENROLLMENT FOR NEW STUDENTS

NEW STUDENTS: USE THIS SIMPLIFIED WORKSHEET TO APPLY & REGISTER FOR CLASSES AT CCD. **FOR FULL INSTRUCTIONS, SEE PAGES 5-15.**

STEP 1: APPLY FOR ADMISSION
CCD.edu/Apply

- ❑ Get started by filling out our free online application at www.ccd.edu/apply. Applying is free; and if you are least 17 years of age, you will be automatically accepted. We will send you an acceptance letter via email with your Student ID number and instructions to log into your CCDConnect Student Portal.

STEP 2: APPLY FOR FINANCIAL AID & SCHOLARSHIPS
FAFSA.gov

- ❑ Fill out the Free Application for Federal Student Aid (FAFSA). This is your application for all federal and state aid, including grants, loans and work-study. CCD's school code is 009542. The priority deadline for the FAFSA and CCD scholarships is April 15. Need help? Contact the Educational Opportunity Center for assistance (303-352-8746). Apply for CCD scholarships at CCD.edu/Scholarships.

STEP 3: DEMONSTRATE COLLEGE READINESS
CCD.edu/CollegeReady

- ❑ All students must demonstrate college readiness prior to starting classes. CCD provides several options for you to demonstrate college readiness, detailed at CCD.edu/CollegeReady

STEP 4: COMPLETE ORIENTATION
CCD.edu/NewStudentOrientation

- ❑ Register for an on-campus or online orientation at CCD.edu/NewStudentOrientation. The on-campus orientation is full service, helping all students to: demonstrate college readiness, meet with an academic advisor, register for classes, start/update/finish your financial aid package, tour campus and get your campus ID/bus pass. Online orientation is available if you cannot, or choose not to, attend on campus.

STEP 4A: MEET WITH AN ADVISOR
CCD.edu/Advising

- ❑ Our advisors will help you pick the right classes, understand program requirements and register for classes according to your program pathway. For details about your advisor and how to make appointments visit CCD.edu/Advising.

STEP 4B: REGISTER FOR CLASSES
CCDConnect

- ❑ If you didn't already do so during New Student Orientation, be sure to register for your classes! Access your CCDConnect student account by going to CCD.edu and clicking "CCDConnect" at the top right corner of the page. Register early for the best selection of classes and times.
- ❑ Authorize CCD to apply your COF Stipend to discount your tuition bill through the "Authorize COF" link on CCDConnect under the Financial Aid & Payment section.

STEP 5: PAY TUITION & CONFIRM YOUR FINANCIAL AID
CCDConnect

- ❑ After you register for classes, make sure you have done one of the following: 1) Make sure financial aid award covers your whole tuition & fees bill (not including work-study), 2) pay your tuition in full 3) or set up a payment plan. *Note: If you register after the payment deadline, payment is due by the following Monday to avoid being dropped for non-payment. If you miss the deadline, you may be dropped from all classes and your seat will be offered to other students.*
- ❑ Make sure your mailing address is up to date with us on CCDConnect, as you will be sent instructions on how to select your refund preferences should you have any refund issued to you by CCD. This information will be mailed to you within 7-10 business days after registering for classes.

AFTER YOU'VE ENROLLED:

- ❑ Log into CCDConnect to review your book list, purchase your books and supplies
- ❑ Purchase your student ID
- ❑ Pick up your RTD Buss Pass
- ❑ Contact the Accessibility Center
- ❑ Email your advisor
- ❑ Log in to D2L and view your class syllabus
- ❑ Go to class

Admissions, Registration & Records
303-556-2420 | Confluence 114 | CCD.edu/ARR

Academic Advising Center
303-556-2481 | Confluence 123 | CCD.edu/Advising

Accessibility Center
303-556-3300 | Confluence 121 | CCD.edu/Access

Cashier's Office
303-556-2075 | Confluence 119 | CCD.edu/Cashier

Educational Opportunity Center
303-352-TRIO (8746) | Cherry Creek 137 | CCD.edu/EOC
One-on-one admissions, COF & financial aid assistance. Call for appointment.

Financial Aid
303-556-5503 | Confluence 120 | CCD.edu/FinAid

New Student Orientation
303-352-3166 | Confluence 115 | CCD.edu/Orientation

Testing Center
303-556-3810 | Confluence 216 | CCD.edu/CollegeReady
Fax: 303-556-8027

All forms are available at www.ccd.edu/docs.

STEPS TO SUCCESSFUL ENROLLMENT FOR ASSET, DACA & UNDOCUEMNTED STUDENTS

USE THIS SIMPLIFIED WORKSHEET TO APPLY & REGISTER FOR CLASSES AT CCD. FOR FULL INSTRUCTIONS, SEE CCD.EDU/ASSET

STEP 1: APPLY TO CCD at CCD.edu/Apply

- ❑ Advancing Students for a Stronger Economy Tomorrow (ASSET), Deferred Action for Childhood Arrivals (DACA) & Undocumented students must choose "Non-U.S. Citizen" when asked citizenship status.
- ❑ DACA students can provide their Social Security number.
- ❑ All males between the ages of 17 years, 9 months and 26 years must register with Selective Service System. See 'Steps to Success' at CCD.edu/Asset for more information.

STEP 2: CHECK YOUR TUITION CLASSIFICATION with CCD Admissions, Registration & Records

ADVANCING STUDENTS FOR A STRONGER ECONOMY TOMORROW (ASSET)RESIDENCY REQUIREMENTS

- Did you earn a Colorado high school diploma in Colorado (CO) or General Educational Development (GED) test in CO on or after September 1, 2013?
- Did you attend a high school in CO for at least three (3) years immediately before earning your high school diploma in CO or CO GED?
- Were you admitted to an institution of higher education in CO within twelve (12) months of graduating or earning your CO GED?

If yes, you may be eligible for in-state tuition under the Senate Bill 13-033, or Colorado ASSET.

OR – Did you earn a high school diploma in CO or GED in CO before September 1, 2013?

- Did you attend a high school in CO for at least three (3) years immediately before earning your high school diploma in CO or GED in CO?
- Have you been physically present in CO for the last eighteen (18) months?

If yes, you may be eligible for in-state tuition under Colorado ASSET.

DEFERRED ACTION FOR CHILDHOOD ARRIVALS (DACA) RESIDENCY REQUIREMENTS

- DACA students may qualify for in-state tuition under the ASSET tuition requirements.
- DACA students that do not qualify for in-state tuition via ASSET may qualify for in-state tuition if CO domicile requirements are met.
- **Students 23 years old and over** must have lived in CO for twelve (12) months immediately before the start of the semester and must provide: 1) The amended application, and 2) Two intent items dated one year prior to the first day of class *(For example: a copy of their CO state-issued ID or driver's license, a copy of their CO pay stub or signed letter of employment on letterhead, a copy of their Colorado State Income Tax form 104), and/or a copy of the student's employment authorization card (EAD).*
- **Students 22 years old and younger** must submit parent's residency information. The student's parent must have lived in CO for twelve (12) months prior to the first day of class. The parent must provide the following: 1) The amended application, and 2) Two intent items dated one year prior to the first day of class. *(For example: copy of parent's Colorado state-issued ID or driver's license, copy of parent's CO pay stub or signed letter of employment on letterhead, and or/ copy of parent's CO State Income Tax form 104).*

See 'Steps to Success' at CCD.edu/Asset for more information.

STEP 3: ACTIVATE YOUR CCD EMAIL ACCOUNT on CCD Connect

- ❑ Activate and check your college-assigned CCCS student email address regularly for important information regarding your account.

STEP 4: APPLY FOR SCHOLARSHIPS

If you're registering for at least 6 credit hours:

- ❑ Submit the DREAMer Income Information Form online.
- ❑ Complete the CCD Scholarship Application by April 15

STEP 5: DEMONSTRATE COLLEGE READINESS CCD.edu/CollegeReady

- ❑ All students must demonstrate college readiness prior to starting classes.

STEP 6: COMPLETE ORIENTATION CCD.edu/NewStudentOrientation

- ❑ All new first-time students must attend orientation before receiving advising. A hold will be placed on your account until you have attended a session.

STEP 7: MEET WITH YOUR ACADEMIC ADVISOR CCD.edu/Advising

- ❑ Our advisors will help you pick the right classes, understand program requirements and register for classes according to your pathway.

STEP 8: REGISTER FOR CLASSES on CCDConnect

- ❑ Register through CCDConnect. Register early for best selection of classes and times. Be sure to check for any registration holds.

STEP 9: AUTHORIZE COF on CCDConnect

- ❑ Authorize CCD to apply your COF Stipend to discount your tuition bill through the "Authorize COF" link on CCDConnect under the Financial Aid & Payment section.

STEP 10: PAY TUITION & CONFIRM YOUR SCHOLARSHIPS CCDConnect

- ❑ After you register for classes, make sure you have paid your tuition or set up a payment plan. *Note: If you register after the payment deadline, payment is due by the following Monday to avoid being dropped for non-payment.*
- ❑ Make sure your mailing address is up to date with us on CCDConnect, as you will be sent instructions on how to select your refund preferences should you have any refund issued to you by CCD.

AFTER YOU'VE ENROLLED:

- ❑ Log into CCDConnect to review your book list, purchase your books and supplies
- ❑ Purchase your student ID and pick up your RTD Buss Pass in the bookstore in the Tivoli Student Union
- ❑ Contact the Accessibility Center
- ❑ Email your advisor
- ❑ Access your courses & view your class syllabus in D2L on CCDConnect.
- ❑ Go to class!

For more help, go to CCD.edu/Asset_staff

Admissions, Registration & Records
303-556-2420 | Confluence 114 | CCD.edu/ARR

Financial Aid & Scholarships
303-556-5503 | Confluence 120 | CCD.edu/FinAid

STEPS TO REGISTRATION FOR RETURNING STUDENTS

RETURNING STUDENTS: USE THIS WORKSHEET TO REGISTER FOR CLASSES AT CCD. SEE FULL INSTRUCTIONS ON PAGES 9-15. START WITH STEP 4.

CHECK YOUR ACADEMIC STANDING

- ❑ Check your registration status under the Student tab on CCD Connect. You need to be in "good standing" or "initial standing" academically in order to register for classes. If you see "academic probation" or "suspension," please see the Academic Advising Center.

CHECK YOUR STUDENT EMAIL

- ❑ Review and take care of any important emails.

PAY ANY OUTSTANDING BILLS

- ❑ at the CCD Cashier's Office. Registration will not be permitted for subsequent semesters until all financial obligations to the college are paid in full.

CHECK TO MAKE SURE YOU DON'T HAVE ANY CURRENT 'HOLDS' ON YOUR ACCOUNT

- ❑ A 'hold' will prevent you from being able to add, drop or withdraw for current or future semesters.

BE SURE YOU ARE MAKING SATISFACTORY ACADEMIC PROGRESS

- ❑ If you receive financial aid, view your Satisfactory Academic Progress status on CCDConnect, under the Student Finance tab, in the "Financial Aid Information" box. Contact Financial Aid if you have questions.

  If you are Ineligible for Aid, you may print appeal forms at www.ccd.edu. Complete the appeal, then see your designated Academic Advisor to review and sign your appeal paperwork. Attach required documentation before submitting to Financial Aid.

REVIEW DEGREEWORKS

- ❑ Plan out your preferred class schedule. For assistance, see your Academic Advisor.
- ❑ Verify that you've declared the correct major.

UPDATE YOUR CONTACT INFO

- ❑ (phone, address, etc) on the Student tab on CCDConnect.

STEP 4A: MEET WITH AN ADVISOR CCD.EDU/ADVISING

- ❑ All continuing students should meet regularly with their assigned Academic Advisor through the Academic Advising Center. Call or come by to schedule an appointment, or plan to stop by during walk-in hours. (Note: availability may be limited during walk-in times).

STEP 4B: REGISTER FOR CLASSES on CCDCONNECT

- ❑ Watch for CCD's Priority Registration dates! They allow you to register as early as possible for the best selection of classes and times.
- ❑ Access your CCDConnect student account by going to www.ccd.edu and clicking "CCDConnect" at the top right corner of the page.
- ❑ Authorize CCD to apply your COF Stipend to discount your tuition bill through the "Authorize COF" link on CCDConnect under the Financial Aid & Payment section.

Priority Registration Dates

Number of credits you've earned:	You may register for fall classes starting:	You may register for spring classes starting:
45 OR MORE	APRIL 3	NOV. 6
30-44	APRIL 5	NOV. 8
15-29	APRIL 7	NOV 10

STEP 5: PAY TUITION & CONFIRM YOUR FINANCIAL AID CCDCONNECT

- ❑ After you register for classes, make sure have done one of the following: 1) Make sure financial aid award covers your whole tuition & fees bill (not including work-study), 2) pay your tuition in full 3) or set up a payment plan. *Note: If you register after the payment deadline, payment is due by the following Monday to avoid being dropped for non-payment. If you miss the deadline, you will be dropped from all classes and your seat will be offered to other students.*

NEXT STEPS:

GET YOUR BOOKS AND SUPPLIES

- ❑ Log into CCDConnect to review your book list.

RE-APPLY FOR FINANCIAL AID

- ❑ You'll need to complete a FAFSA each year. Want help? To set an appointment, call the Educational Opportunity Center (EOC) at 303-352-TRIO (8746).

Admissions, Registration & Records 303-556-2420 | Confluence 114
Academic Advising Center 303-556-2481 | Confluence 123
Accessibility Center 303-556-3300 | Confluence 121
Cashier's Office 303-556-2075 | Confluence 119
Educational Opportunity Center 303-352-TRIO (8746) | Cherry Creek 137
One-on-one admissions, COF & financial aid assistance, call for appointment.
Financial Aid 303-556-5503 | Confluence 120
New Student Orientation 303-352-3166 | Confluence 115
Testing Center 303-556-3810 | Confluence 216
www.ccd.edu/testing | Fax: 303-556-8027
Student Life 303-556-2597 | Tivoli 309

All forms are available at www.ccd.edu/docs.

HOW TO BECOME A CCD CITYHAWK!

STEP 1 APPLY FOR ADMISSION

Admissions, Registration & Records

New applicants, and former students returning after an absence of more than three consecutive semesters, must complete an admissions application at www.ccd.edu/apply.

There is no application fee, and the college accepts all students who are at least 17 years of age. For students under the age of 17, a Request for Waiver of Admissions may be granted. Please refer to the Catalog for additional information on the waiver process.

The college may deny admission to anyone whose background indicates that his or her presence would endanger the health, safety, welfare, or property of others, or would interfere with the function of the college. Additionally, CCD reserves the right to deny admission or continued enrollment to anyone who has misrepresented his or her credentials or background.

Tuition Classification (Residency)

Tuition classification is based on the information provided on the *Application for Admission*. Failure to answer all questions could lead to initial classification as non-resident for tuition purposes. After status is determined, it remains unchanged unless additional information is provided to revise the status.

New students who feel that their non-resident status was based on incomplete information must submit the *Amended Application form* to the Admissions, Registration & Records Office for re-review. This must be completed by no later than the earliest drop (census) date for courses in which students are enrolled.

Continuing students who have attended as non-residents and believe they have met the requirements for in-state tuition must submit the *Petition for In-State Tuition form* for evaluation; available at ccd.edu/studentforms. Petitions and supporting evidence must be submitted within 30 days of the first day of class.

U.S. citizens or qualifying non-U.S. citizens who have been domiciled in Colorado continuously for one year or more prior to the start of the term may qualify for in-state tuition. Students must show that they intend to make Colorado their permanent home at the beginning of the one-year domicile period by obtaining legal ties with the state (i.e. driver's license, vehicle registration, voter registration, etc.). Tuition classification for students under the age of 23 may be based on their parent or court-appointed legal guardian's domicile. Students under the age of 23 who have been emancipated for at least one year prior to the first day of class and wish to be considered for in-state tuition based on their domicile in Colorado, must provide proof of emancipation along with the *Petition for In-State Tuition form*.

Active duty military personnel stationed in Colorado and their dependents qualify for in-state tuition by submitting the *Active-Duty Military Residency Requirement Waiver* that has been certified by an Education Services Officer on the base in which they are stationed.

For more information on residency requirements, visit the Colorado Department of Higher Education's website at highered.colorado.gov or ccd.edu/residency.

START HERE.
GO ANYWHERE!

SIGN UP FOR COLLEGE OPPORTUNITY FUND (COF)

Sign up online at www.collegeincolorado.org. All students who are residents of Colorado and are planning to enroll in college must sign up for the College Opportunity Fund (COF) stipend, which will pay a portion of each student's total in-state tuition. Eligible students who do not sign up for COF must pay their entire tuition bill, including the portion that would have been paid by the COF stipend. Students must also authorize their COF each semester to have it applied to their tuition bill. Check each bill to ensure that the authorization was applied to your account. For more detailed instructions, download a Quick Guide PDF at www.ccd.edu/EnrollmentQuickGuides, or contact COF at ask-cof@college-assist.org or 720-264-8550.

HOW TO APPLY FOR COF

Step One: SIGN UP

1. Go to www.ccd.edu, click on CCDConnect
2. Login using your Student ID number (S#) and password
3. Click on the Student tab
4. Click on "Apply for COF"

- Be sure to type your correct Social Security Number (SSN) and date of birth. Students without a SSN may contact arr@ccd.edu for more information
- Be sure to use your legal name that appears on your driver's license and social security card
- Be sure to use your current address
- Be sure your information matches your CCD student record in CCDConnect (see CCDConnect section for instructions) *It is **vital** that your personal information match exactly what you have on file at the CCDConnect website, or the computer will not be able to authorize your stipend.*
- Be sure to enter your correct Driver's License number or Colorado ID number.

Step Two: AUTHORIZE

You must authorize your COF at CCD each semester that you are enrolled in classes.

1. Go to www.ccd.edu, click on CCDConnect
2. Login using your Student ID number (S#) and password
3. Click on the Student tab
4. Click on "Authorize COF"
5. Select the term for which you wish to authorize the COF Stipend, click submit
6. Select the appropriate action, click submit
7. After successful completion of this step, you will receive a message that states "Your choice was saved successfully."

After you have authorized your COF and registered for classes, it takes three to five days for it to apply to your student account. Double check the line items on your billing statement under "Registration Menu." It should show COF and the amount that was credited to your account. If, after 5 days, this line item is not on your billing statement, call Admissions, Registration & Records at 303-556-2420.

Students may visit the Educational Opportunity Center (EOC) for assistance applying for admissions and COF. Call 303-352-TRIO (8746) for an appointment.

Western Undergraduate Exchange Program
The Western Undergraduate Exchange (WUE) is a program through which students in participating states may enroll at a special, reduced tuition rate, lower than the out-of-state tuition rate, excluding the College Opportunity Fund. Online courses are not eligible for WUE rates. Participating states include Alaska, Arizona, California, Colorado, Hawaii, Idaho, Montana, Nevada, New Mexico, North Dakota, Oregon, South Dakota, Utah, Washington,Wyoming and the Commonwealth of the Northern Mariana Islands (CNMI). Contact Admissions, Registration & Records for more information.

ADDITIONAL CONSIDERATIONS

If you are transferring in credits, applying to special programs that need pre-requisites, an international student, a concurrent enrollment student, an interinstitutional student, or studying for your GED, see below.

Transfer Students
Students who want to earn transfer credit for courses that they completed at another regionally-accredited post-secondary institution must have official transcripts from prior schools sent directly to Admissions, Registration & Records. Transfer credit will be evaluated for degree-seeking or certificate-seeking students who are currently registered. CCD will only transfer in credits which apply to the student's declared program of study. Please allow 7 - 10 business days for completion of transfer evaluations.

Transfer of Credits from Area Vocational Technical Schools to CCD
Students who complete the technical coursework contained in a state approved career and technical education certificate program at one of the four Area Vocational Technical Schools (AVTS) can take additional academic credit hours at CCD and earn an AAS degree in Applied Technology.

YOUR RESPONSIBILITIES REGARDING ENROLLMENT

You are responsible to make sure that you:

1. Follow the Steps to Successful Enrollment.
2. Activate your student-assigned email account and check it regularly to receive all notifications from the college.
3. Verify residency status.
4. Provide up-to-date address and phone number.
5. Ensure that you are registered for the appropriate course(s) and that your name appears on the class roster.
6. Verify that you have received your College Opportunity Fund (COF) stipend if you are paying in-state tuition.
7. Meet college deadlines published in this registration guide, catalog and online at ccd.edu, particularly the refund and payment deadlines.
8. Drop your classes if you decide not to attend.
9. Verify that your financial aid is approved by the payment deadline. (If not, you are expected to make official payment arrangements.)
10. Verify that your third-party payments have been received prior to the payment deadline.
11. Follow the syllabus requirements and attend courses.
12. Sign in to your CCDConnect account periodically to ensure that you have not been dropped (i.e. dropped for non-attendance or non-payment).
13. Review your account periodically to check for registration holds. Resolve any issues promptly in order to be able to add, drop or withdraw from classes by published deadlines.

You can verify your COF stipend, financial aid awards, payments received, and address information through CCDConnect. It is important to check CCDConnect frequently for new information, especially if you are receiving financial aid or scholarships.

The four AVTS are: Emily Griffith Technical College, Pickens Tech Center, Delta-Montrose Area Vocational Technical Center, and San Juan Basin Technical College.

Credits for a certificate completed at the AVTS are transferrable for an AAS in Applied Technology. In addition, some individual courses may be approved for transfer on a course-by course basis and applied to selected degrees. Refer questions about the transfer of individual courses to the appropriate Program Advisor.

Application to Selective Admissions Programs
CCD offers many programs and courses that require students to take prerequisite courses. Admission to the college does not guarantee acceptance to a program that has selective admissions standards or requirements. Check the requirements for each academic program and course in the college catalog at www.ccd.edu.

International Student Applicants
International students who want to enroll at CCD must submit the following documents:

- ❑ International Student Application for Admission – online
- ❑ International Student Application fee ($75)
- ❑ Official high school and any prior college transcripts from their home country. Academic documents must be translated to English, evaluated and certified.
- ❑ Financial support documents from either a United States or international bank showing that the student or their parents/sponsor(s) have a minimum of $25,565 U.S. dollars for a nine-month academic year to cover tuition, books and living expenses for their stay in the United States. Financial documentation should be converted to U.S. dollars and translated to English. An Affidavit of Support must accompany all financial documents, signed by the student and their Sponsor(s).
- ❑ Evidence of proficiency in the English language. An official TOEFL score report should be sent directly to CCD by indicating the institution code 4137 when taking the exam. Refer to www.ccd.edu/InternationalStudents for specific test information, minimum requirements and exemptions. Proof of English proficiency does not exempt students from taking the placement test.
- ❑ If applicable, students who are currently attending school in the United States must also submit copies of their I-20 form, Passport, Visa and latest I-94 page.
- ❑ Attend mandatory New International Student Orientation

International students applying to CCD and seeking to obtain an I-20 form to apply for an F1 Visa should visit the Office of International Student Services in Admissions, Registration & Records or visit www.ccd.edu/international.

Concurrent Enrollment at CCD
Through Concurrent Enrollment, CCD provides an opportunity for high school students to take college classes while they are still enrolled in high school. Students can take CCD classes at their high school campus as well as at the Auraria campus. The credits that students earn will be part of their CCD transcripts and also count for high school graduation requirements. Students who have met the graduation requirements of their high school, have earned a minimum of twelve transferable college credits, and are deemed college-ready may apply for the ASCENT program which allows them to complete a year of college at CCD while enrolled in a fifth year of high school. Students attending CCD through Concurrent Enrollment are not eligible for financial aid.

For more information, please contact the professional school counselor at the high school or the CCD College Pathways office at 303-352-3301.

Inter-institutional Programs
CCD has inter-institutional agreements with neighbor institutions Metropolitan State University of Denver (MSU Denver) and the University of Colorado Denver (CU Denver), as well as the Colorado School of Mines

FINANCIAL AID 101

SIGNING UP FOR FINANCIAL AID

COMPLETE THE FAFSA (FREE APPLICATION FOR FEDERAL STUDENT AID) ONLINE AT WWW.FAFSA.GOV

- Link your FAFSA to the IRS using the IRS Data Retrieval Tool.
- Enter CCD's school code (**009542**) on your FAFSA.
- CCD's Financial Aid Office should receive your FAFSA from the Department of Education within one week.
- Your FAFSA is valid for the fall, spring, and summer semesters.
- In October, you may submit a new FAFSA for the upcoming academic year.
- Your FAFSA will let the CCD Financial Aid Office know if you qualify for grants, work-study and loans.
- If you are an ASSET/DACA or undocumented student, please see CCD.edu/asset for more information on how to apply for scholarships.

CHECK TO SEE IF ANY ADDITIONAL INFORMATION IS REQUIRED FROM YOU

- Check your student email or CCDConnect account to view your award and see if any documents are required. Contact the CCD Financial Aid Office with any questions.
- You may be selected for a process called **verification** by the Department of Education. This may require you to submit a Federal Tax Return Transcript from the IRS (or *Verification of Non-filing letter*) and fill out other forms, which may take additional time to complete.
- You will only be awarded financial aid after all of your paperwork has been received and processed. You need to act on this quickly.

*THE FINANCIAL AID PROCESS MAY TAKE UP TO **2-4 WEEKS***

*THE PRIORITY DEADLINE FOR FINANCIAL AID IS **APRIL 15***

TYPES OF AID

GRANTS

- Grants do not have to be paid back as long as you complete your classes.
- Grant awards are based on full time enrollment (12 or more credit hours), and the amount that pays into your account will be reduced if you are enrolled less than full time.
  - Full time (12 or more credit hours)
  - Three quarter time (9-11 credit hours)
  - Half time (6-8 credit hours)
  - Less than half time (1-5 credit hours) for the Federal Pell Grant only (depending on EFC) No other aid is allowed, and not all students qualify.
  - 6 to 8 credit hours during the summer semester is considered half time for financial aid purposes

WORK-STUDY

- Flexible on-campus jobs are available while you're enrolled at least half time.
- If awarded work-study, the Financial Aid Office will inform you of the job search process.

LOANS (OPTIONAL)

- Loans must be paid back with interest six months after your enrollment falls below half time.
- CCD recommends that you avoid borrowing loans whenever possible.
- Your award letter will give you directions on how to accept your loan offer on CCDConnect.
- First-time Direct Loan borrowers at CCD must complete a **Master Promissory Note (MPN)** and **Entrance Counseling** online at www.studentloans.gov before loan funds pay into their CCD student account. There is a 30-day delay before funds are released to first-time borrowers.

SCHOLARSHIPS

- Priority deadline is April 15. You may apply after that date, but apply early for the best chance for an award.
- Submit your **essay and apply online** at www.ccd.edu/scholarships.
- If you are receiving a private scholarship, notify the donor that you are attending CCD.
- Any scholarships or third party funding you receive may affect your eligibility for other financial aid awards.

RECEIVE YOUR AWARD LETTER

- Your award letter will list the types of financial aid you may be eligible to receive at CCD and will give you instructions on how to accept your awards.
- Most awards require students to be enrolled in at least 6 credit hours (half time status).
- Grants are automatically accepted on your behalf.

AFTER YOU REGISTER FOR CLASSES

- Make sure your financial aid awards (not including work-study) are enough to cover the cost of your tuition and fees.
- If your awards are not enough, you will need to pay the difference, or you may be dropped from classes. Set up a payment plan with the Cashier's Office or online through your CCDConnect account. Payment plans require an initial payment to be made.

DROPPED FROM CLASSES FOR NON-PAYMENT?

- The payment deadline for the semester is the Monday before the first day of classes for that semester.
- If you are dropped from your classes, you'll need to re-enroll and you may not get into the classes you want.

HOW TO GET YOUR FINANCIAL AID

ACTIVATE YOUR STUDENT REFUND ACCOUNT

- You will be sent information to activate your student refund account after you enroll.
- Financial aid will first pay into your outstanding balance of tuition/fees, and then all refunds from grants, loans, and scholarships will be sent to you based on the refund preference you selected via Bank Mobile.

BOOK ADVANCE

- If eligible, up to $500 of your expected financial aid refund may be advanced to your student refund account the week before classes start .
- To qualify: 1) your accepted financial aid award must be higher than your balance due. 2) You must be registered for classes. 3) Your financial aid file must be completed at least one month before the semester starts.

KEEP IT GOING MAINTAIN SATISFACTORY ACADEMIC PROGRESS

- You must meet Satisfactory Academic Progress (SAP) requirements after every semester or you will lose eligibility for financial aid.
- You must maintain a cumulative GPA of 2.0.
- You must pass at least 67% of all credit hours attempted.
- You can only receive financial aid for up to 150% of the amount of credits required to earn your degree/certificate (90 credits for a 60 credit associate's degree, including any transfer credits).
- You must complete at least one attempted class each semester.
- If you withdraw from or fail any of your classes ("W"s, "F"s, "U"s, or combinations), you may be required to repay all or a portion of your financial aid.

CCD Financial Aid Office • Confluence 120 • 800 Curtis St. • Denver CO 80204 • 303-556-5503 • FinancialAid@ccd.edu • www.ccd.edu/finaid

(CSM). CCD students can take select courses at these schools if space is available. (Note: Online and extended campus courses are not part of this agreement.) Complete an inter-institutional application form from the CCD Admissions, Registration & Records office and submit it according to dates published by MSU Denver, CU Denver or CSM. For more information on this program, see the "Register for Classes" section of this Enrollment and Registration Guide.

General Education Development (GED)
CCD offers preparation classes in Pre-GED Basic Skills and English as a Second Language to get students ready for the Colorado High School Equivalency examinations. Contact the Foundational Skills Institute for more information and an application at 303-556-3805.

STEP 2 APPLY FOR FINANCIAL AID & SCHOLARSHIPS

Financial Aid Office
Students may be eligible for financial aid to help pay for their education and all U.S. citizens and eligible non-citizens are encouraged to apply. Most students are eligible for some type of assistance including grants, scholarships, loans, and work-study. More information about financial aid and how CCD processes aid is available at www.ccd.edu. In order to be eligible for scholarships and financial aid, applicants must be enrolled in an eligible CCD degree or certificate program.

Financial aid may only pay for courses applicable to a student's declared degree or certificate program.

To determine financial aid eligibility at CCD, students must complete the Free Application for Federal Student Aid (FAFSA) at www.fafsa.gov and include the CCD School Code 009542 on the application. If students need help filling out the FAFSA or understanding the aid process, they can make an appointment with the Educational Opportunity Center, 303-352-TRIO (8746).

CCD participates in the Federal Direct Loan Program. With this program, students and parents may borrow student loans directly from the federal government rather than from banks or private lenders. Federal Direct and PLUS loans are financing options available to most students. Federal Direct Loans are available year round and require half-time enrollment. Interest rates on these loans are generally preferable to credit card interest rates. See ccd.edu or contact the Financial Aid Office for more information.

Your Financial Aid Responsibilities
To protect your privacy, all requests and notifications are emailed to your CCD student email account. This includes information about eligibility and award payments.

If a student is awarded grants or has accepted loan or scholarship funds, this money will be applied toward tuition. If the award is less than the total tuition bill, the student must pay the difference when registering for classes. It is the student's responsibility to check the bill to ensure that the aid is applied. If the amount of aid received is greater than the total tuition bill, the remaining funds will be paid to the student via the student's refund account. Financial aid funds are paid after the last day to drop a full-semester course (census date). Assistance for book purchases is automatically released to students who qualify, starting one week before classes begin. See "Book Advance" at www.ccd.edu.

If a student is not awarded financial aid before the payment deadline, the student must make arrangements through the Cashier's Office or through CCDConnect to pay the tuition bill. If the student's financial aid award is granted during the same semester, the student may receive these funds as full or partial reimbursement.

Courses in different sections may have different start and end dates. To remain eligible for all Title IV aid, students must complete at least one credit in each section for which they are enrolled. If all sections are not completed, the student must repay any unearned financial aid and would become Ineligible for Aid during the following semester. Students who owe a repayment may not be able to receive financial aid at any school until the payment is made.

Students who do not begin attending classes or do not actively participate in an academic activity (as defined by the federal Title IV regulations) are not eligible for financial aid. This includes federal, state and institutional aid. Any funds received must be immediately repaid.

Students who fail to drop from classes prior to the published drop date are responsible for any tuition and fees and may be required to repay financial aid. A copy of this *Return to Title IV* policy is available in the CCD Financial Aid Office and online at www.ccd.edu.

To remain eligible for financial aid, students must meet the terms of the Satisfactory Academic Progress Policy. Details are online at www.ccd.edu.

COLLEGE-ASSIGNED EMAIL

The college-assigned student email account is the primary official means of communication between students and the college. Students are expected to sign into CCDConnect and check their email account on a frequent and consistent basis, as they will be responsible for all information sent there. This account is active for life.

STEP 3 DEMONSTRATE COLLEGE READINESS

CCD Testing Center • CCD.edu/CollegeReady
Students must demonstrate college readiness prior to being placed into college-level stand-alone math and English courses. If students do not meet college readiness requirements, they will be advised to register for a co-requisite support course in addition to their math course. They may be advised to register for a co-requisite support course or an intensive reading and writing course prior to college composition. Support courses are designed to aid students in completing their English and math courses in the first semester. CCD students who need a math or English courses for their certificate or degree are strongly encouraged to take these classes during their first semester. Advisors will assist students into the right course.

College Readiness
In order to take college-level math or English without registering for an additional support course, college readiness must be demonstrated by one of the following means:

1) **ACT, SAT, OR ACCUPLACER SCORES** at or above the levels below from within the past five years. Students must submit their unofficial score report along with the *Test Score Intake Form* to the Testing Center

			Before 2/29/16	*After 3/1/16*	
ASSESSMENT		**ACT**	**SAT**	**SAT**	**ACCUPLACER**
Math	MAT 120:	19	460*	500	60
	MAT 121:	23			80
English/Reading/Writing		18	440*	470	

** SAT score requirements and names changed in March 2016. If you took the SAT after March 2016, the following weights apply 500 in Math and 470 in Evidence Based Reading & Writing.*
*** If you have CCPT scores, please see your advisor or the Testing Center for placement.*

2) **HIGH SCHOOL COURSEWORK AND GPA** If a student graduated high school within the past two years with a 3.0 unweighted GPA and passed the following high school classes with a "B" grade or better:
   - Algebra II - to enroll in liberal-arts or CTE level math or statistics
   - Pre-Calculus - to enroll in College Algebra.
   - 11th grade English - to enroll in College English, or any other course with a developmental English/reading prerequisite.

3) **COLLEGE CREDIT TRANSFER** If student has earned English and math credits at a regionally accredited institution of higher education, they should complete the *Transcript Intake Form* and submit it with unofficial copies of their college transcripts to the Testing Center for review.

4) **HIGH SCHOOL EQUIVALENCY DIPLOMA** Students can demonstrate college readiness with the following minimum scores:

GED (after 2014)	Mathematical Reasoning: 165 Reasoning through Language Arts: 165
HiSET	Math: 15 Language Arts Reading: 15 Language Arts Writing: 15
TASC	Math: 560 Reading: 580 Writing: 560 Writing Essay: 6

5) **CCD ASSESSMENT:** Students can demonstrate college-level English readiness through an English Self-Assessment Survey. If the results of the survey are unclear, students may choose to take the CCD Placement Test. Additionally, Students wishing to opt-out of the math support courses may also take the CCD Placement Test. The Placement Test is a very important exam that determines course placement, and thus, how many classes students need to take to complete a degree or program, so students are **strongly encouraged to prepare thoroughly before testing**. The cost to take the exam is $10. The assessment test is not timed, but allow approximately three hours to take the test.

Unofficial high school or college transcripts, or test scores must be submitted along with a completed *Transcript Intake Form* via email, fax or in person at the Testing Center for review.

English-as-a-Second Language or International Students

CCD students whose first language is not English might need additional English as a Second Language (ESL) courses before pursuing a certificate or degree. For some students, ESL courses may be their goal. Non-native English students should visit the Testing Center and take the LOEP test to determine language proficiency level. Based on results, students will be advised into either ESL coursework or ENG 121.

International students with appropriate TOEFL scores will be advised into ENG 121 with or without support.

Assessment for Distance Learning Students

Students who take online classes also must demonstrate college readiness. Contact the CCD Testing Center at 303-556-3810, or visit www.ccd.edu/testing for instructions on completing your testing from a distance.

CCDConnect

FIND CCDConnect at the top bar of www.CCD.edu.

Choose the Student tab to:

- Update your contact information (address, telephone, email)
- Register, look up and withdraw from classes
- Check registration status and "holds" on your account
- Authorize COF each semester • Access your grades and transcripts
- View your class schedule • See Important Dates Calendar

Choose the Student Finance tab to:

- Review your billing statement
- Check your financial aid award, accept award offers
- Pay your bill by credit card or set up a payment plan
- Check the status of your financial aid requirements

Choose the Campus Life tab for:

- Information about Auraria events • Parking & transportation links
- View jobs & Work-Study Positions

STEP 4 COMPLETE ORIENTATION

College Opportunity and Student Outreach

New Student Orientation teaches students important information about being a successful student at CCD. Topics covered in orientation include: advising, class registration, campus resources, financial aid, syllabus review, classroom expectations with CCD Faculty and getting involved on campus. Take advantage of this opportunity to meet other students and prepare for success at CCD.

ALL STUDENTS SHOULD COMPLETE THE COLLEGE READINESS PROCESS PRIOR TO ATTENDING ORIENTATION to ensure that students can meet with an Academic Advisor and register during their orientation session.

ALL NEW FIRST-TIME STUDENTS ARE REQUIRED TO ATTEND ORIENTATION BEFORE RECEIVING ADVISING. A hold will be placed on a students account until they have attended a session. Register at www.ccd.edu/NewStudentOrientation.

Exemptions from in-person Orientation are provided under certain limited circumstances. Students exempt from Orientation may still need to complete an online orientation session prior to meeting with an Academic Advisor. Please visit ccd.edu/NewStudentOrientation to complete the online orientation or to review the exemption requirements. Contact the orientation department directly at ccd.orientation@ccd.edu or 303.352.3166 to inquire about an exemption. International students have different requirements.

For more information, go to www.ccd.edu/NewStudentOrientation.

CONTINUING STUDENTS: START HERE

STEP 4A MEET WITH AN ADVISOR

All new students must see an Academic Advisor if they are registering for the first-time. All continuing students should meet regularly with their assigned Academic Advisor. Come by the Academic Advising Center in CNF 123 or call 303.556.2481 to schedule an appointment, or plan to stop by during walk-in hours. (Note: availability may be limited during walk-in times).

The best time to see an Academic Advisor is before the start of registration each semester. This ensures a greater chance of having the right academic tools to be successful. Academic Advisors are knowledgeable about all college resources and can inform students of campus Specialists who can further assess their needs and provide access to appropriate programs and services. The Academic Advising Center is here to support students; however, students are ultimately responsible for monitoring their own progress and understanding CCD policies.

Accessibility Center

Many students have conditions which present barriers to their ability to participate in college classes in the same fashion as other students. Those conditions may be invisible, like having a diagnosed learning disability. If you know you have a condition that interferes with your success, or if you think you may have such a condition, you're invited to consult with CCD's Accessibility Center (AC), in Confluence 121, to discuss your situation with us. All conversations are confidential.

The AC complies with the Americans with Disabilities Act Amendments Act of 2008 (ADAAA) and the Rehabilitation Act of 1973/Section 504 guidelines. The following services may be available to qualifying disabled students: sign language and oral interpreting; notetaking; use of assistive technology and adaptive software; consultation with instructors; testing accommodations; classroom furniture accommodations; tutor referral; and liaison with rehabilitation agencies and other Colorado postsecondary institutions.

Students who need accommodations due to a disability should register with the AC as early as possible, and should plan ahead so they can be assisted in fully accessing their college education.

HOW TO REGISTER FOR CLASSES

GO TO WWW.CCD.EDU click CCDConnect

ENTER YOUR USER ID AND PASSWORD:
Enter your Student ID (aka "S" number) in the User ID Field

- "S" must be in upper case, after the S everything is a number.
- Your Student ID number can be obtained from the Admissions, Registration & Records Office.

Enter Your Password

- Once you login, you will be automatically directed to the "Update Your Password" page to create a new password. Your password must contain at least 8 characters, utilize both upper and lower case letters, and must contain one number or symbol.
- After resetting your password, you will be asked to enter a security question. Create a question to which you will remember the answer.
- If you forget your password, click "Forgot Password" on the login page and the security question page will display.
- **Help is available 24/7 at 1-888-800-9198 if you experience trouble logging into your account.**

CLICK: LOGIN.

CLICK THE STUDENT TAB.

CLICK ADD OR DROP CLASSES.
Students attending multiple CCCS colleges should make sure the Institution is set to Community College of Denver.

SELECT TERM AND CLICK "SUBMIT."

READ AND ACCEPT THE STUDENT ACCOUNT PAYMENT AGREEMENT.

ENTER THE 5-DIGIT COURSE REFERENCE NUMBER (CRN).
for the class you would like to add and click "Submit Changes." Multiple CRNs may be entered.

IF YOU DO NOT KNOW THE CRN, CLICK "CLASS SEARCH."

SELECT SUBJECT AND CLICK COURSE SEARCH.

- To select multiple subjects, press and hold the "Ctrl" key.
- Select "Advanced Search" to narrow course results.

SELECT VIEW SECTIONS.

CHECK THE AVAILABLE COURSE AND CLICK "REGISTER."
The "Select" column may contain the following codes:

- Blank – You may currently enroll in this section.
- C – Section closed, no seats available. Select another section, waitlist the section or check back later.

Check the section in which you wish to enroll, and click "Register."

FOR MORE DETAILED INSTRUCTIONS, DOWNLOAD A QUICK GUIDE PDF AT WWW.CCD.EDU/QUICKGUIDES.

QUESTIONS ABOUT PROGRAM PATHWAY REQUIREMENTS SHOULD BE DIRECTED TO YOUR ASSIGNED ADVISOR IN THE ACADEMIC ADVISING CENTER.

STEP 4B REGISTER FOR CLASSES

Admissions, Registration & Records

It is the responsibility of the student to add, drop, or withdraw from courses in accordance with deadlines published by the college.

Students may drop courses before the published census deadline to avoid being assessed tuition or to receive a tuition refund.

Adding, dropping, or withdrawing from classes may affect federal student aid and VA benefits. Please consult the Financial Aid Office and/or Veteran's Services prior to taking such action.

Course Registration Waitlist

When a course section reaches maximum capacity, students will have the option to join a wait-list for that section through CCDConnect. If a seat becomes available, the first student on the waitlist will be notified of the opening via their college-assigned student e-mail account. The open seat will only be reserved for a maximum period of 24 hours. Students may not be not automatically added and must take action to register within the time allowed, or the open seat will be offered to the next student in the waitlist queue.

Students must register before 11:59 p.m. on the last day to register. There are no exceptions for students who do not register within the time allowed. Only students who are officially registered are allowed to attend classes and faculty will not sign students into a full class, nor will late-registration be allowed after the last day to register. For this reason, students are encouraged to register early for best course selection.

Academic Standing

Students on academic suspension are unable to register for courses. Students should contact their Academic Advisor for reinstatement information. This applies to all institutions in the Colorado Community College System.

Auditing Classes

Students may audit – or take for no credit – courses listed in this schedule at the regular tuition rate. The deadline to request an audit grade is the census date (see calendar). Students cannot change an "audit" to a "for-credit" class after the census date. The College Opportunity Fund does not apply to audited courses. For more information, please contact Admissions, Registration & Records.

Colorado Community Colleges Online

CCCOnline offers students another learning option for completing their on-campus experience. Students pursuing the Associate of Arts (AA) or Associate of Science (AS) degree programs may complete these entire degrees by taking CCCOnline courses. For additional information about CCCOnline, please refer to www.ccconline.org.

Course Load

Students should discuss with their Academic Advisor how many courses to register for each semester. The maximum load is 18 credit hours. Special approval for a course overload may be granted upon review by a Senior Advisor in the Academic Advising Center; a *Course Overload Appeal Form* must be submitted by the student's Academic Advisor.

MSU Denver and CU Denver Inter-institutional Registration

CCD degree- or certificate-seeking students who want to take classes at Metropolitan State University of Denver (MSU Denver) and at the University of Colorado Denver (CU Denver) may take select courses if space is available. (Note: Online and extended campus courses are not part of this agreement.) Complete an inter-institutional application form from the CCD Admissions, Registration & Records office and submit it according to dates published by MSU Denver or CU Denver. Students who participate in the inter-institutional program are responsible for following the procedures and deadlines set by all three institutions.

MSU Denver or CU Denver students who want to take classes at CCD

may take select courses if space is available. (Note: Online, remedial and extended-campus courses are not part of this agreement.) MSU Denver or CU Denver students who want to take CCD classes must obtain instructions and deadlines from their home institution. All students are required to meet course prerequisites, which includes assessment testing. These forms are authorized by their home institution prior to submitting them to CCD. The amount of credit taken at CCD must be equal to or less than the amount of credits taken at the student's home institution. After completion of the application and registration process, CCD will process the forms to prevent tuition assessment. The student will be responsible for paying for these courses at their home institution. Schedule adjustments must be processed according to the published deadlines at the home institution and CCD.

Courses taken at the host institutions in no way alter existing degree requirements, but may apply toward degree requirements, subject to approval by the home school. Students are advised to confer with department chairs and Academic Advisors before registering inter-institutionally. Students should confirm, before enrolling at an institution, that desired courses will satisfy degree requirements at the home institution. There is also a limit to the number of credits that can transfer.

Students may only receive financial aid at their home institution.

Colorado School of Mines Inter-Institutional Registration

CCD and Colorado School of Mines (CSM) have an inter-institutional agreement. CCD students who are registered for six credit hours or more at CCD may apply to register for EPICS 151, Engineering Design I, at CSM during the same term. This registration is intended to allow prospective CSM transfer students to be integrated into the CSM community in advance of their formal transfer from CCD to CSM. As part of the CSM inter-institutional program, CCD students must meet the following requirements: be degree-seeking, registered for six or more credit hours at CCD, and must be co-enrolled in MAT 201 or have completed MAT 201.

CCD degree – or certificate – seeking students who want to take classes at Colorado School of Mines (CSM) can pick-up the inter-institutional registration form from Admissions, Registration & Records. Review the instructions and deadlines before submitting forms. Students who participate in the inter-institutional program are responsible for following the procedures and deadlines set by the two institutions. Students submit completed forms to Admissions, Registration & Records for processing. Students will receive an email from CSM once their registration is approved with the course information. Waitlisted students must diligently check their CSM email for the registration notification. If a student fails to register within the allotted time, students will need to re-waitlist, registration is not guaranteed. There are no exceptions for students who do not register within the time allowed.

CCD REPORT CARD/STUDENT EVALUATIONS

Student evaluations of faculty during spring semester 2015 gave the following scores based on a 10 point scale, with 10 being the highest.

- I believe I am learning useful skills that I will be able to apply in my life. **8.6**
- I am learning to analyze topics using different approaches. **8.8**
- The course included lectures, class discussions, and activities that make the subject matter meaningful. **8.8**
- I am encouraged to participate actively in class discussions.. . . . **8.6**
- The classroom environment is encouraging and supportive of my learning.. . . . . **8.8**
- The assignments in the course enhance my learning. **8.8**
- I use the feedback given by the instructor to improve my learning. **8.8**
- I understand what I have to do to be successful in this course. . **9.0**
- I think that course content is explained clearly. **8.6**
- My instructor is approachable **9.0**

CSM students are permitted to take one elective course, not offered at CSM and should obtain the inter-institution application and registration from their home school. These forms are authorized by their home institution prior to submitting them to CCD. CSM students must adhere to all published deadlines. Colorado School of Mines students are able to register for online and extended campus courses. All students are required to meet course prerequisites, which includes assessment testing. CSM students can register for online and off-campus courses. After submission of forms, CCD will process the forms to prevent tuition assessment. The student will be responsible for paying for the course at their home institution. Schedule adjustments must be processed according to the published deadlines at Colorado School of Mines and CCD.

Courses taken at the host institution in no way alter existing degree requirements, but may apply toward degree requirements, subject to approval by the home institution. Students are advised to confer with department chairs and academic advisors before registering inter-institutionally. Students should confirm before enrolling that desired courses will satisfy degree requirements at the home institution.

Students may only receive financial aid at their home institution.

Withdrawals

After census date, students may withdraw from classes up to the published withdrawal deadline. A grade of "W" will appear on official records and full tuition and fees will be assessed. Consult your instructor or assigned Academic Advisor before withdrawing. Withdrawals can negatively impact financial aid as well.

STEP 5 PAY TUITION & CONFIRM FINANCIAL AID

See page 12 for a tuition and fee chart. Cost calculators are available on our website at www.ccd.edu.

Students must pay their tuition and fees ON or BEFORE the tuition payment deadline. After the deadline, if a student registers for a course, tuition is due the Monday after they register, or they will be dropped from their course. After the last day to drop, students are responsible for paying tuition in full.

CCD accepts cash, personal checks, Discover, MasterCard, Visa or American Express.* Students assume full responsibility for tuition, fees and any other incurred debts. CCD has a $17 fee for returned checks. You can go to www.ccd.edu/pay for more information.

Here are your payment options:

- Pay online by credit card during registration.
- Set up a payment plan online.
- Mail payment to: Community College of Denver, Campus Box 700, P.O. Box 173363; Denver, CO 80217-3363.
- Pay in person at the Cashier's Office or use the drop box.

Promissory Notes

If a student is registered for six or more credit hours and does not owe CCD money from a prior term, they can defer a maximum of 50 percent of their tuition and fees. This service will cost a $35 deferral fee, and students must be prepared to make payments on the due dates. Promissory note applications will be accepted until the last day of the add period (see calendar). Visit the Cashier's Office for the promissory note form.

CCD and a collection service will pursue unpaid balances. Students will be responsible for any collection charges up to 30 percent of the unpaid balance.

Tuition Management Plan

CCD's offers the Nelnet Business Solutions (NBS) Tuition Management program helps students conveniently budget for college expenses. The plan allows students to pay tuition and fees either by credit card or automatic bank payment in four installments. Students wanting this option can secure classes for a $35 enrollment fee and 25 to 50 percent of tuition as down payment, depending on when they apply.

** Subject to change.*

TUITION & FEES

This is the most current tuition and fee chart at the time of printing. View the most current tuition and fee chart at www.ccd.edu. TUITION RATES MAY CHANGE.

For more information on tuition and fees, go to www.ccd.edu. For complete tuition, payment and refund deadline information, see pages 12-14.
Differential tuition rates will be applied to Dental Hygiene, Nursing, WUE, CCD Online and CCCOnline courses (see chart below).
Contact the Cashier's Office at 303-556-2075 regarding tuition and payment questions.

TUITION AND FEE TABLE RESIDENT NONRESIDENT

Credit Hours	Resident Tuition	COF Stipend	Student Share	Total Fees	Resident Total	Non Resident Tuition Rate	Non Resident Total
1	$211.90	($75.00)	$136.90	$213.23	$350.13	$561.65	$774.88
2	$423.80	($150.00)	$273.80	$233.05	$506.85	$1,123.30	$1,356.35
3	$635.70	($225.00)	$410.70	$252.87	$663.57	$1,684.95	$1,937.82
4	$847.60	($300.00)	$547.60	$287.41	$835.01	$2,246.60	$2,534.01
5	$1,059.50	($375.00)	$684.50	$307.23	$991.73	$2,808.25	$3,115.48
6	$1,271.40	($450.00)	$821.40	$327.05	$1,148.45	$3,369.90	$3,696.95
7	$1,483.30	($525.00)	$958.30	$364.54	$1,322.84	$3,931.55	$4,296.09
8	$1,695.20	($600.00)	$1,095.20	$384.36	$1,479.56	$4,493.20	$4,877.56
9	$1,907.10	($675.00)	$1,232.10	$404.18	$1,636.28	$5,054.85	$5,459.03
10	$2,119.00	($750.00)	$1,369.00	$424.00	$1,793.00	$5,616.50	$6,040.50
11	$2,330.90	($825.00)	$1,505.90	$443.82	$1,949.72	$6,178.15	$6,621.97
12	$2,542.80	($900.00)	$1,642.80	$473.98	$2,116.78	$6,739.80	$7,213.78
13	$2,754.70	($975.00)	$1,779.70	$486.72	$2,266.42	$7,301.45	$7,788.17
14	$2,966.60	($1,050.00)	$1,916.60	$499.46	$2,416.06	$7,863.10	$8,362.56
15	$3,178.50	($1,125.00)	$2,053.50	$512.20	$2,565.70	$8,424.75	$8,936.95
16	$3,390.40	($1,200.00)	$2,190.40	$524.94	$2,715.34	$8,986.40	$9,511.34
17	$3,602.30	($1,275.00)	$2,327.30	$537.68	$2,864.98	$9,548.05	$10,085.73
18	$3,814.20	($1,350.00)	$2,464.20	$550.42	$3,014.62	$10,109.70	$10,660.12
19	$4,026.10	($1,425.00)	$2,601.10	$563.16	$3,164.26	$10,671.35	$11,234.51
20	$4,238.00	($1,500.00)	$2,738.00	$575.90	$3,313.90	$11,233.00	$11,808.90

SUBJECT TO CHANGE

DIFFERENTIAL TUITION RATES per credit hour (not including fees)

	Resident Tuition	Resident COF Stipend	Resident Share	Non-Resident Tuition	Non-Resident Share
Standard Tuition	$211.90	$(75.00)	$136.90	$561.65	$561.65
Dental Hygiene	$347.40	$(75.00)	$272.40	$569.65	$569.65
CCD/CCCOnline***	$316.95	$(75.00)	$241.95	$368.90	$368.90
BAS Dental Hygiene	$365.00	$(75.00)	$290.00	$561.65	$561.65
WUE				$205.35	$205.35

* *The State of Colorado historically subsidized higher education for in-state students by giving money directly to the colleges. The State gives money for the subsidy to students by sending it to the institution the student designates. This money, known as COF stipends, is applied to an in-state student's tuition if the student applies for and authorizes the use of the stipend. The college receives the money and it appears as a credit on your tuition bill. Currently the COF stipend is estimated to be worth $75 per credit hour. ESTIMATED BASE TUITION CALCULATION: Total estimated base in-state tuition ($211.90) minus estimated "College Opportunity Fund Stipend" ($75) equals the student's estimated share of in-state tuition ($136.90).*

** *Miscellaneous fees include: a student activity fee of $7.08/credit hour with a $84.96 maximum; an Auraria Higher Education Center bond fee $38.37 for 1-3 credit hours, $53.09 for 4-6 credit hours,$70.76 for 7-11 credit hours, and $81.10 for 12 or more credit hours; an Auraria library resource fee of $4.74/ credit hour; an Auraria Health Center fee of $2; an RTD fee of $106.00; a Student Building Fee of $8.00/ credit hour; a Health Center Fee(MSUD Med Ctr) of $24/term; a Clean Energy Fee of $5/term; a $13.00 registration fee; and a Student Facilities fee of $5.04/term. Satellite locations, online courses and health programs are not automatically assessed RTD, Auraria Library, and AHEC bond fees. See Student Fee information on page 13.*

*** *Fees & refund deadlines differ for CCCOnline courses. See calendar at www.ccconline.org.*

Note: An Instructional Program Fee of $6.80/credit hour will be added for Med-High cost classes and all CCR, MAT and ENG classes.

Veterans Benefits for Tuition
Veterans who plan to use GI Bill® education benefits can apply online at www.gibill.va.gov. Please submit an application five weeks before the first day of class to allow sufficient processing time. For a list of documents required to send an enrollment certification to the VA, please visit ccd.edu/veterans. Students using Montgomery Chapter 30 GI Bill® or Survivors and Dependent Education Assistance Chapter 35 are responsible for their tuition and fees and must make payment by the tuition payment deadline each semester. Veterans using the Post 9/11 GI Bill® will need to contact the CCD Veteran Services office each semester prior to the tuition payment deadline. For more information contact Veteran Services at 303.352.5008.

Financial Aid as Part of the Payment Process
If an awarded grant, scholarship or accepted loan will not cover the full payment of the tuition and fee balance, students are responsible for the remaining balance due. Students can be dropped after the tuition payment deadline and are dropped for non-payment beginning on the tuition payment deadline (see calendar of important dates). Check with the Cashier's Office for payment details. Students awarded grants, scholarships or loans in excess of their tuition and fee balance will not be dropped for non-payment.

Note: Financial aid grants are awarded based on full-time enrollment (12 or more credit hours). The grant aid that will pay to the student account is prorated based on actual enrolled credit hours. Students enrolled in 9–11 credits will have their grants adjusted to three-quarter time; students enrolled in 6–8 credits will have their grants adjusted to half time; students enrolled in less than six credits should check with the Financial Aid Office for payment amounts. Federal Direct and PLUS loans are awarded based on initial eligibility and class standing. Students enrolled in less than six credit hours are not eligible for federal loans or work-study.

Students who would like to receive a Federal Direct Loan must make sure to complete the entire Direct Loan process and be enrolled in at least six credit hours prior to the last day to add classes.

If students are receiving financial aid, the final step is to make sure that their award is applied to their accounts.

Tuition Refund Policy
Students who pay out of pocket may receive a 100 percent refund of tuition and fees through the census date (the last day to drop). Please see the calendar of registration deadlines by session in this schedule. If a student received financial aid, their awards may be adjusted. Please contact Financial Aid for more information. **CCD will not give tuition and fee refunds or financial credits after the census date.** Please check your class schedule for any amount owed to the college. Contact the Cashier's Office for questions about your account balance.

Student Refund Accounts
All refunds of tuition/fee charges, or credits from financial aid payments, are managed through a third-party service. Students who are enrolled will receive information at their mailing address from the third-party servicer, including instructions to activate student refund accounts. It is important that students keep their mailing address current with CCD in order to receive information about their student refund account.

CCCS Student Account Refund Card ATM
The Refund Card ATMs are in the Confluence and Cherry Creek lobbies. The ATM is free if using the CCCS Refund Card, but charges a $2.50 fee for other bankcards. It is set up to dispense increments of $50; if you want a smaller amount, press "Other Amt." and put in multiples of $10.

Fee Descriptions
Students at CCD's Auraria Campus pay set fees that cover a variety of services and programs. Please see the tuition and fee chart on page 12.

Fees are subject to change. All CCD students pay the following fees.

- Registration Fee: The Colorado Community College System charges a mandatory per-semester registration fee to students at all 13 of its colleges.
- Instructional Fees: CCD charges a per-credit-hour instructional program fee for high- and medium-cost classes. Other fees and charges may apply.
- Student Activity Fee: This fee supports CCD Student Life staff and programs, including Leadership Programs, CCD Student Government, Student Handbook publication, child care scholarships, lending library, food bank, recreational activities, student events, Auraria Student Health Center, Gay, Lesbian, Bisexual & Transgender Student Services, and the Phoenix Center.

Students at the Auraria Campus pay these fees as well:

- Auraria Bond Fee: Auraria Campus students voted to approve a fee to pay off the bonds that funded construction on the Tivoli Student Union, Auraria Child Care Center, campus health, physical education and recreation facilities. Students at all three Auraria institutions pay this fee.
- Clean Energy Fee: This student-approved fee is for purchasing clean, renewable, electrical power for the Auraria Campus.
- Immunization Fee: This fee supports the Auraria Health Center's efforts in providing immunization to students against Measles, Mumps, and Rubella. The program is necessary in order for the institution to remain in compliance with State Immunization Rules.
- RTD Bus Pass Fee: The Auraria Student RTD Bus Pass covers fares for local bus service in the Denver-metro area, Light Rail, and all Denver Metro Express or Express Regional services. With the pass, students get a $3 discount on all SkyRide routes. The pass is not valid for local service in Boulder and Longmont or special services like the BroncosRide, RockiesRide, Access-a-Ride and Guaranteed Ride Home
- Auraria Higher Education Center Resource Library Fee: This fee supports Auraria Library functions.
- Health Center at Auraria Fee: This per semester fee is to allow continued access to the Health Center at Auraria.
- Student Facilities Fee – This per term fee is to support Tivoli Park and the Student Coffee lounge/patio.

Additional Fees
Please be aware that certain departments, majors or classes may assess specific fees in order to offset associated costs, such as textbook fees, lab fees or tool kits. For a complete listing, please go to www.ccd.edu/TuitionandFees.

NEXT STEPS

www.CCD.edu/NextSteps

Immunization Records to Health Center
All students must provide proof of immunization against Measles, Mumps and Rubella (MMR) to the Health Center at Auraria. For more information, visit www.msudenver.edu/healthcenter/immunizationrequirements.

Get your Books and Student ID and RTD Pass
Students are expected to have their books and student ID by the first day of class.

Log into CCDConnect to review your book list. The campus bookstore, Tivoli Station, is located in the Tivoli Student Union. Students are not required to purchase textbooks through the Tivoli Station, but they offer new and used textbooks, and they stock all of the required textbooks.

Your CCD ID is $22 at the Student ID Center in the Tivoli. Bring your schedule and valid, government-issued photo ID. For more information, visit www.ahec.edu/student-services, click on ID center.

Book Advance
Financial aid funds are not released (or disbursed) until after Census Date, the last day to drop a 15-week class (see important dates). To assist

students who receive financial aid in purchasing books and supplies, the CCD Book Advance Program is available. The CCD Book Advance Program is based on students' financial aid awards and pending payments at CCD only. This is an automatic process if students have funds available. There is no need to sign up for a CCD Book Advance.

To qualify for a CCD Book Advance, a student's total accepted financial aid funds for the semester must be greater than the tuition and fee balance, which will result in a refund. In addition, students must:

- have all financial aid requirements completed one month prior to the first day of the semester,
- be enrolled in at least six credit hours (or be Federal Pell eligible),
- be meeting Satisfactory Academic Progress requirements, and
- not have exceeded 30 attempted developmental credit hours.

The first round of CCD Book Advance funds will be available on student refund accounts by 3 p.m. on the tuition payment deadline.

The maximum advance for purchasing books is $500, or the amount of the student's expected refund if less than $500. The minimum amount is $50. Students who meet all of the above qualifications and the financial aid priority deadlines required for the Book Advance may receive the advance prior to the first day of classes. Students not in Good Standing may experience a delay if their status must be reviewed. The last day for Book Advance eligibility is the Friday before the drop deadline.

Attend Class & Be Successful!

There are many people at CCD to support students, including instructors, classmates, Academic Advisors, peer mentors, administrators, student support services and many others.

The **Career and Transfer Center** offers assistance in career assistance: resume building, cover letters, job searches, tips on interviewing, career and major exploration; as well as help to complete a successful transfer to a four-year college or university.

The **KEYS Scholarship Program** supports women and men who once depended on another's income, but no longer are able to depend on that income due to change in household or sudden change in financial situation, such as: being a single parent, divorce, separation or becoming widowed, whether married or unmarried. The program provides quality services to assist displaced homemakers in learning self-sufficiency, self-advocacy and self-confidence. We offer services that help with life skills, financial literacy, job readiness, community and support services referrals. The program specifically works with displaced homemakers who are learning how to overcome barriers by discovering, and being involved in, their own growth and development. The program assists with tuition, fees and books required for major.

The **Resource Center** provides a holistic approach to advising, focusing on the academic, personal, and financial health of all CCD students. It also houses the First Year Experience program, assigning a Specialist to students who are starting their first year of college.

Students should contact **Student Life** to get involved with clubs and organizations, to find out about campus events, to access to the CCD Food Bank, and more.

TRIO Student Support Services (SSS) provides comprehensive academic, financial and personal guidance within an active community of students and staff. All TRIO SSS participants are overcoming obstacles to higher education—such as limited income, first generation to college, or disability—en route to graduation and transfer.

The **Tutoring Center** provides academic support for all students enrolled in CCD courses. Professional tutors are available in each center, five days a week, during the semester: Math, Writing, ESL, and Student Success.

Veteran Services assists students who are veterans with their transition into an educational setting. It serves as a liaison between CCD veterans and the Department of Veteran Affairs (DVA), helps students apply for VA educational benefits, monitors academic performance and provides referrals to veteran services on campus.

VISIT CCD.EDU FOR A COMPLETE LIST OF ALL OUR STUDENT SUPPORT SERVICES.

STEPS TO GRADUATION

AS YOU NEAR COMPLETION OF YOUR CERTIFICATE OR DEGREE PROGRAM, MAKE SURE TO FOLLOW THESE STEPS TO ENSURE YOU RECEIVE YOUR DIPLOMA

1. CHECK YOUR PROGRESS TOWARD GRADUATION

Do a DegreeWorks audit on CCDConnect:

A. Log on to CCDConnect.
B. Click on the "Student" tab.
C. Click "DegreeWorks" in the "Steps to Graduate" box in the right-hand column.
   - The audit for your officially declared program(s) will appear in a new window.
   - If you are pursuing multiple programs (e.g.: a certificate and an associate's degree) you can select the correct program from the "Program Type" drop-down box at the top of the page.
   - NOTE: If you do not have the correct degree declared with Admissions, Registration & Records, submit a "Program of Study Change Request." Allow seven business days for DegreeWorks to be updated with your corrected degree. Some degree and certificate programs require Academic Advisor or department approval. See the Academic Advising Center for questions.
D. Print your DegreeWorks audit by clicking "Print" at the top center of the page.

2. APPLY FOR GRADUATION

www.CCD.edu/GradApp

If you plan to complete a CCD certificate or degree program, you must apply **to have your degree or certificate posted to your transcript and to be issued a diploma.** Graduation is different than the Commencement ceremony. **Apply for graduation at the beginning of the semester in which you plan to graduate.**

Complete the following checklist:

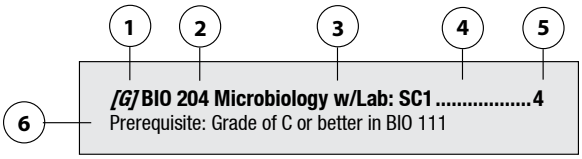
A. Have all official transcripts from other college(s) sent to Admissions, Registration & Records (ARR).
B. Pick up a graduation application from ARR or at ccd.edu/GradApp. See "Important Dates" for deadlines.
C. If you are applying for graduation in an Associate of Applied Science (AAS) or Certificate program, you will need to take the "Graduation Department Chair Review" form to your Academic Advisor for processing. This form must be turned in with your graduation application. Students applying for an AS, AA or AGS may skip to step "D".
D. Log into your CCDConnect account to verify that your name is correct on your account. Your name in the student information system is considered official and will appear on your certificate or degree. You may need to request a name change if your name is incorrect or has changed. If so, request a "Change of Information" form from ARR.
E. Complete all paperwork if applying for Prior Learning Assessment with Admissions, Registration & Records and the Academic Advising Center.
F. Students with a current "I" grade must have the academic center submit a grade change to ARR before the end of the next term.
G. Submit your Graduation Application and Graduation Department Chair Review form to ARR by the published deadline.

There is one Commencement (Graduation) Ceremony each academic year, in May. See ccd.edu/commencement for more information.

FOR MORE INFORMATION

Admissions, Registration & Records | 303-556-2420 • Confluence 114

HOW TO READ THIS SCHEDULE



KEY

1. ***[G]*** - Denotes a Guaranteed Transfer Course
2. Course Number
3. Course Title
4. Code for guaranteed general education core transfer courses
5. Credit Hours: denotes number of credits to be awarded after successful completion of the course
6. Previous coursework required to enroll in the class

DEFINITIONS AND SYMBOLS

Prerequisite: A course you must have taken during any semester before this one, or an appropriate test series must have been completed.

***[G]* Guaranteed Transfer Courses:** The general education core requirements you complete at CCD meet the lower-division general education requirements of all public baccalaureate colleges and universities in Colorado. For more information download the college catalog at www.ccd.edu.

Corequisite: A course you must take during the same semester.

COURSE ABBREVIATION KEY

The following is a complete list of major academic departments at CCD. Classes may not be offered in each department every semester. Please check the class listings in this guide.

Course Type	*Listed Under*	*Prefix*
Accounting		ACC
Advanced Academic Achievement		AAA
Advanced Manufacturing	Engineering Graphics,	CAD
Machine Technologies, Fabrication Welding		MAC/WEL
American Sign Language		ASL
Anthropology		ANT
Arabic		ARA
Architecture/Engineering/Construction/Architectural Technologies		AEC
Art		ART
Astronomy		AST
Biology		BIO
Business Technology		BTE
Business Administration		BUS
Computer Aided Drafting	Engineering Graphics	CAD/EGT
Chemistry		CHE
Chinese		CHI
College Composition & Reading		CCR
Community Health Worker		CHW
Communication		COM
Computer Information Systems	Information Technology	CIS
Computer Networking & Tech.	Information Technology	CNG
Computer Science	Information Technology	CSC
Computer Web Based	Information Technology	CWB
Criminal Justice		CRJ
Dental Hygiene		DEH
Drafting	Engineering Graphics	EGT
Early Childhood Education		ECE
Economics		ECO
Education (see also Early Childhood Education)		EDU
Emergency Medical Services		EMS
Engineering Graphics		EGT
English		ENG
English As A Second Language		ESL
Environmental Science		ENV
Ethnic Studies		ETH
Fermentation Science		FER
Finance		FIN
French		FRE
Geography		GEO
Geology		GEY
Graphic Design		MGD
Health and Wellness		HWE
Health Professions		HPR
History		HIS
Human Services		HSE
Humanities		HUM
Information Technology		CIS
Journalism		JOU
Literature		LIT
Machine Technologies		MAC
Management	Business Administration	MAN
Manufacturing Technology		MTE
Marketing	Business Administration	MAR
Mathematics		MAT
Medical Office Technology		MAP
Multimedia Graphic Design	Graphic Design	MGD
Music		MUS
Nurse Aide		NUA
Paralegal		PAR
Philosophy		PHI
Physical Education		PED
Physics		PHY
Political Science		POS
Psychology		PSY
Radiology Technology		RTE
Science		SCI
Sociology		SOC
Spanish		SPA
Speech	Communication	COM
Theatre		THE
Veterinary Technology		VET
Welding and Fabrication	Fabrication Welding	WEL
Women's Studies		WST

SUMMER 2017
COURSE OFFERINGS

SUMMER 2017 REGISTRATION, DROP & WITHDRAWAL DEADLINES by session

Session	Last Day to Register (Waitlist Discontinued)	Start Date (week of)	End Date (week of)	Weeks	Last day to Drop & Receive Refund	Last day to Withdraw
CCCOnline 1st Term	5/31/17	5/30/17	8/6/17	10	6/9/17	7/24/17
CCCOnline 2nd Term	6/5/17	6/5/17	7/15/17	6	6/12/17	7/7/17
Full Semester 10-week term	**6/2/17**	**5/30/17**	**8/7/17**	**10**	**6/9/17**	**7/24/17**
Tues Late Start; 2 weeks	7/5/17	7/4/17	7/14/17	2	7/6/17	7/12/17
Mon Late Start June 5, 9 wk	6/6/17	6/5/17	8/4/17	9	6/14/17	7/24/17
Mon Start; 3 weeks	6/13/17	6/12/17	6/30/17	3	6/15/17	6/26/17
Tues Start, 8 weeks	6/14/17	6/13/17	8/7/17	8	6/21/17	7/27/17
Mon Early Start May 22, 7 wk	5/23/17	5/22/17	7/10/17	7	5/29/17	6/30/17
Mon Late Start June 19, 7 wk	6/20/17	6/19/17	8/5/17	7	6/26/17	7/27/17
Mon Late Start July 10, 4 wk	7/11/17	7/10/17	8/4/17	4	7/14/17	7/31/17
Mon Late Start June 5, 5 wk	6/6/17	6/5/17	7/7/17	5	6/9/17	6/30/17
Tue First 5 wk, Start May 30	5/31/17	5/30/17	7/1/17	5	6/5/17	6/26/17
Mon Late Start July 3, 5 wk	7/4/17	7/3/17	8/7/17	5	7/7/17	7/31/17
Mon Late Start June 5, 8 wk	6/6/17	6/5/17	7/28/17	8	6/13/17	7/17/17
Tue First 7 wk, Start May 30	5/31/17	5/30/17	7/15/17	7	6/6/17	7/6/17
Mon Late Start June 5, 7 wk	6/6/17	6/5/17	7/21/17	7	6/12/17	7/12/17
Mon Early Start May 22, 5 days	5/22/17	5/22/17	5/26/17	1	5/23/17	5/25/17
Tue First 8 wk, Start May 30	5/31/17	5/30/17	7/22/17	8	6/7/17	7/11/17
Mon Late Start June 12, 8 wk	6/13/17	6/12/17	8/5/17	8	6/20/17	7/25/17
Tue Early Start	5/23/17	5/23/17	5/26/17	1	5/23/17	5/25/17
Tue. Start; 4 weeks	5/31/17	5/30/17	6/25/17	4	6/2/17	6/20/17
Tue Start; 8.5 weeks	5/31/17	5/30/17	7/26/17	8.5	6/8/17	7/15/17
Tues Start; 10 weeks	5/31/17	5/30/17	8/5/17	10	6/9/17	7/22/17
Tue 16 Week Course	1/13/17	1/10/17	5/8/17	16	1/27/17	5/8/17
Thurs Late Start, 7.5 weeks	3/10/17	3/9/17	5/8/17	7.5	3/17/17	4/26/17
Mon Late Start, 9 weeks	3/7/17	3/6/17	5/5/17	9	3/15/17	4/24/17
Friday Start, 2 weeks	3/4/17	3/3/17	3/18/17	2	3/6/17	3/15/17
March start, weekend	3/4/17	3/4/17	3/5/17	1	3/4/17	3/5/17
May start, weekend	5/6/17	5/6/17	5/7/17	1	5/6/17	5/7/17
Tue March Start, 4 weeks	3/29/17	3/28/17	4/21/17	4	3/31/17	4/17/17
Tue First 7 weeks	1/18/17	1/17/17	3/4/17	7	1/24/17	2/23/17
Wed Early Start, 4 weeks	12/15/16	12/14/16	1/14/17	4	12/19/16	1/9/17
Mon Late Start, 13 weeks	1/31/17	1/30/17	5/8/17	13	2/14/17	4/18/17
Mon Early Start, 1 week	1/9/17	1/9/17	1/14/17	1	1/10/17	1/13/17
Mon Late Start, 8 weeks	3/7/17	3/6/17	5/8/17	8	3/15/17	4/25/17
Mon Late Start, 7 weeks	3/14/17	3/13/17	5/8/17	7	3/21/17	4/27/17
Tue Late Start, 8 weeks	3/15/17	3/14/17	5/11/17	8	3/23/17	4/28/17
Tue Early Start	1/10/17	1/10/17	1/14/17	1	1/11/17	1/13/17

ACCOUNTING

Center for Career & Technical Education

CHR 201 • 303-556-2487

For Gainful Employment data on CCD program completion costs and occupational statistics, visit www.ccd.edu/gainfulemployment.

ACC 121 Accounting Principles I 4

ACC 122 Accounting Principles II 4
Prerequisite: ACC 121 with a grade of C or better

ADVANCED ACADEMIC ACHIEVEMENT

Center for Math & Science

CNF 301 • 303-556-3812

AAA 109 Advanced Academic Achievement..... 3
Corequisite: Students must co-enroll in a corresponding section of MAT 050. AAA 109 is a structured study experience for MAT 050 students.

AMERICAN SIGN LANGUAGE

Center for Arts & Humanities

CHR 307 • 303-556-2473

ASL 121 American Sign Language I..... 5
Prerequisite: Demonstrated college readiness in English and Reading (www.ccd.edu/collegeready)

ANTHROPOLOGY

Center for Performing Arts, Behavioral & Social Sciences

KC 594 • 303-352-3061

***[G]* ANT 101 Cultural Anthropology: SS3 ..... 3**
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

ART

Center for Arts & Humanities

CHR 307 • 303-556-2473

***[G]* ART 110 Art Appreciation: AH1 ..... 3**
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

***[G]* ART 111 Art Hist Ancient/ MedievGT-AH1 ..... 3**
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

ASTRONOMY

Center for Math & Science

SI 1006 • 303-556-2460

***[G]* AST 101 Astronomy I w/Lab: SC1 ..... 4**
Prerequisite: Demonstrated college readiness in English and Reading (www.ccd.edu/collegeready)

BIOLOGY

Center for Math & Science

SI 1006 • 303-556-2460

***[G]* BIO 103 Principles of Animal Bio SC2..... 3**
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

***[G]* BIO 105 Science of Biology w/Lab: SC1..... 4**
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

BIO 106 Basic Anatomy And Physiology..... 4
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

***[G]* BIO 111 Gen College Biology I/Lab: SC1 ..... 5**
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready) and grade of C or better in MAT 050 or higher, or MAT 103 or higher as a corequisite; or equivalent Math assessment score placement

***[G]* BIO 112 Gen College Biology II/Lab: SC1 ..... 5**
Prerequisite: Grade of C or better in BIO 111

***[G]* BIO 116 Intro to Human Disease: SC2..... 3**
Prerequisite: Grade of C or better in BIO 105, BIO 106, or BIO 111

***[G]* BIO 201 Human Anatomy&Phys w/Lab I: SC1 4**
Prerequisite: Grade of C or better in BIO 111

***[G]* BIO 202 Human Anatomy&Phys II/Lab: SC1 .. 4**
Prerequisite: Grade of C or better in BIO 201

***[G]* BIO 204 Microbiology w/Lab: SC1..... 4**
Prerequisite: Grade of C or better in BIO 111

BIO 216 Pathophysiology..... 4
Prerequisite: ENG 121 and BIO 20 with a grade of C or better

BIO 228 Field Biology: (Rio Mora NM)..... 4

BUSINESS ADMINISTRATION

Center for Career & Technical Education

CHR 201 • 303-556-2487

For Gainful Employment data on CCD program completion costs and occupational statistics, visit www.ccd.edu/gainfulemployment.

BUS 110 Working for Yourself..... 2

BUS 115 Introduction to Business..... 3
Prerequisite: Grade of C or better in CCR 092, ENG 060 and REA 060, or equivalent English and Writing assessment score placements; and a Grade of C or better in MAT 030 or equivalent Math assessment score placement

BUS 216 Legal Environment of Business..... 3
Prerequisite: BUS 115 or CIS 118 with a grade of C or better

BUS 217 Bus Communication/Rept Write..... 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

BUS 226 Business Statistics 3
Prerequisite: Grade of C or better in BUS 115 and demonstrated college readiness in English or Reading, and Grade of C or better in MAT 090, MAT 050, or MAT 107; or equivalent Math assessment score placement

MAN 160 Entrepreneurship 3
Prerequisite: ACC 101 with a grade of C or better and BUS 115 with a grade of C or better

MAR 160 Customer Service..... 3
Prerequisite: Grade of C or better in BUS 115; and Grade of C or better in CCR 092, CCR 093, or ENG 090 and REA 060; or equivalent English and Writing assessment score placements

MAR 216 Principles of Marketing 3
Prerequisites: BUS 115 or CIS 118 with a grade of C or better

BUSINESS TECHNOLOGY

Center for Career & Technical Education

CHR 201 • 303-556-2487

For Gainful Employment data on CCD program completion costs and occupational statistics, visit www.ccd.edu/gainfulemployment.

BTE 100 Computer Keyboarding..... 1

BTE 108 Ten-Key by Touch..... 1

BTE 120 Intro to Business Practices..... 3

BTE 125 Records Management 3

BTE 225 Office Management 3

CHEMISTRY

Center for Math & Science

SI 1006 • 303-556-2460

***[G]* CHE 101 Intro to Chemistry I/Lab: SC1..... 5**
Prerequisite: Demonstrated college readiness in English and Reading (www.ccd.edu/collegeready; and grade of C or better in MAT 055, MAT 099, MAT 120, or MAT 135; or equivalent Math assessment placement scores

CHE 109 General, Organic, & Biochem..... 4
Prerequisite: Demonstrated college readiness in English and Reading (www.ccd.edu/collegeready; and grade of C or better in MAT 055, MAT 099, MAT 120, or MAT 135; or equivalent Math assessment placement scores

***[G]* CHE 111 Gen College Chem I/Lab: SC1..... 5**
Prerequisite: Demonstrated college readiness in English and Reading (www.ccd.edu/collegeready); and corequisite or prerequisite in MAT 121 or a College Level Math score of 63 or better, or equivalent ACT/SAT scores

***[G]* CHE 112 Gen College Chem II/Lab: SC1 ..... 5**
Prerequisite: CHE 111 AND MAT 121 with a grade of C or better, or CHE 111 with a grade of C or better; with an English assessment score of 95 or better or English and Writing assessment score equivalent placement scores, and a Math assessment score of 63 (CLM) or better

COLLEGE COMPOSITION AND READING

Center for Arts & Humanities

CHR 307 • 303-556-2473

CCR 092 Composition & Reading 5

CCR 094 Studio 121 3
Corequisite: ENG 121

COMMUNICATION

Center for Arts & Humanities

CHR 307 • 303-556-2473

COM 115 Public Speaking 3
Recommended: Demonstrated college readiness in English (www.ccd.edu/collegeready)

COM 125 Interpersonal Communication 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

***[G]* COM 220 Intercultural Comm: SS3..... 3**
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

COMPUTER ASSISTED DESIGN

Center for Career & Technical Education

CHR 201 • 303-556-2487

For Gainful Employment data on CCD program completion costs and occupational statistics, visit www.ccd.edu/gainfulemployment.

CAD 224 Revit Architecture 3

CRIMINAL JUSTICE

Center for Career & Technical Education

CHR 201 • 303-556-2487

For Gainful Employment data on CCD program completion costs and occupational statistics, visit www.ccd.edu/gainfulemployment.

***[G]* CRJ 110 Intro to Criminal Justice SS3.....3**

CRJ 145 Correctional Process 3
Prerequisite: CRJ 110 with a grade of C or better

DENTAL HYGIENE

Center for Health Sciences at Lowry

Bldg. 753 • 303-365-8338

The Dental Hygiene Clinic is located on the Lowry Campus at 1062 Akron Way, Building 753, south of the intersection of East 11th Avenue and Yosemite Street. ONLY STUDENTS ACCEPTED INTO THE PROGRAM MAY REGISTER FOR COURSES. Program information and advising sessions are listed on our website at www.ccd.edu/dental.

DEH 100 Dental Hygiene Basics.....1
Prerequisite: Admission into the Dental Hygiene Program

DEH 133 Local Anesthesia 2
Prerequisite: DEH 122, DEH 126, DEH 132, DEH 153, DEH 170, DEH 213 with a grade of C or better
Corequisite: DEH 138, DEH 150, DEH 171

DEH 138 Nitrous Oxide/Oxygen Sedation 1
Prerequisite: DEH 122, DEH 126, DEH 132, DEH 153, DEH 170, DEH 213 with a grade of C or better
Corequisite: DEH 133, DEH 150, DEH 171

DEH 150 Dental Lasers: Theory&Practice.....1
Prerequisite: DEH 122, DEH 126, DEH 132, DEH 153, DEH 170, DEH 213 with a grade of C or better
Corequisite: DEH 133, DEH 138, DEH 171

DEH 171 Clinical Practice I-A.....2
Prerequisite: DEH 122, DEH 126, DEH 132, DEH 153, DEH 170, DEH 213 with a grade of C or better
Corequisite: DEH 133, DEH 138, DEH 150

DEH 345 Advanced Dental Nutrition 3

EARLY CHILDHOOD EDUCATION

Center for Career & Technical Education

CHR 201 • 303-556-2487

Students that want to transfer into a 4-year teacher education program should seek advising for transferability of courses. A background check may be required at the student's expense.

For Gainful Employment data on CCD program completion costs and occupational statistics, visit www.ccd.edu/gainfulemployment.

ECE 220 Curriculum Methods/Techniques..... 3
Prerequisite: Grade of C or better in CCR 092, ENG 060 and REA 060, or equivalent English and Writing assessment score placements; and ECE 101 and ECE 102, or ECE 103 with a grade of C or better

ECE 226 Creativity and the Young Child..... 3
Prerequisite: Grade of C or better in CCR 092, ENG 060 and REA 060, or equivalent English and Writing assessment score placements

ECE 228 Language and Literacy 3
Prerequisite: Grade of C or better in CCR 092, ENG 060 and REA 060, or equivalent English and Writing assessment score placements

ECE 260 The Exceptional Child 3
Prerequisite: Grade of C or better in ECE 238 and demonstrated college readiness in English and Reading (www.ccd.edu/collegeready)

ECONOMICS

Center for Career & Technical Education

CHR 201 • 303-556-2487

***[G]* ECO 201 Prin of Macroeconomics: SS1 ..... 3**
Prerequisite: Demonstrated college readiness in English, Reading, and Math (www.ccd.edu/collegeready)

***[G]* ECO 202 Prin of Microeconomics: SS1 ..... 3**
Prerequisite: Demonstrated college readiness in English, Reading, and Math (www.ccd.edu/collegeready)

ENGLISH

Center for Arts & Humanities

CHR 307 • 303-556-2473

***[G]* ENG 121 English Composition I: CO1 ..... 3**
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

***[G]* ENG 122 English Composition II: CO2 ..... 3**
Prerequisite: ENG 121 with a grade of C or better, or ACTE score of 26 or better, or SATV score of 600 or better

ENGLISH AS A SECOND LANGAGE (ESL)

Center for Arts & Humanities

CHR 307 • 303-556-2473

ESL 022 Intermediate Grammar..... 3
Prerequisite: ESL 021 with the grade of C or better or ESL 071 with the grade of C or better or ESL Grammar Assessment Score of 31-45

ESL 023 Advanced Grammar 3
Prerequisite: ESL 022 with the grade of C or better or ESL 072 with the grade of C or better or ESL Grammar Assessment Score of 46-65

ESL 042 Intermediate Reading..... 3
Prerequisite: ESL 041 with the grade of C or better or ESL 071 with the grade of C or better or LOEP Reading Assessment Score of 46-70

ESL 043 Advanced Reading..... 3
Prerequisite: ESL 042 with the grade of C or better or ESL 072 with the grade of C or better or LOEP Reading Assessment Score of 71-95

ESL 052 Intermediate Composition..... 3
Prerequisite: ESL 022 with the grade of C or better or ESL 072 with the grade of C or better or Grammar Assessment score of 46-65 and co-requisite or pre-requisite of ESL 023

ESL 054 ESL Reading and Composition..... 6
Prerequisite: ESL 023, ESL 043, and ESL 052 with a grade of C or better or LOEP Reading Assessment score of 96+ and Writing Placement Test of ESL 054 and LOEP Grammar Assessment score of 66+

ENVIRONMENTAL SCIENCE

Center for Math & Science

SI 1006 • 303-556-2460

***[G]* ENV 101 Environmental Sci w/Lab: SC1 ..... 4**
Prerequisite: Demonstrated college readiness in English and Reading (www.ccd.edu/collegeready)

FABRICATION WELDING

Center for Career & Technical Education

CHR 201 • 303-556-2487

Welding courses offered at the North Site, 6221 Downing Street. Please call 303-289-1249 for more information.

For Gainful Employment data on CCD program completion costs and occupational statistics, visit www.ccd.edu/gainfulemployment.

WEL 100 Safety for Welders..... 1

WEL 101 Allied Cutting Processes 4
Prerequisite: WEL 100 with a grade of C or better

WEL 102 Oxyacetylene Joining Processes 4
Prerequisite: WEL 100 with a grade of C or better

WEL 103 Basic Shielded Metal Arc I..... 4
Prerequisite: WEL 101 with a grade of C or better

WEL 104 Basic Shielded Metal Arc II..... 4
Prerequisite: WEL 103 with a grade of C or better

WEL 106 Blueprint Read-Welders/Fitters 4
Prerequisite: WEL 100 with a grade of C or better

WEL 110 Advanced Shielded Metal Arc I..... 4
Prerequisite: WEL 104 and MAT 108 with a grade of C or better

WEL 111 Advanced Shielded Metal Arc II..... 4
Prerequisite: WEL 110 with a grade of C or better

WEL 124 Intro-Gas Tungsten Arc Welding 4
Prerequisite: WEL 101, WEL 102, and MAT 108 with a grade of C or better

WEL 125 Intro-Gas Metal Arc Welding..... 4
Prerequisite: WEL 101, WEL 102, and MAT 108 with a grade of C or better

WEL 178 Seminar/Workshop..... 1

WEL 202 Gas Metal Arc Welding II 4
Prerequisite: WEL 125 with a grade of C or better

WEL 224 Adv Gas Tungsten Arc Welding 4
Prerequisite: WEL 124 with a grade of C or better

WEL 230 Pipe Welding I 4
Prerequisites: WEL 110 and WEL 124 with a grade of C or better, or Chair permission

GEOGRAPHY

Center for Performing Arts, Behavioral & Social Sciences
KC 594 • 303-352-3061

[G] **GEO 105 World Regional Geography: SS2** 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

[G] **GEO 106 Human Geography: SS2** 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

GEOLOGY

Center for Math & Science
SI 1006 • 303-556-2460

[G] **GEY 108 Geology of National Parks: SC2** 3

[G] **GEY 111 Physical Geology w/Lab: SC1** 4
Prerequisite: Demonstrated college readiness in English and Reading (www.ccd.edu/collegeready)

[G] **GEY 112 Historical Geology w/Lab: SC1** 4
Prerequisite: Demonstrated college readiness in English and Reading (www.ccd.edu/collegeready)

GRAPHIC DESIGN

Center for Arts & Humanities
CHR 307 • 303-556-2473
For Gainful Employment data on CCD program completion costs and occupational statistics, visit www.ccd.edu/gainfulemployment.

MGD 101 Intro to Computer Graphics 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

HEALTH AND WELLNESS

Center for Math & Science
SI 1006 • 303-556-2460
For Gainful Employment data on CCD program completion costs and occupational statistics, visit www.ccd.edu/gainfulemployment.

HWE 100 Human Nutrition 3
Prerequisite: Demonstrated college readiness in English and Reading (www.ccd.edu/collegeready)

HEALTH PROFESSIONS

Center for Health Sciences at Lowry
Bldg. 849 • 303-365-8300
For Gainful Employment data on CCD program completion costs and occupational statistics, visit www.ccd.edu/gainfulemployment.

HPR 108 Dietary Nutrition 1

HPR 112 Phlebotomy 4

HPR 178 Medical Terminology 2

HPR 180 Internship 4

HISTORY

Center for Performing Arts, Behavioral & Social Sciences
KC 594 • 303-352-3061
History classes may be taken in any order.

[G] **HIS 101 Western Civ: Antiquity-1650 HI1** 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

[G] **HIS 102 Western Civ: 1650-Present HI1** 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

[G] **HIS 111 The World: Antiquity-1500: HI1** 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

[G] **HIS 121 US History to Reconst: HI1** 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

[G] **HIS 122 US History since Civil War: HI1** 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

[G] **HIS 225 Colorado History: HI1** 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

[G] **HIS 236 US History Since 1945: GT-HI1** 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

HUMAN SERVICES

Center for Performing Arts, Behavioral & Social Sciences
KC 594 • 303-352-3061
For Gainful Employment data on CCD program completion costs and occupational statistics, visit www.ccd.edu/gainfulemployment.

HSE 105 Introduction to Social Welfare 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

HSE 106 Survey of Human Services 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

HSE 188 Human Services Practicum I 4
Prerequisite: HSE 107 and HSE 108 with a grade of C or better

HSE 288 Human Services Practicum II 4
Prerequisite: HSE 188 with a grade of C or better

HUMANITIES

Center for Arts & Humanities
CHR 307 • 303-556-2473

[G] **HUM 115 World Mythology: GT-AH2** 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

[G] **HUM 121 Humanities: Early Civ: GT-AH2** 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

INFORMATION TECHNOLOGY

Center for Career & Technical Education
CHR 201 • 303-556-2487
For Gainful Employment data on CCD program completion costs and occupational statistics, visit www.ccd.edu/gainfulemployment.

CIS 118 Intro PC Applications 3
Prerequisite: CIS 117 or demonstrated college readiness in English (www.ccd.edu/collegeready)

CNG 209 MS Server Active Direct Config 4
Prerequisite: CNG 124 with a grade of C or better

JOURNALISM

Center for Arts & Humanities
CHR 307 • 303-556-2473
For Gainful Employment data on CCD program completion costs and occupational statistics, visit www.ccd.edu/gainfulemployment.

[G] **JOU 105 Introduction to Mass Media: SS3** 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

LITERATURE

Center for Arts & Humanities
CHR 307 • 303-556-2473

[G] **LIT 115 Intro to Literature I: AH2** 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

MACHINE TECHNOLOGIES

Center for Career & Technical Education
CHR 201 • 303-556-2487
For Gainful Employment data on CCD program completion costs and occupational statistics, visit www.ccd.edu/gainfulemployment.

MAC 111 Intermediate Engine Lathe 3
Prerequisite: MAC 110 and MAT 108 with a grade of C or better

MAC 121 Intermediate Milling Machine 3
Prerequisite: MAC 120 and MAT 108 with a grade of C or better

MATHEMATICS

Center for Math & Science
CNF 301 • 303-556-3812

MAT 025 Algebraic Literacy Lab 1
Corequisite: Students must co-enroll in a corresponding section of MAT 055. MAT 025 is a structured study experience for MAT 055 students.

MAT 050 Quantitative Literacy 4

MAT 055 Algebraic Literacy 4
Prerequisite: CCPT IADI score of 001. Students without assessment scores or with a CCPT BAAD of 50, LADI score of 001, PADI score of 001, or equivalent may enroll in MAT 055 but are required to co-enroll in MAT 025, a structured study experience for MAT 055 students.

MAT 091 Applied Quant Lab 1

MAT 092 Quant Lab 1
Corequisite: Students must co-enroll in a corresponding section of MAT 120, MAT 135, or MAT 155. MAT 092 is a structured study experience for MAT 120, MAT 135, or

MAT 093 Algebra Lab 1
Corequisite: Students must co-enroll in a corresponding section of MAT 121 or MAT 123. MAT 093 is a structured study experience for MAT 121 or MAT 123 students.

MAT 103 Math for Clinical Calculations 3

MAT 107 Career Math 3
Prerequisite: Demonstrated college readiness in Math or corequisite of support lab (www.ccd.edu/collegeready)

MAT 108 Technical Mathematics 4
Prerequisite: Demonstrated college readiness in Math or corequisite of support lab (www.ccd.edu/collegeready)

[G] **MAT 120 Math for Liberal Arts: MA1** 4
Prerequisite: Demonstrated college readiness in Math or corequisite of support lab (www.ccd.edu/collegeready)

[G] **MAT 121 College Algebra: MA1** 4
Prerequisite: Demonstrated college readiness in Math or corequisite of support lab (www.ccd.edu/collegeready) A Texas Instruments graphing calculator is required for the class. Model TI-84 or 83 is supported.

[G] **MAT 122 College Trigonometry: MA1** 3
Prerequisite: Grade of C or better in MAT 121, Math Assessment score of TCDI 029, or equivalent ACT/SAT scores

[G] **MAT 123 Finite Mathematics: MA1** 4
Prerequisite: Demonstrated college readiness in Math or corequisite of support lab (www.ccd.edu/collegeready). A Texas Instruments graphing calculator is required for this class. Model TI-83 or TI-84 is supported.

[G] **MAT 125 Survey of Calculus: MA1** 4
Prerequisite: Grade of C or better in MAT 121, MAT 123, or Math Assessment score of TCDI 029 or equivalent. A Texas Instruments graphing calculator is required for this class. Model TI-83 or TI-84 is supported.

[G] **MAT 135 Intro to Statistics: MA1** 3
Prerequisite: Demonstrated college readiness in English. Demonstrated college readiness in Math or corequisite of math support lab (www.ccd.edu/collegeready). A Texas Instruments graphing calculator is required for this class. Model TI-83 or TI-84 is supported.

[G] **MAT 166 Pre-Calculus: MA1** 5
Prerequisite: Grade of C or better in MAT 121, Math Assessment score of TCDI 029, or equivalent ACT/SAT scores

[G] **MAT 201 Calculus I: MA1** 5
Prerequisite: Grade of C or better in MAT 122 or MAT 166, or math assessment score of 103 (CLM), or equivalent ACT/SAT scores. A Texas Instruments graphing calculator is required for the class. Model TI-83 is recommended.

[G] **MAT 202 Calculus II: MA1** 5
Prerequisite: Grade of C or better in MAT 201. A Texas Instruments graphing calculator is required for the class. Model TI-83 is recommended.

MEDICAL ASSISTING PROFESSIONAL

Center for Health Sciences at Lowry
Bldg. 849 • 303-365-8300
For Gainful Employment data on CCD program completion costs and occupational statistics, visit www.ccd.edu/gainfulemployment.

MAP 110 Medical Office Administration 4

MAP 150 Pharmacology- Medical Assts 3

MUSIC

Center for Performing Arts, Behavioral & Social Sciences
KC 594 • 303-352-3061

MUS 100 Music Theory Fundamentals I 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

[G] **MUS 120 Music Appreciation: AH1** 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

MUS 141 Private Instruction I: Piano 1
Prerequisite: MUS 100 with a grade of C or better, or instructor permission

MUS 141 Private Instruction I: Voice 1
Prerequisite: MUS 100 with a grade of C or better, or instructor permission

MUS 141 Private Instr I: Guitar/Bass 1
Prerequisite: MUS 100 with a grade of C or better, or instructor permission

MUS 141 Private Instruction I: Strings 1
Prerequisite: MUS 100 with a grade of C or better, or instructor permission

MUS 141 Private Instrn I: Composition 1
Prerequisite: MUS 100 with a grade of C or better, or instructor permission

MUS 141 Private Instr I: Woodwinds 1
Prerequisite: MUS 100 with a grade of C or better, or instructor permission

MUS 142 Private InstructionII: Piano 1
Prerequisite: MUS 141 with a grade of C or better, or instructor permission

MUS 241 Private Instruction III: Voice 1
Prerequisite: MUS 142 with a grade of C or better and instructor permission

NURSE AIDE

Center for Health Sciences at Lowry
Bldg. 849 • 303-365-8300
The Center for Health Sciences at Lowry is located on the Lowry Campus at 1070 Alton Way, Bldg. 849, just south of the intersection of East 11th Avenue and Yosemite Street. Only students accepted into the Nurse Aide Program may register for NUA courses. For more information go to www.ccd.edu/nursing or call 303-365-8300
For Gainful Employment data on CCD program completion costs and occupational statistics, visit www.ccd.edu/gainfulemployment.

NUA 101 Nurse Aide Health Care Skills 4
Prerequisite: Acceptance to the program must be approved by the department; Corequisite: NUA 170

NUA 170 Nurse Aide Clinical Experience 1
Prerequisite: Acceptance to the program must be approved by the department; Corequisite: NUA 101

PARALEGAL

Center for Performing Arts, Behavioral & Social Sciences
KC 594 • 303-352-3061
For Gainful Employment data on CCD program completion costs and occupational statistics, visit www.ccd.edu/gainfulemployment.

PAR 115 Introduction to Law 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

PAR 201 Civil Litigation 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

PAR 212 Legal Writing 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

PAR 218 Bankruptcy Law 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

PAR 280 Internship 3
Prerequisite: PAR 115, PAR 201, PAR 211 and PAR 212 with a grade of C or better

PAR 289 Capstone 3
Prerequisite: PAR 115, PAR 201, PAR 211, and PAR 212 with a grade of C or better

PHILOSOPHY

Center for Arts & Humanities
CHR 307 • 303-556-2473

[G] **PHI 111 Intro to Philosophy: AH3** 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

[G] **PHI 112 Ethics: AH3** 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

PHYSICS

Center for Math & Science
SI 1006 • 303-556-2460

[G] **PHY 105 Conceptual Physics w/Lab: SC1** 4
Prerequisite: Demonstrated college readiness in English, Reading, and Math (www.ccd.edu/collegeready)

[G] **PHY 111 Physics Alg-Based I/Lab: SC1** 5
Prerequisite: Grade of C or better in MAT 121 or Math assessment score of 63 (CLM) or better; and demonstrated college readiness in English (www.ccd.edu/collegeready); Corequisite: MAT 122

[G] **PHY 211 Physics Calc-Based I/Lab: SC1** 5
Prerequisite: Grade of C or better in MAT 201; Corequisite: MAT 202

POLITICAL SCIENCE

Center for Performing Arts, Behavioral & Social Sciences
KC 594 • 303-352-3061

[G] **POS 105 Intro to Political Science: SS1** 3
Prerequisite: Demonstrated college readiness in English and Reading (www.ccd.edu/collegeready)

***[G]* POS 111 American Government: SS1 ..... 3**
Prerequisite: Demonstrated college readiness in English and Reading (www.ccd.edu/collegeready)

PSYCHOLOGY

Center for Performing Arts, Behavioral & Social Sciences
KC 594 • 303-352-3061

***[G]* PSY 101 General Psychology I: SS3 ..... 3**
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

***[G]* PSY 102 General Psychology II: SS3 ..... 3**
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

***[G]* PSY 235 Human Growth & Development: SS33**
Prerequisite: ENG 121 with a grade of C or better

***[G]* PSY 249 Abnormal Psychology: SS3 ..... 3**
Prerequisite: ENG 121 and PSY 101 or PSY 102 with a grade of C or better

RADIATION THERAPY

Center for Health Sciences at Lowry
Bldg. 849 • 303-365-8300

The Center for Health Sciences at Lowry is located on the Lowry Campus at 1070 Alton Way, Bldg. 849, just south of the intersection of East 11th Avenue and Yosemite Street. There is a MONTHLY ADVISING AND INFORMATION meeting for the Radiation Therapy Program on the 3rd Tuesday of each month at 5:00 p.m. in building 849 except in March, May, July, and December. Those interested in the program are welcome to attend. Please bring with you copies of transcripts. Reservations are not necessary. Call for more information or to request a brochure.

RTH 244 Oncology Principle & Practice II 2
Prerequisite: Acceptance into the program must be approved by the department.

RTH 283 Internship III 8
Prerequisite: Acceptance into the program must be approved by the department.

RADIOLOGY TECHNOLOGY

Center for Health Sciences at Lowry
Bldg. 849 • 303-365-8300

The Center for Health Sciences at Lowry is located on the Lowry Campus at 1070 Alton Way, Bldg. 849, just south of the intersection of East 11th Avenue and Yosemite Street. Only students accepted into the Radiation Technology Program may register for RTE courses. There is a MONTHLY ADVISING AND INFORMATION meeting for the Radiation Technology Program on the 3rd Tuesday of each month at 4:00 p.m. in building 849. Those interested in the program are welcome to attend. Please bring with you copies of transcripts. Reservations are not necessary. Call for more information or to request a brochure.

RTE 101 Introduction to Radiography 2
Prerequisite: Acceptance to RTE Program

RTE 183 Radiographic Internship III 7
Prerequisite: RTE 101, RTE 111, RTE 121, RTE 122, RTE 131, RTE 141, RTE 142, RTE 181, and RTE 182 with a grade of C or better

RTE 284 Advanced Clinical (Specialty) 6

RTE 291 Mammography Internship 4
Prerequisite: ARRT Certified

SOCIOLOGY

Center for Performing Arts, Behavioral & Social Sciences
KC 594 • 303-352-3061

***[G]* SOC 101 Intro to Sociology I: SS3 ..... 3**
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

SOC 203 Urban Socio-Anthropology 3
Prerequisite: ENG 121 with a grade of C or better, or ACTE score of 26 or better, or SATV score of 600 or better and ANT 101, SOC 101 or SOC 102 with a grade of C or better

SPANISH

Center for Arts & Humanities
CHR 307 • 303-556-2473

SPA 111 Spanish Language I 5
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

SPA 112 Spanish Language II 5
Prerequisite: SPA 111 with a grade of C or better, or a placement score of 282 or better

THEATRE

Center for Performing Arts, Behavioral & Social Sciences
KC 594 • 303-352-3061

***[G]* THE 105 Theatre Appreciation: AH1 ..... 3**
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

VETERINARY TECHNOLOGY

Center for Health Sciences at Lowry
Bldg. 849 • 303-365-8300

The Center for Health Sciences at Lowry is located on the Lowry Campus at 1070 Alton Way, Bldg 849, just south of the intersection of East 11th Ave and Yosemite St. Only student accepted into the Veterinary Technology Program can register for VET courses. There is an information and advising meeting held on the Lowry Campus. Please check our website for dates and times. Those interested in the program are welcome to attend. Please bring with you copies of transcripts. Reservations are not necessary. For more information please visit our website at www.ccd.edu/vet.

VET 109 Applied Comp Animal Behavior 3

VET 134 Diagnostic Imaging 2
Prerequisite: VET 108, VET 116, VET 205, and VET 206 with a grade of C or better; Corequisite: VET 187

VET 187 Coop Ed: Diagnostic Imaging 1
Prerequisite: VET 116, VET 205, and VET 206 with a grade of C or better; Corequisite: VET 134

VET 243 Veterinary Diagnostic Microbio 3
Prerequisite: VET 281, VET 225, VET 227, and VET 241

FALL 2017
COURSE OFFERINGS

FALL 2017 REGISTRATION, DROP & WITHDRAWAL DEADLINES by session

Session	Last Day to Register (Waitlist Discontinued)	Start Date (week of)	End Date (week of)	Weeks	Last day to Drop & Receive Refund	Last day to Withdraw
Mon First 10 wk	8/22/17	8/21/17	10/27/17	10	8/31/17	10/13/17
Tue Early Start	8/15/17	8/15/17	8/19/17	1	8/16/17	8/18/17
Mon PED Classes, 10 wk	8/22/17	8/21/17	10/28/17	10	8/31/17	10/13/17
Mon First 7.5 wk, Aug 21	8/22/17	8/21/17	10/11/17	7.5	8/29/17	10/2/17
Mon First 5 wk	8/22/17	8/21/17	9/23/17	5	8/25/17	9/15/17
CCCOnline 1st Term	8/30/17	8/28/17	12/9/17	15	9/12/17	11/20/17
CCCOnline 2nd Term	10/3/17	10/2/17	12/9/17	10	10/12/17	11/27/17
CCCOnline FIRST 6 week term	9/12/17	9/11/17	10/21/17	6	9/18/17	10/13/17
CCCOnline SECOND 6 Wk term	10/31/17	10/30/17	12/9/17	6	11/16/17	12/1/17
Mon Late Start Sep 25, 10 wk	9/26/17	9/25/17	12/11/17	10	10/6/17	11/27/17
Tue Late Start Sep 12, 12 wk	9/13/17	9/12/17	12/11/17	12	9/26/17	11/23/17
Full Semester 15-week term	**8/25/17**	**8/21/17**	**12/11/17**	**15**	**9/7/17**	**11/20/17**
Inter-institutional Fall	9/1/17	8/28/17	12/22/17	16	9/14/17	11/29/17
Mon Late Start Aug 28, 14 wk	8/29/17	8/28/17	12/11/17	14	9/13/17	11/20/17
Mon Late Start, 14 wk	8/29/17	8/28/17	12/8/17	14	9/12/17	11/17/17
Mon Late Start Sep 18, 7 wk	9/19/17	9/18/17	11/5/17	7	9/25/17	10/26/17
Mon First 7 wk, End Sunday	8/22/17	8/21/17	10/8/17	7	8/28/17	9/28/17
Tues Late Start Sept 5, 13 wk	9/6/17	9/5/17	12/11/17	13	9/20/17	11/22/17
Mon Late Start Oct 30, 5 wk	10/31/17	10/30/17	12/11/17	5	11/6/17	12/4/17
Mon Late Start Sept 25, 5 wk	9/26/17	9/25/17	10/27/17	5	9/29/17	10/20/17
Mon First 7 wk, End Monday	8/22/17	8/21/17	10/9/17	7	8/28/17	9/29/17
Mon Late Start Oct 9, 8 wk	10/10/17	10/9/17	12/11/17	8	10/18/17	11/28/17
Mon PED Classes, end Dec 16	8/25/17	8/21/17	12/16/17	17	9/8/17	11/23/17
Thurs Late Start, 7.5 wk Oct 12	10/13/17	10/12/17	12/11/17	7.5	10/20/17	11/29/17
Mon Late Start, 10 weeks	9/12/17	9/11/17	11/18/17	10	9/21/17	11/3/17
Mon Late Start, 12 weeks	9/12/17	9/11/17	12/9/17	12	9/25/17	11/21/17
Friday Start, 2 weeks	3/4/17	3/3/17	3/18/17	2	3/6/17	3/15/17
March start, weekend	3/4/17	3/4/17	3/5/17	1	3/4/17	3/5/17
May start, weekend	5/6/17	5/6/17	5/7/17	1	5/6/17	5/7/17
Tue March Start, 4 weeks	3/29/17	3/28/17	4/21/17	4	3/31/17	4/17/17
Tue First 7 weeks	1/18/17	1/17/17	3/4/17	7	1/24/17	2/23/17
Wed Early Start, 4 weeks	12/15/16	12/14/16	1/14/17	4	12/19/16	1/9/17
Mon Late Start, 13 weeks	1/31/17	1/30/17	5/8/17	13	2/14/17	4/18/17
Mon Early Start, 1 week	1/9/17	1/9/17	1/14/17	1	1/10/17	1/13/17
Mon Late Start, 8 weeks	3/7/17	3/6/17	5/8/17	8	3/15/17	4/25/17
Mon Late Start, 7 weeks	3/14/17	3/13/17	5/8/17	7	3/21/17	4/27/17
Tue Late Start, 8 weeks	3/15/17	3/14/17	5/11/17	8	3/23/17	4/28/17
Tue Early Start	1/10/17	1/10/17	1/14/17	1	1/11/17	1/13/17

ACCOUNTING

Center for Career & Technical Education

CHR 201 • 303-556-2487

For Gainful Employment data on CCD program completion costs and occupational statistics, visit www.ccd.edu/gainfulemployment.

ACC 101 Fundamentals of Accounting 3

ACC 115 Payroll Accounting..... 3

ACC 121 Accounting Principles I 4

ACC 122 Accounting Principles II 4
Prerequisite: ACC 121 with a grade of C or better

ACC 132 Tax Help Colorado..... 2

ACC 135 Spreadsheet Apps/ Accounting..... 3
Prerequisite: ACC 101 or ACC 121, and CIS 118 with a grade of C or better

ACC 226 Cost Accounting..... 3
Prerequisite: ACC 121 and ACC 122 with a grade of C or better

ADVANCED ACADEMIC ACHIEVEMENT

Center for Math & Science

CNF 301 • 303-556-3812

AAA 109 Advanced Academic Achievement..... 3

AAA 175 Math Transitions..... 2

AMERICAN SIGN LANGUAGE

Center for Arts & Humanities

CHR 307 • 303-556-2473

ASL 121 American Sign Language I..... 5
Prerequisite: Demonstrated college readiness in English and Reading (www.ccd.edu/collegeready)

ASL 122 American Sign Language II..... 5
Prerequisite: ASL 121 with a grade of C or better, or instructor permission

ANTHROPOLOGY

Center for Performing Arts, Behavioral & Social Sciences

KC 594 • 303-352-3061

***[G]* ANT 101 Cultural Anthropology: SS3** 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

***[G]* ANT 107 Intro to Archaeology: GT-SS3**..... 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

***[G]* ANT 111 Bio Anthrplgy W/Lab: GT - SC1**..... 4
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

***[G]* ANT 201 Intro to Forensc Anthrp: GT-SS3** 3
Prerequisite: ENG 121 with a grade of C or better, or ACTE score of 26 or better, or SATV score of 600 or better

***[G]* ANT 215 Indians of No. America: GT-SS3**..... 3
Prerequisite: ENG 121 with a grade of C or better, or ACTE score of 26 or better, or SATV score of 600 or better

ARCHITECTURAL TECHNOLOGIES

Center for Career & Technical Education

CHR 201 • 303-556-2487

For Gainful Employment data on CCD program completion costs and occupational statistics, visit www.ccd.edu/gainfulemployment.

AEC 100 Introduction to Design Theory..... 3
Prerequisite: Demonstrated college readiness in English, Reading, and Math (www.ccd.edu/collegeready)

AEC 104 Architectural Drawing Theory 4

AEC 123 Commercial Construction Draw 4
Prerequisite: Grade of C or better in AEC 102 and grade of C or better in MAT 108 or MAT 121, or chair permission

AEC 125 History of Architecture..... 3
Prerequisite: Demonstrated college readiness in English, Reading, and Math (www.ccd.edu/collegeready)

AEC 225 Architectural Design & Develop..... 4
Prerequisite: Grade of C or better in AEC 101 and AEC 104

ART

Center for Arts & Humanities

CHR 307 • 303-556-2473

***[G]* ART 110 Art Appreciation: AH1** 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

***[G]* ART 111 Art Hist Ancient/ MedievGT-AH1** 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

***[G]* ART 112 Art Hist Renaiss/1900: GT-AH1**..... 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

ART 121 Drawing I..... 3

ART 131 Visual Concepts 2-D Design 3

ART 139 Digital Photography I 3

ART 151 Painting I 3
Prerequisite: ART 131 with a grade of C or better

***[G]* ART 207 Art History 1900toPresent:AH1** 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

ART 221 Drawing II..... 3
Prerequisite: ART 121 with a grade of C or better

ART 239 Digital Photography II 3
Prerequisites: ART 139 with a grade of C or better

ASTRONOMY

Center for Math & Science

SI 1006 • 303-556-2460

***[G]* AST 101 Astronomy I w/Lab: SC1**..... 4
Prerequisite: Demonstrated college readiness in English and Reading (www.ccd.edu/collegeready)

***[G]* AST 102 Astronomy II w/Lab: SC1** 4
Prerequisite: Demonstrated college readiness in English and Reading (www.ccd.edu/collegeready)

***[G]* AST 155 Astronomy Ancient Cultures: SC2**.... 3
Prerequisite: Demonstrated college readiness in English and Reading (www.ccd.edu/collegeready)

BIOLOGY

Center for Math & Science

SI 1006 • 303-556-2460

***[G]* BIO 103 Principles of Animal Bio SC2** 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

***[G]* BIO 105 Science of Biology w/Lab: SC1** 4
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

BIO 106 Basic Anatomy And Physiology..... 4
Prerequisite: Demonstrated college readiness in English and Math (www.ccd.edu/collegeready)

***[G]* BIO 111 Gen College Biology I/Lab: SC1**..... 5
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready) and grade of C or better in MAT 050 or higher, or MAT 103 or higher as a corequisite; or equivalent Math assessment score placement

***[G]* BIO 112 Gen College Biology II/Lab: SC1** 5
Prerequisite: Grade of C or better in BIO 111

***[G]* BIO 116 Intro to Human Disease: SC2**..... 3
Prerequisite: Grade of C or better in BIO 105, BIO 106, or BIO 111

BIO 175 A&P Prep Class..... 1

***[G]* BIO 201 Human Anatomy&Phys w/Lab I: SC1** 4
Prerequisite: BIO 111 with a grade of C or better or demonstrated readiness for BIO 201 or co-enroll in support class for BIO 201

***[G]* BIO 202 Human Anatomy&Phys II/Lab: SC1** .. 4
Prerequisite: Grade of C or better in BIO 201

***[G]* BIO 204 Microbiology w/Lab: SC1** 4
Prerequisite: Grade of C or better in BIO 111

BIO 216 Pathophysiology..... 4
Prerequisite: ENG 121 and BIO 202 with a grade of C or better

BUSINESS ADMINISTRATION

Center for Career & Technical Education

CHR 201 • 303-556-2487

For Gainful Employment data on CCD program completion costs and occupational statistics, visit www.ccd.edu/gainfulemployment.

BUS 110 Working for Yourself..... 2

BUS 115 Introduction to Business..... 3
Prerequisite: Grade of C or better in CCR 092, ENG 060 and REA 060, or equivalent English and Writing assessment score placements; and a Grade of C or better in MAT 030 or equivalent Math assessment score placement

BUS 216 Legal Environment of Business 3
Prerequisite: BUS 115 or CIS 118 with a grade of C or better

BUS 217 Bus Communication/Rept Write 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

BUS 226 Business Statistics..... 3
Prerequisite: Grade of C or better in BUS 115 and demonstrated college readiness in Reading and Math (www.ccd.edu/collegeready)

BUS 287 Cooperative Education 3

MAN 160 Entrepreneurship.....3
Prerequisite: BUS 115 and ACC 101 with a grade of C or better

MAR 160 Customer Service 3
Prerequisite: Grade of C or better in BUS 115; and demonstrated college readiness in English and Reading (www.ccd.edu/collegeready)

MAR 216 Principles of Marketing.....3
Prerequisite: BUS 115 with a grade of C or better or CIS 118 with a grade of C or better

BUSINESS TECHNOLOGY

Center for Career & Technical Education

CHR 201 • 303-556-2487

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BTE 100 Computer Keyboarding.....1

BTE 102 Keyboarding Applications I 2
Prerequisite: BTE 100 with a grade of C or better or instructor permission. Keyboarding skills of 20 wpm.

BTE 103 Keyboarding Applications II.....3
Prerequisite: BTE 102 with a grade of C or better or instructor permission. Keyboarding skills of 30 wpm.

BTE 108 Ten-Key by Touch 1

BTE 120 Intro to Business Practices 3

BTE 125 Records Management.....3

BTE 156 Business Math/Calculators 4
Prerequisite: Math assessment score of 30 (EA) or better and Reading assessment score of 40 or better, or equivalent Math, English, and Writing assessment score placements

BTE 225 Office Management.....3

BTE 257 Managing Office Technology.....3

BTE 287 CoopEducation/Internship.....3

CHEMISTRY

Center for Math & Science

SI 1006 • 303-556-2460

***[G]* CHE 101 Intro to Chemistry I/Lab: SC1** 5
Prerequisite: Demonstrated college readiness in English and Reading (www.ccd.edu/collegeready) and grade of C or better in MAT 055, MAT 099, MAT 120, or MAT 135; or equivalent Math assessment placement scores

CHE 109 General, Organic, & Biochem 4
Prerequisite: Demonstrated college readiness in English and Reading (www.ccd.edu/collegeready) and grade of C or better in MAT 055, MAT 099, MAT 120, or MAT 135; or equivalent Math assessment placement scores

***[G]* CHE 111 Gen College Chem I/Lab: SC1**.....5
Prerequisite: Demonstrated college readiness in English and Reading (www.ccd.edu/collegeready) and corequisite or prerequisite in MAT 121 or a College Level Math score of 63 or better, or equivalent ACT/SAT scores

***[G]* CHE 112 Gen College Chem II/Lab: SC1**..... 5
Prerequisite: CHE 111 AND MAT 121 with a grade of C or better, or CHE 111 with a grade of C or better. Demonstrated college readiness in English (ccd.edu/collegeready)

CHINESE

Center for Arts & Humanities

CHR 307 • 303-556-2473

CHI 111 Chinese Language I 5
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

CHI 211 Chinese Language III 3
Prerequisite: CHI 112 with a grade of C or better, or a placement score of 346 or better

COLLEGE COMPOSITION AND READING

Center for Arts & Humanities

CHR 307 • 303-556-2473

CCR 092 Composition & Reading..... 5

CCR 094 Studio 121 3
Corequisite: ENG 121

COMMUNICATION

Center for Arts & Humanities

CHR 307 • 303-556-2473

COM 105 Career Communication..... 3

COM 115 Public Speaking..... 3
Recommended: Demonstrated college readiness in English (www.ccd.edu/collegeready)

COM 125 Interpersonal Communication..... 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

COM 215 Gender Communication 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

COM 217 Group Communication..... 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

***[G]* COM 220 Intercultural Comm: SS3** 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

COMPUTER ASSISTED DESIGN

Center for Career & Technical Education

CHR 201 • 303-556-2487

For Gainful Employment data on CCD program completion costs and occupational statistics, visit www.ccd.edu/gainfulemployment.

CAD 101 Computer Aided Drafting I 3

CAD 102 Computer Aided Drafting II 3
Prerequisite: CAD 101 with a grade of C or better or chair permission

CAD 217 Rhino..... 3
Prerequisite: Grade of C or better in CAD 224 or 240

CAD 225 CAD Architecture..... 3
Prerequisite: Demonstrated college readiness in English, Reading, and Math (www.ccd.edu/collegeready)

CAD 227 Advanced Revit Architecture 3
Prerequisite: CAD 224 with a grade of C or better or chair permission

CAD 240 Inventor I/Autodesk..... 3
Prerequisite: CAD 101 with a grade of C or better or chair permission

CAD 255 SolidWorks/Mechanical 3
Prerequisite: CAD 101 with a grade of C or better or chair permission

CAD 262 3D Printing..... 3
Prerequisite: Grade of C or better in CAD 240 and CAD 255

CRIMINAL JUSTICE

Center for Career & Technical Education

CHR 201 • 303-556-2487

For Gainful Employment data on CCD program completion costs and occupational statistics, visit www.ccd.edu/gainfulemployment.

***[G]* CRJ 110 Intro to Criminal Justice SS3**..... 3

CRJ 125 Policing Systems..... 3
Prerequisite: CRJ 110 with a grade of C or better

CRJ 127 Crime Scene Investigation..... 3
Prerequisite: CRJ 110 with a grade of C or better

CRJ 135 Judicial Function..... 3
Prerequisite: CRJ 110 with a grade of C or better

CRJ 145 Correctional Process..... 3
Prerequisite: CRJ 110 with a grade of C or better

CRJ 205 Principles of Criminal Law..... 3
Prerequisite: CRJ 110 with a grade of C or better

CRJ 231 Intro Forensic Sci/Criminalist..... 3
Prerequisite: CRJ 110 with a grade of C or better

CRJ 236 CRJ Research Methods..... 3
Prerequisite: CRJ 110 with a grade of C or better

DANCE

Center for Performing Arts, Behavioral & Social Sciences

KC 594 • 303-352-3061

DAN 130 Dance Sampler 1

DENTAL HYGIENE

Center for Health Sciences at Lowry

Bldg. 753 • 303-365-8338

The Dental Hygiene Clinic is located on the Lowry Campus at 1062 Akron Way, Building 753, south of the intersection of East 11th Avenue and Yosemite Street. ONLY STUDENTS ACCEPTED INTO THE PROGRAM MAY REGISTER FOR COURSES. Program information and advising sessions are listed on our website at www.ccd.edu/dental.

DEH 101 Preclinical Dental Hygiene Lec..... 2
Prerequisite: DEH 100 with a grade of C or better; Corequisite: DEH 102, DEH 103, DEH 104, DEH 111, DEH 116, DEH 123

DEH 102 Preclinic Dental Hygiene Care 3
Prerequisite: DEH 100 with a grade of C or better; Corequisite: DEH 101, DEH 103, DEH 104, DEH 111, DEH 116, DEH 123

DEH 103 Dental Anatomy and Histology 3
Prerequisite: DEH 100 with a grade of C or better Corequisite: DEH 101, DEH 102, DEH 104, DEH 111, DEH 116, DEH 123

DEH 104 Dental Radiology 3
Prerequisite: DEH 100 with a grade of C or better Corequisite: DEH 101, DEH 102, DEH 103, DEH 111, DEH 116, DEH 123

DEH 111 Dental and Medical Emergencies 2
Prerequisite: DEH 100 with a grade of C or better Corequisite: DEH 101, DEH 102, DEH 103, DEH 104, DEH 116, DEH 123

DEH 116 Preventive Dentistry/Special 2
Prerequisite: DEH 100 with a grade of C or better; Corequisite: DEH 101, DEH 102, DEH 103, DEH 104, DEH 111, DEH 123

DEH 123 Head & Neck Anatomy 1
Prerequisite: DEH 100 with a grade of C or better; Corequisite: DEH 101, DEH 102, DEH 103, DEH 104, DEH 111, DEH 116

DEH 202 Applied Nutrition in Dentistry 2
Prerequisite: DEH 133, DEH 138, DEH 150, DEH 171 with a grade of C or better; Corequisite: DEH 204, DEH 242, DEH 268, DEH 270

DEH 204 Community Dental Health I 2
Prerequisite: DEH 133, DEH 138, DEH 150, DEH 171 with a grade of C or better; Corequisite: DEH 202, DEH 242, DEH 268, DEH 270

DEH 242 Periodontics II 2
Prerequisite: DEH 133, DEH 138, DEH 150, DEH 171 with a grade of C or better; Corequisite: DEH 202, DEH 204, DEH 268, DEH 270

DEH 268 Clinical Theory II 2
Prerequisite: DEH 133, DEH 138, DEH 150, DEH 171 with a grade of C or better; Corequisite: DEH 202, DEH 204, DEH 242, DEH 270

DEH 270 Clinical Practice II 6
Prerequisite: DEH 133, DEH 138, DEH 150, DEH 171 with a grade of C or better; Corequisite: DEH 202, DEH 204, DEH 242, DEH 268

DEH 301 Adv Careers in Dental Hygiene 3

DEH 302 Research Methodologies 3

DEH 476 Diversity & Cultural Rsrch I 1

EARLY CHILDHOOD EDUCATION

Center for Career & Technical Education

CHR 201 • 303-556-2487

Students that want to transfer into a 4-year teacher education program should seek advising for transferability of courses. A background check may be required at the student's expense.

For Gainful Employment data on CCD program completion costs and occupational statistics, visit www.ccd.edu/gainfulemployment.

ECE 101 Intro to Early Childhood Educ 3

ECE 102 Intro to ECE Techniques 3
Corequisite: ECE 101

ECE 108 Assessment Process in ECE 1

ECE 111 Infant/Toddler Theory/Practice 3

ECE 112 Infant/Toddler Lab Tech 3
Prerequisite: Grade of C or better in ECE 111 and Grade of C or better in CCR 092 or ENG 060, or equivalent English and Writing assessment score placements

ECE 188 Practicum: ECE 3
Prerequisite: Grade of C or better in CCR 092 or ENG 060, or equivalent English and Writing assessment score placements

ECE 205 ECE Nutrition/Health/Safety 3
Prerequisite: Grade of C or better in CCR 092, ENG 060 and REA 060, or equivalent English and Writing assessment score placements

ECE 236 Child Growth/Dev Lab 1
Prerequisite: Grade of C or better in CCR 092, ENG 060 and REA 060, or equivalent English and Writing assessment score placements; Corequisite: ECE 238

ECE 238 ECE Child Growth & Development 3
Prerequisite: Demonstrated college readiness in English and Reading (www.ccd.edu/collegeready); and ECE 101 and ECE 102 or ECE 103 with a grade of C or better; Corequisite: ECE 236

ECE 240 Admin of ECE Programs 3
Prerequisite: Demonstrated college readiness in English and reading (www.ccd.edu/collegeready); and ECE 101 and ECE 102 or ECE 103 with a grade of C or better

ECE 241 Admin: Human Relations ECE 3
Prerequisite: Demonstrated college readiness in English and reading (www.ccd.edu/collegeready); and ECE 101 and ECE 102 or ECE 103 with a grade of C or better

ECE 256 Working w/ Parents/Fam. Commun 3
Prerequisite: Grade of C or better in CCR 092, ENG 060 and REA 060, or equivalent English and Writing assessment score placements

ECE 260 The Exceptional Child 3
Prerequisite: Grade of C or better in ECE 238 and demonstrated college readiness in English and Reading (www.ccd.edu/collegeready)

ECONOMICS

Center for Career & Technical Education

CHR 201 • 303-556-2487

[G] **ECO 201 Prin of Macroeconomics: SS1** 3
Prerequisite: Demonstrated college readiness in English, Reading, and Math (www.ccd.edu/collegeready)

[G] **ECO 202 Prin of Microeconomics: SS1** 3
Prerequisite: Demonstrated college readiness in English, Reading, and Math (www.ccd.edu/collegeready)

EDUCATION

Center for Career & Technical Education

CHR 201 • 303-556-2487

Students that want to transfer into a 4-year teacher education program should seek advising for transferability of courses. Please note course locations. A background check may be required at the student's expense.

EDU 221 Introduction to Education 3
Prerequisite: Grade of C or better in CCR 092, ENG 060 and REA 060, or equivalent English and Writing assessment score placements; and Grade of C or better in MAT 060 or equivalent Math assessment score

ENGINEERING GRAPHICS

Center for Career & Technical Education

CHR 201 • 303-556-2487

For Gainful Employment data on CCD program completion costs and occupational statistics, visit www.ccd.edu/gainfulemployment.

EGT 103 Applied Dimension & Tolerance 3
Prerequisite: CAD 101 with a grade of C or better or instructor permission

EGT 106 Intro to Axonometric Views 3
Prerequisite: EGT 103 with a grade of C or better or instructor permission

EGT 107 Intro to Sections & Aux. Views 3
Prerequisite: EGT 103 with a grade of C or better or instructor permission

ENGLISH

Center for Arts & Humanities

CHR 307 • 303-556-2473

[G] **ENG 121 English Composition I: CO1** 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

[G] **ENG 122 English Composition II: CO2** 3
Prerequisite: ENG 121 with a grade of C or better, or ACTE score of 26 or better, or SATV score of 600 or better

ENG 221 Creative Writing I 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

ENGLISH AS A SECOND LANGAGE (ESL)

Center for Arts & Humanities

CHR 307 • 303-556-2473

ESL 012 Intermediate Pronunciation 3
Prerequisite: Grade of C or better in ESL 041 or ESL 071 or LOEP Reading Assessment score of 46 or better

ESL 021 Basic Grammar 3
Prerequisite: ESL Grammar Assessment Score of 16-30

ESL 022 Intermediate Grammar 3
Prerequisite: ESL 021 with the grade of C or better or ESL 071 with the grade of C or better or ESL Grammar Assessment Score of 31-45

ESL 023 Advanced Grammar 3
Prerequisite: ESL 022 with a grade of C or better or ESL 072 with a grade of C or better or ESL Grammar Assessment score of 46-65

ESL 032 Inter Listening/Speaking 3
Prerequisite: ESL 031 with the grade of C or better or ESL 071 with the grade of C or better or LOEP Listening Score of 50-69

ESL 033 Adv Listening & Speaking 3
Prerequisite: ESL 032 with the grade of C or better or ESL 072 with the grade of C or better or LOEP Listening Score of 70-89

ESL 041 Basic Reading 3
Prerequisite: LOEP Reading Assessment Score of 25-45

ESL 042 Intermediate Reading 3
Prerequisite: ESL 041 with the grade of C or better or ESL 071 with the grade of C or better or LOEP Reading

ESL 043 Advanced Reading 3
Prerequisite: ESL 042 with the grade of C or better or ESL 072 with the grade of C or better or LOEP Reading Assessment Score of 71-95

ESL 052 Intermediate Composition 3
Prerequisite: ESL 022 with the grade of C or better or ESL 072 with the grade of C or better or Grammar Assessment score of 46-65 and co-requisite or prerequisite of ESL 023

ESL 054 ESL Reading and Composition.....6
Prerequisite: ESL 023, ESL 043, and ESL 052 with a grade of C or better or LOEP Reading Assessment score of 96+ and Writing Placement Test of ESL 054 and LOEP Grammar Assessment score of 66+

ESL 071 Basic Language Skills.....9
Prerequisite: LOEP Reading Assessment score of 25-45 and LOEP Grammar Assessment score of 16-30 and LOEP Listening Assessment score 35-49 or permission of ESL Program Chair located in CHR 313E or at 303-352-3335

ESL 072 Intermediate Language Skills.....9
Prerequisite: ESL 021, ESL 041, or ESL 071 with a grade of C or better or LOEP Reading Assessment score of 46-70 and LOEP Grammar Assessment score of 31-45 and LOEP Listening Assessment score of 50-69; or permission of ESL Program Chair located in CHR 313E or at 303-352-3335

ENVIRONMENTAL SCIENCE

Center for Math & Science
SI 1006 • 303-556-2460

***[G]* ENV 101 Environmental Sci w/Lab: SC1 .....4**
Prerequisite: Demonstrated college readiness in English and Reading (www.ccd.edu/collegeready)

FABRICATION WELDING

Center for Career & Technical Education
CHR 201 • 303-556-2487

Welding courses offered at the North Site, 6221 Downing St. Please call 303-289-1249 for more information.

For Gainful Employment data on CCD program completion costs and occupational statistics, visit www.ccd.edu/gainfulemployment.

WEL 100 Safety for Welders.....1

WEL 101 Allied Cutting Processes.....4
Prerequisite: WEL 100 with a grade of C or better

WEL 102 Oxyacetylene Joining Processes.....4
Prerequisite: WEL 100 with a grade of C or better

WEL 103 Basic Shielded Metal Arc I.....4
Prerequisite: WEL 101 with a grade of C or better

WEL 104 Basic Shielded Metal Arc II.....4
Prerequisite: WEL 103 with a grade of C or better

WEL 106 Blueprint Read-Welders/Fitters.....4
Prerequisite: WEL 100 with a grade of C or better

WEL 110 Advanced Shielded Metal Arc I.....4
Prerequisite: WEL 104 and MAT 108 with a grade of C or better

WEL 111 Advanced Shielded Metal Arc II 4
Prerequisite: WEL 110 with a grade of C or better

WEL 124 Intro-Gas Tungsten Arc Welding 4
Prerequisite: WEL 101, WEL 102, and MAT 108 with a grade of C or better

WEL 125 Intro-Gas Metal Arc Welding 4
Prerequisite: WEL 101, WEL 102, and MAT 108 with a grade of C or better

WEL 178 Seminar/Workshop 1

WEL 202 Gas Metal Arc Welding II..... 4
Prerequisite: WEL 125 with a grade of C or better

WEL 224 Adv Gas Tungsten Arc Welding 4
Prerequisite: WEL 124 with a grade of C or better

WEL 230 Pipe Welding I..... 4
Prerequisites: WEL 110 and WEL 124 with a grade of C or better, or Chair permission

FRENCH

Center for Arts & Humanities
CHR 307 • 303-556-2473

FRE 111 French Language I 5
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

FRE 112 French Language II 5
Prerequisite: FRE 111 with a grade of C or better, or a placement score of 282 or better

GEOGRAPHY

Center for Performing Arts, Behavioral & Social Sciences
KC 594 • 303-352-3061

***[G]* GEO 105 World Regional Geography: SS2..... 3**
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

***[G]* GEO 106 Human Geography: SS2..... 3**
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

***[G]* GEO 112 Phys Geo: Wthr&Clim w/Lab: SC1 ... 4**
Prerequisite: Demonstrated college readiness in English and Math (www.ccd.edu/collegeready)

GEOLOGY

Center for Math & Science
SI 1006 • 303-556-2460

***[G]* GEY 111 Physical Geology w/Lab: SC1 ..... 4**
Prerequisite: Demonstrated college readiness in English and Math (www.ccd.edu/collegeready)

***[G]* GEY 112 Historical Geology w/Lab: SC1 ..... 4**
Prerequisite: Demonstrated college readiness in English and Reading (www.ccd.edu/collegeready)

GRAPHIC DESIGN

Center for Arts & Humanities
CHR 307 • 303-556-2473

For Gainful Employment data on CCD program completion costs and occupational statistics, visit www.ccd.edu/gainfulemployment.

MGD 101 Intro to Computer Graphics..... 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

MGD 105 Typography & Layout..... 3
Prerequisite: MGD 101 and MGD 116 with a grade of C or better

MGD 112 Adobe Illustrator I..... 3
Prerequisite: MGD 101 and MGD 116 with a grade of C or better

MGD 114 Adobe InDesign..... 3
Prerequisite: MGD 101 and MGD 116 with a grade of C or better

MGD 116 Typography I 3
Prerequisite: Grade of C or better in MGD 101, or MGD 101 as a corequisite

MGD 203 Design and Concept..... 3
Prerequisite: MGD 105 with a grade of C or better

MGD 289 Capstone 3
Prerequisite: MGD 203 with a grade of C or better

HEALTH AND WELLNESS

Center for Math & Science
SI 1006 • 303-556-2460

For Gainful Employment data on CCD program completion costs and occupational statistics, visit www.ccd.edu/gainfulemployment.

HWE 100 Human Nutrition..... 3
Prerequisite: Demonstrated college readiness in English, Reading, and Math (www.ccd.edu/collegeready)

HWE 124 Fitness and Wellness 2

HWE 143 Appl Nutr to Whole Food Cook..... 3

HEALTH PROFESSIONS

Center for Health Sciences at Lowry
Bldg. 849 • 303-365-8300

For Gainful Employment data on CCD program completion costs and occupational statistics, visit www.ccd.edu/gainfulemployment.

HPR 106 Law & Ethics for Health Prof 2

HPR 108 Dietary Nutrition 1

HPR 112 Phlebotomy 4

HPR 178 Medical Terminology 2

HPR 180 Internship..... 4

HPR 209 Professional Nursing Pathway 3
Student must be accepted into the Integrated Nursing Pathways Program prior to registration.

HISTORY

Center for Performing Arts, Behavioral & Social Sciences
KC 594 • 303-352-3061

History classes may be taken in any order.

***[G]* HIS 101 Western Civ: Antiquity-1650 HI1 ..... 3**
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

***[G]* HIS 102 Western Civ: 1650-Present HI1..... 3**
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

[G] HIS 111 The World: Antiquity-1500: HI1 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

[G] HIS 121 US History to Reconst: HI1 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

[G] HIS 122 US History since Civil War: HI1 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

[G] HIS 203 Civil War Era Amer Hist: GT-HI1..... 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

[G] HIS 205 Women in World History: HI1 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

[G] HIS 225 Colorado History: HI1 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

[G] HIS 235 Hist of American West: HI1 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

[G] HIS 236 US History Since 1945: GT-HI1..... 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

[G] HIS 247 20th Century World History: HI1 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

[G] HIS 249 History-Islamic Civiliz: GT-HI1..... 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

[G] HIS 255 The Middle Ages: HI1 3
Prerequisite: Demonstrated college readiness in English or corequiste of CCR 094 (www.ccd.edu/collegeready)

[G] HIS 260 US Foreign Relat Hist: GT-HI1 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

HUMAN SERVICES

Center for Performing Arts, Behavioral & Social Sciences

KC 594 • 303-352-3061

For Gainful Employment data on CCD program completion costs and occupational statistics, visit www.ccd.edu/gainfulemployment.

HSE 105 Introduction to Social Welfare..... 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

HSE 106 Survey of Human Services..... 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

HSE 107 Interviewing Principles..... 3
Prerequisite: HSE 106 with a grade of C or better, or HSE 106 as a corequisite; Corequisite: HSE 108

HSE 108 Intro to Therapeutic System..... 3
Prerequisite: HSE 106 with a grade of C or better, or HSE 106 as a corequisite; Corequisite: HSE 107

HSE 205 Human Services for Groups..... 3
Prerequisite: HSE 107 and HSE 108 with a grade of C or better

HSE 206 Human Services for Families..... 3
Prerequisite: HSE 107 and HSE 108 with a grade of C or better

HSE 226 Case Mgmt for Human Services 3
Prerequisite: Grade of C or better in in HSE 106

HUMANITIES

Center for Arts & Humanities

CHR 307 • 303-556-2473

[G] HUM 103 Intro to Film Art: GT-AH2..... 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

[G] HUM 115 World Mythology: GT-AH2..... 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

[G] HUM 121 Humanities: Early Civ: GT-AH2..... 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

[G] HUM 122 Humanities: Mediev-Mod: GT-AH2 . 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

INFORMATION TECHNOLOGY

Center for Career & Technical Education

CHR 201 • 303-556-2487

For Gainful Employment data on CCD program completion costs and occupational statistics, visit www.ccd.edu/gainfulemployment.

CIS 110 Intro to Computing Technology 1

CIS 118 Intro PC Applications 3
Prerequisite: CIS 117 or demonstrated college readiness in English (www.ccd.edu/collegeready)

CIS 124 Intro to Operating Systems..... 3
Prerequisite: CIS 118 with a grade of C or better

CIS 218 Advanced PC Applications..... 3
Prerequisite: CIS 155 with a grade of C or better, and BTE 103 or CIS 135 with a grade of C or better, or instructor permission

CIS 240 Database Design & Development 3
Prerequisite: CIS 118 with a grade of C or better, or instructor permission

CIS 267 Mgmt of Information Systems 3
Prerequisite: CIS 118 with a grade of C or better

CIS 287 Cooperative Education 1
Prerequisite: Instructor permission

CNG 116 Microcomputer Hardware 3
Corequisite: CIS 118 with a grade of C or better

CNG 120 A+ Certification Preparation 4
Prerequisite: CNG 116 with a grade of C or better, or CNG 116 as a corequisite

CNG 124 Networking I: Network + ... 3
Prerequisite: CIS 118 with a grade of C or better

CNG 125 Networking II: Network + ... 3
Prerequisite: CNG 124 with a grade of C or better, or CNG 124 as a corequisite

CNG 211 Windows Configuration: Windows7 3
Prerequisite: CIS 124 or CNG 124 with a grade of C or better, or instructor permission, or CIS 124 as a corequisite

CSC 119 Introduction to Programming 3
Prerequisite: Demonstrated college readiness in Math (www.ccd.edu/collegeready)

CSC 160 Computer Science I: (Language) 4
Prerequisite: Grade of C or better in MAT 121, Math assessment score of 63 (CLM) or better, or equivalent ACT/SAT scores

CSC 161 Computer Sci II: (Language) 4
Prerequisite: CSC 160 with a grade of C or better or instructor permission

JOURNALISM

Center for Arts & Humanities

CHR 307 • 303-556-2473

For Gainful Employment data on CCD program completion costs and occupational statistics, visit www.ccd.edu/gainfulemployment.

JOU 102 Intro to Editing for Media 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

[G] JOU 105 Introduction to Mass Media: SS3..... 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

JOU 106 Media News and Reporting..... 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

JOU 121 Photojournalism 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

JOU 241 Feature and Magazine Writing..... 3
Prerequisite: ENG 121 with a grade of C or better

JOU 251 Media Law and Ethics 3
Prerequisite: ENG 121 with a grade of C or better

LITERATURE

Center for Arts & Humanities

CHR 307 • 303-556-2473

[G] LIT 115 Intro to Literature I: AH2..... 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

[G] LIT 201 Wrld Literature to 1600: GT-AH2 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

[G] LIT 205 Ethnic Literature: AH2..... 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

MACHINE TECHNOLOGIES

Center for Career & Technical Education

CHR 201 • 303-556-2487

For Gainful Employment data on CCD program completion costs and occupational statistics, visit www.ccd.edu/gainfulemployment.

MAC 100 Machine Shop Safety 1

MAC 101 Introduction to Machine Shop 3
Prerequisite: MAC 100 with a grade of C or better

MAC 102 Print Reading for Machinists 3
Prerequisite: MAC 100 with a grade of C or better

MAC 110 Introduction to Engine Lathe.....3
Prerequisite: MAC 101 with a grade of C or better

MAC 111 Intermediate Engine Lathe 3
Prerequisite: MAC 110 and MAT 108 with a grade of C or better

MAC 120 Intro to Milling Machine 3
Prerequisite: MAC 101 with a grade of C or better

MAC 121 Intermediate Milling Machine 3
Prerequisite: MAC 120 and MAT 108 with a grade of C or better

MAC 201 Intro to CNC Turning Operation.....3
Prerequisite: MAC 121 and MAC 111 with a grade of C or better, or chair permission

MAC 205 Intro to CNC Milling Operation 3
Prerequisite: MAC 121 and MAC 111 with a grade of C or better or Chair permission

MAC 240 CAD/CAM 2D 3
Prerequisite: MAC 205 with a grade of C or better

MAC 245 CADCAM 3D.....3
Prerequisites: MAC 240 with a grade of C or better or Chair permission

MAC 252 Practical Metallurgy 3
Prerequisite: MAC 100 with a grade of C or better and chair permission

MATHEMATICS

Center for Math & Science
CNF 301 • 303-556-3812

MAT 025 Algebraic Literacy Lab.....1
Corequisite: Students must co-enroll in a corresponding section of MAT 055. MAT 025 is a structured study experience for MAT 055 students.

MAT 050 Quantitative Literacy.....4

MAT 055 Algebraic Literacy.....4
Prerequisite: CCPT IADI score of 001. Students without assessment scores or with a CCPT BAAD of 50, LADI score of 001, PADI score of 001, or equivalent may enroll in MAT 055 but are required to co-enroll in MAT 025, a structured study experience for MAT 055 students.

MAT 091 Applied Quant Lab.....1
Corequisite: Students must co-enroll in MAT 107, MAT 108 or MAT 112. MAT 091 is a structured study experience for MAT 107, MAT 108 or MAT 112 students.

MAT 092 Quant Lab 1
Corequisite: Students must co-enroll in MAT 120, MAT 135, or MAT 155. MAT 092 is a structured study experience for MAT 120 or MAT 135 students. Note: Dropping this course will automatically result in being dropped from MAT 120, MAT 135, or MAT 155.

MAT 093 Algebra Lab 1
Corequisite: Students must co-enroll in MAT 121 or MAT 123. MAT 093 is a structured study experience for MAT 121 or MAT 123 students.

MAT 103 Math for Clinical Calculations 3
Prerequisite: Demonstrated college readiness in Math or corequisite of support lab (www.ccd.edu/collegeready)

MAT 107 Career Math..... 3
Prerequisite: Demonstrated college readiness in Math or corequisite of support lab (www.ccd.edu/collegeready)

MAT 108 Technical Mathematics 4
Prerequisite: Demonstrated college readiness in Math or corequisite of support lab (www.ccd.edu/collegeready)

***[G]* MAT 120 Math for Liberal Arts: MA1 ..... 4**
Prerequisite: Demonstrated college readiness in Math or corequisite of support lab (www.ccd.edu/collegeready)

***[G]* MAT 121 College Algebra: MA1..... 4**
Prerequisite: Demonstrated college readiness in Math or corequisite of support lab (www.ccd.edu/collegeready). A Texas Instruments graphing calculator is required for the class. Model TI-84 or 83 is supported.

***[G]* MAT 122 College Trigonometry: MA1 ..... 3**
Prerequisite: Grade of C or better in MAT 121, Math Assessment score of TCDI 029, or equivalent ACT/SAT scores

***[G]* MAT 123 Finite Mathematics: MA1 ..... 4**
Prerequisite: Demonstrated college readiness in Math or corequisite of support lab (www.ccd.edu/collegeready). A Texas Instruments graphing calculator is required for the class. Models TI-84 or 83 are supported.

***[G]* MAT 125 Survey of Calculus: MA1 ..... 4**
Prerequisite: Grade of C or better in MAT 121, MAT 123, or Math Assessment score of TCDI 029 or equivalent. A Texas Instruments graphing calculator is required for this class. Model TI-83 or TI-84 is supported.

***[G]* MAT 135 Intro to Statistics: MA1 ..... 3**
Prerequisite: Demonstrated college readiness in English. Demonstrated college readiness in Math or corequisite of math support lab (www.ccd.edu/collegeready). A Texas Instruments graphing calculator is required for this class. Model TI-83 or TI-84 is supported.

MAT 155 Integrated Math I 3
Prerequisite: Demonstrated college readiness in Math or corequisite of support lab (www.ccd.edu/collegeready)

MAT 156 Integrated Math II 3

***[G]* MAT 166 Pre-Calculus: MA1 ..... 5**
Prerequisite: Grade of C or better in MAT 121, Math Assessment score of TCDI 029, or equivalent ACT/SAT scores

***[G]* MAT 201 Calculus I: MA1 ..... 5**
Prerequisite: Grade of C or better in MAT 122 or MAT 166, or Math assessment score of 103 (CLM), or equivalent ACT/SAT scores. A Texas Instruments graphing calculator is required for this course. Model TI-84 or 83 is supported.

***[G]* MAT 202 Calculus II: MA1 ..... 5**
Prerequisite: Grade of C or better in MAT 201. A Texas Instruments Graphing Calculator is required for this course. Model TI-84 or 83 is supported.

***[G]* MAT 204 Calculus III/Engineer App: MA1..... 5**
Prerequisite: Grade of C or better in MAT 202

MAT 255 Linear Algebra..... 3
Prerequisite: Grade of C or better in MAT 202

MAT 266 Diff Eq/Linear Algebra 4
Prerequisite: Grade of C or better in MAT 202

MEDICAL ASSISTING PROFESSIONAL

Center for Health Sciences at Lowry
Bldg. 849 • 303-365-8300
For Gainful Employment data on CCD program completion costs and occupational statistics, visit www.ccd.edu/gainfulemployment.

MAP 120 Medical Office Financial Mgmt..... 4

MAP 138 Medical Assisting Laboratory..... 4

MAP 140 Medical Assist Clinical Skills 4

MEDICAL OFFICE TECHNOLOGY

Center for Health Sciences at Lowry
Bldg. 849 • 303-365-8300
For Gainful Employment data on CCD program completion costs and occupational statistics, visit www.ccd.edu/gainfulemployment.

MOT 130 Insurance Billing and Coding 3

MOT 209 Introduction to ICD Coding 2

MUSIC

Center for Performing Arts, Behavioral & Social Sciences
KC 594 • 303-352-3061

MUS 100 Music Theory Fundamentals I 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

MUS 110 Music Theory I..... 3
Corequisite: MUS 112 and MUS 131

MUS 112 Ear Training/Sightsing I Lab..... 1
Corequisite: MUS 110 and MUS 131

***[G]* MUS 120 Music Appreciation: AH1 ..... 3**
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

MUS 131 Music Class I - Piano 2
Prerequisite: MUS 100 with a grade of C or better, or instructor permission

MUS 141 Private Instruction I: Piano 1
Prerequisite: MUS 100 with a grade of C or better, or instructor permission

MUS 141 Private Instruction I: Voice 1
Prerequisite: MUS 100 with a grade of C or better, or instructor permission

MUS 141 Private Instr I: Guitar/Bass 1
Prerequisite: MUS 100 with a grade of C or better, or instructor permission

MUS 141 Private Instruction: Strings..... 1
Prerequisite: MUS 100 with a grade of C or better, or instructor permission

MUS 141 Private Instr: Conducting..... 1
Prerequisite: MUS 100 with a grade of C or better, or instructor permission

MUS 141 Private Instr: Composition 1
Prerequisite: MUS 100 with a grade of C or better, or instructor permission

MUS 141 Private Instr: Songwriting 1
Prerequisite: MUS 100 with a grade of C or better, or instructor permission

MUS 141 Private Instruction I: Voice 1
Prerequisite: MUS 100 with a grade of C or better, or instructor permission

MUS 141 Private Instruction I: Piano 2
Prerequisite: MUS 100 with a grade of C or better, or instructor permission

MUS 142 Private Instru II: Piano 1
Prerequisite: MUS 141 with a grade of C or better, or instructor permission

MUS 142 Private Instru II: Voice 1
Prerequisite: MUS 141 with a grade of C or better, or instructor permission

MUS 142 Private Instru II: Guitar/Bass 1
Prerequisite: MUS 141with a grade of C or better, or instructor permission

MUS 151 Ensemble I: Choir 1

MUS 152 Ensemble II: Choir 1
Prerequisite: MUS 151 with a grade of C or better, or instructor permission

MUS 161 Computer Music Applications I 3

MUS 162 Computer Music Applications II 3
Prerequisite: MUS 161 with a grade of C or better, or instructor permission

MUS 241 Private Instru III:Piano 1
Prerequisite: MUS 142 with a grade of C or better and instructor permission

MUS 241 Private Instru III: Voice 1
Prerequisite: MUS 142 with a grade of C or better and instructor permission

MUS 241 Private Instru III: Guitar/Bass 1
Prerequisite: MUS 142 with a grade of C or better and instructor permission

MUS 242 Private Instru IV: Voice 1
Prerequisite: MUS 142 with a grade of C or better and instructor permission

MUS 242 Private Instru IV: Guitar/Bass 1
Prerequisite: MUS 142 with a grade of C or better and instructor permission

MUS 251 Ensemble III - Choir 1
Prerequisite: MUS 152 with a grade of C or better

MUS 252 Ensemble IV - Choir 1
Prerequisite: MUS 251with a grade of C or better

NURSE AIDE

Center for Health Sciences at Lowry

Bldg. 849 • 303-365-8300

The Center for Health Sciences at Lowry is located on the Lowry Campus at 1070 Alton Way, Bldg. 849, just south of the intersection of East 11th Avenue and Yosemite Street. Only students accepted into the Nurse Aide Program may register for NUA courses. For more information go to www.ccd.edu/nursing or call 303-365-8300.

For Gainful Employment data on CCD program completion costs and occupational statistics, visit www.ccd.edu/gainfulemployment.

NUA 101 Nurse Aide Health Care Skills 4
Prerequisite: Acceptance to the program must be approved by the department. Corequisite: NUA 170

NUA 170 Nurse Aide Clinical Experience 1
Prerequisite: Acceptance to the program must be approved by the department. Corequisite: NUA 101

PARALEGAL

Center for Performing Arts, Behavioral & Social Sciences

KC 594 • 303-352-3061

For Gainful Employment data on CCD program completion costs and occupational statistics, visit www.ccd.edu/gainfulemployment.

PAR 115 Introduction to Law 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

PAR 116 Torts 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

PAR 117 Family Law 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

PAR 118 Contracts 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

PAR 126 Administrative Law 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

PAR 201 Civil Litigation 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

PAR 202 Evidence 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

PAR 205 Criminal Law 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

PAR 206 Business Organizations 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

PAR 209 Constitutional Law 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

PAR 211 Legal Research 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

PAR 212 Legal Writing 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

PAR 280 Internship 3
Prerequisite: PAR 115, PAR 201, PAR 211 and PAR 212 with a grade of C or better

PAR 289 Capstone 3
Prerequisite: PAR 115, PAR 201, PAR 211, and PAR 212 with a grade of C or better

PHILOSOPHY

Center for Arts & Humanities

CHR 307 • 303-556-2473

[G] **PHI 111 Intro to Philosophy: AH3** 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

[G] **PHI 112 Ethics: AH3** 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

[G] **PHI 113 Logic: AH3** 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

[G] **PHI 115 World Religions-West: AH3** 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

[G] **PHI 116 World Religions-East: AH3** 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

[G] **PHI 218 Environmental Ethics: GT-AH3** 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

[G] **PHI 220 Philosophy-Death & Dying: AH3** 3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

PHYSICS

Center for Math & Science

SI 1006 • 303-556-2460

[G] **PHY 105 Conceptual Physics w/Lab: SC1** 4
Prerequisite: Demonstrated college readiness in English, Reading, and Math (www.ccd.edu/collegeready)

[G] **PHY 111 Physics Alg-Based I/Lab: SC1** 5
Prerequisite: Grade of C or better in MAT 121 or Math assessment score of 63 (CLM) or better; and Grade of C or better in CCR 092, CCR 093, or ENG 090 and/or REA 090; or equivalent English and Writing assessment score placements; Corequisite: MAT 122

[G] **PHY 112 Physics Alg-Based II/Lab: SC1** 5
Prerequisite: Grade of C or better in PHY 111 and MAT 122

[G] **PHY 211 Physics Calc-Based I/Lab: SC1** 5
Prerequisite: Grade of C or better in MAT 201; Corequisite: MAT 202

[G] **PHY 212 Physics Calc-Based II/Lab: SC1** 5
Prerequisite: Grade of C or better in PHY 211 and MAT 202

POLITICAL SCIENCE

Center for Performing Arts, Behavioral & Social Sciences

KC 594 • 303-352-3061

[G] **POS 105 Intro to Political Science: SS1** 3
Prerequisite: Demonstrated college readiness in English and Reading (www.ccd.edu/collegeready)

***[G]* POS 111 American Government: SS1 .....3**
Prerequisite: Demonstrated college readiness in English and Reading (www.ccd.edu/collegeready)

***[G]* POS 125 Amer.State/Local Govt: GT-SS1 .....3**
Prerequisite: Demonstrated college readiness in English and Reading (www.ccd.edu/collegeready)

***[G]* POS 205 International Relations: SS1.....3**
Prerequisite: Grade of C or better in ENG 121 or instructor permission

POS 215 Current Polit Issues: Terrorism.....3
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

PSYCHOLOGY

Center for Performing Arts, Behavioral & Social Sciences
KC 594 • 303-352-3061

***[G]* PSY 101 General Psychology I: SS3.....3**
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

***[G]* PSY 102 General Psychology II: SS3.....3**
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

PSY 207 Intro Forensic Psychology.....3
Prerequisite: ENG 121 with a grade of C or better

***[G]* PSY 217 Human Sexuality: GT-SS3.....3**
Prerequisite: ENG 121 with a grade of C or better

***[G]* PSY 226 Social Psychology: SS3 .....3**
Prerequisite: ENG 121 with a grade of C or better, or ACTE score of 26 or better, or SATV score of 600 or better

***[G]* PSY 227 Psychology of Death/Dying: SS3.....3**
Prerequisite: ENG 121 with a grade of C or better

***[G]* PSY 235 Human Growth & Developmnt: SS3..3**
Prerequisite: ENG 121 with a grade of C or better

***[G]* PSY 238 Child Development: SS3 .....3**
Prerequisite: ENG 121 with a grade of C or better

***[G]* PSY 240 Health Psychology: GT-SS3 .....3**
Prerequisite: ENG 121 with a grade of C or better, or ACTE score of 26 or better, or SATV score of 600 or better

***[G]* PSY 249 Abnormal Psychology: SS3.....3**
Prerequisite: ENG 121 with a grade of C or better, and PSY 101 or 102 with a grade of C or better

PSY 255 Brain and Behavior 3
Prerequisites: ENG 121 with a grade of C or better

***[G]* PSY 265 Psychology of Personality: SS3.....3**
Prerequisites: ENG 121 and PSY 102 with a grade of C or better

RADIOLOGY TECHNOLOGY

Center for Health Sciences at Lowry
Bldg. 849 • 303-365-8300

The Center for Health Sciences at Lowry is located on the Lowry Campus at 1070 Alton Way, Bldg. 849, just south of the intersection of East 11th Avenue and Yosemite Street. Only students accepted into the Radiation Technology Program may register for RTE courses. There is a MONTHLY ADVISING AND INFORMATION meeting for the Radiation Technology Program on the 3rd Tuesday of each month at 4:00 p.m. in building 849. Those interested in the program are welcome to attend. Please bring with you copies of transcripts. Reservations are not necessary. Call for more information or to request a brochure.

RTE 111 Radiographic Patient Care..... 2
Prerequisite: BIO 201 and BIO 202, or BIO 106, ENG 121, HPR 178, MAT 121 or higher, PSY 101 or SOC 101, or PSY 235 and RTE 101 with a grade of C or better; Corequisite: RTE 121, RTE 141, and RTE 181

RTE 121 Radiologic Procedures I..... 3
Prerequisite: BIO 201 and BIO 202, or BIO 106, ENG 121, HPR 178, MAT 121 or higher, PSY 101 or SOC 101, or PSY 235 and RTE 101 with a grade of C or better; Corequisite: RTE 111, RTE 141, and RTE 181

RTE 141 Radiographic Equip/Imaging I..... 3
Prerequisite: BIO 201 and BIO 202, or BIO 106, ENG 121, HPR 178, MAT 121 or higher, PSY 101 or SOC 101, or PSY 235 and RTE 101 with a grade of C or better; Corequisite: RTE 111, RTE 121, and RTE 181

RTE 181 Radiographic Internship I 5
Prerequisite: BIO 106 or BIO 201 and BIO 202, ENG 121, HPR 178, MAT 121 or higher, PSY 101 or SOC 101, or PSY 235, and RTE 101 with a grade of C or better; Corequisite: RTE 111, RTE 121, and RTE 141

RTE 221 Advanced Medical Imaging 3
Prerequisite: RTE 111, RTE 121, RTE 122, RTE 131, RTE 141, RTE 142, RTE 181, RTE 182, and RTE 183 with a grade of C or better; Corequisite: RTE 231 and RTE 281

RTE 231 Radiation Biology/Protection..... 2
Prerequisite: RTE 111, RTE 121, RTE 122, RTE 131, RTE 141, RTE 142, RTE 181, RTE 182, and RTE 183 with a grade of C or better; Corequisite: RTE 221 and RTE 281

RTE 250 Mammography 3
Prerequisite: ARRT Certified

RTE 270 Mammography Clinical I..... 2

RTE 281 Radiographic Internship IV 8
Prerequisite: RTE 101, RTE 111, RTE 121, RTE 122, RTE 131, RTE 141, RTE 142, RTE 181, RTE 182, and RTE 183 with a grade of C or better; Corequisite: RTE 221 and RTE 231

RTE 284 Advanced Clinical (Specialty)..... 6
Prerequisite: ARRT or NMTCB registered

RTE 291 Mammography Internship 4

SCIENCE

Center for Math & Science
SI 1006 • 303-556-2460

***[G]* SCI 155 Integrated Sci I w/Lab: SC1 ..... 4**
Prerequisite: Demonstrated college readiness in English, Reading, and Math (www.ccd.edu/collegeready)

***[G]* SCI 156 Integrated Sci II w/Lab: SC1 ..... 4**
Prerequisite: Demonstrated college readiness in English, Reading, and Math (www.ccd.edu/collegeready)

SOCIOLOGY

Center for Performing Arts, Behavioral & Social Sciences
KC 594 • 303-352-3061

***[G]* SOC 101 Intro to Sociology I: SS3 ..... 3**
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

***[G]* SOC 102 Intro to Sociology II: SS3 ..... 3**
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

***[G]* SOC 207 Environmental Sociology: GT-SS3... 3**
Prerequisite: ENG 121 and SOC 101 or SOC 102 with a grade of C or better

SPANISH

Center for Arts & Humanities
CHR 307 • 303-556-2473

SPA 101 Conversational Spanish I..... 3

SPA 111 Spanish Language I 5
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

SPA 112 Spanish Language II 5
Prerequisite: SPA 111 with a grade of C or better, or a placement score of 282 or better

***[G]* SPA 211 Spanish Language III: AH4 ..... 3**
Prerequisite: SPA 112 or SPA 114 with a grade of C or better, or a placement score of 346 or better

***[G]* SPA 212 Spanish Language IV: AH4 ..... 3**
Prerequisite: SPA 211 with a grade of C or better, or a placement score of 404 or better

THEATRE

Center for Performing Arts, Behavioral & Social Sciences
KC 594 • 303-352-3061

***[G]* THE 105 Theatre Appreciation: AH1 ..... 3**
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

THE 111 Acting I 3

THE 116 Technical Theatre..... 3

THE 131 Theatre Production I 3
Prerequisite: Instructor permission required. Times arranged with instructor.

THE 132 Theatre Production II 3
Prerequisite: Instructor permission required. Times arranged with instructor.

THE 150 Comedy..... 3

***[G]* THE 211 Dev of Theatre Grk-Renn GT-AH1.... 3**
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

THE 231 Theatre Production III 3
Prerequisite: Instructor permission required

THE 232 Theatre Production IV 3
Prerequisite: Instructor permission required. Times arranged with instructor.

VETERINARY TECHNOLOGY

Center for Health Sciences at Lowry

Bldg. 849 • 303-365-8300

The Center for Health Sciences at Lowry is located on the Lowry Campus at 1070 Alton Way, Building 849, just south of the intersection of East 11th Ave and Yosemite Street. Only student accepted into the Veterinary Technology Program can register for VET courses. There is an information and advising meeting held on the Lowry Campus. Please check our website for dates and times. Those interested in the program are welcome to attend. Please bring with you copies of transcripts. Reservations are not necessary. For more information please visit our website at www.ccd.edu/vet.

VET 101 Career Development for Animals..... 2
Prerequisite: Acceptance into the Veterinary Technology or Veterinary Technology Assistant Program

VET 102 Veterinary Medical Terminology..... 1
Prerequisite: Admission into the Veterinary Technology or Veterinary Technology Assistant Program

VET 103 Vet Assist Restraint&Handling..... 2
Prerequisite: Grade of C or better in CCR 092, ENG 060 and REA 060, or equivalent English and Writing assessment score placements; and a Grade of C or better in MAT 030 or equivalent Math assessment score placement; and admission into the Veterinary Assistant Program. Corequisite: VET 113, VET 114, and VET 120

VET 106 Exotic Animal Handling 2
Prerequisite: BIO 111 and ENG 121 or ENG 131, and admission into the Veterinary Technology program

VET 108 Intro to Laboratory Procedures..... 3
Prerequisite: BIO 111, ENG 121 with a grade of C or better and admission into the Veterinary Technology Program.

VET 113 Vet Assist Surg & Nursing Care 3
Prerequisite: Grade of C or better in CCR 092, ENG 060 and REA 060, or equivalent English and Writing assessment score placements; and a Grade of C or better in MAT 030 or equivalent Math assessment score placement; and admission into the Veterinary Assistant Program. Corequisite: VET 113, VET 114, and VET 120

VET 114 Vet Assist Lab & Clin Procedures 3
Prerequisite: Grade of C or better in CCR 092, ENG 060 and REA 060, or equivalent English and Writing assessment score placements; and a Grade of C or better in MAT 030 or equivalent Math assessment score placement; and admission into the Veterinary Assistant Program. Corequisite: VET 103, VET 113, and VET 120

VET 115 Surgical Nursing..... 2
Prerequisite: VET 108, VET 116, and VET 205 with a grade of C or better

VET 116 Humane Treatment/Handling..... 3
Prerequisite: Admission into the Veterinary Technology program

VET 120 Office Procedures & Relations 2
Prerequisite: Admission into the Veterinary Technology or Veterinary Assistant program

VET 172 Clinical: First Year Rotation 1
Prerequisite: VET 108, VET 116, VET 120, and VET 205; Corequisite: VET 182

VET 182 Internship..... 2
Prerequisite: VET 108, VET 116, VET 120, and VET 205; Corequisite: VET 172. This course requires nine hours per week of clinical. Schedules will be determined by hospital site.

VET 183 Internship..... 3
Prerequisites: VET 101, VET 103, VET 113, and VET 114 with a grade of C or better.

VET 205 Vet Anatomy/Physiology I 4
Prerequisite: BIO 111 and ENG 121 or ENG 131 and admission into the Veterinary Technology Program.

VET 206 Vet Anatomy/Physiology II 4
Prerequisite: BIO 111, ENG 121 with a grade of C or better and admission into the Veterinary Technology Program.

VET 223 Intro to Veterinary Anesthesia 1
Prerequisite: VET 108, VET 116, VET 120, and VET 205

VET 224 Pharmacology-Veterinary Tech 3
Prerequisite: VET 108, VET 116, VET 120, and VET 205 with a grade of C or better

VET 225 Anesthesiology 3
Prerequisite: VET 108, VET 115, VET 116, VET 120, VET 182, VET 205, VET 206, VET 224 and VET 223

VET 227 Animal Nutrition..... 2
Prerequisite: Anatomy and Physiology course or graduation from an AVMA accredited school.

VET 232 Veterinary Dentistry..... 1
Prerequisite: VET 108, VET 115, VET 116, VET 120, VET 134, VET 182, VET 187, VET 205, VET 206, VET 224, VET 225, VET 227, VET 241, and VET 281; Corequisite: VET 240

VET 240 Veterinary Medicine & Surgery 4
Prerequisite: VET 108, VET 115, VET 116, VET 120, VET 134, VET 182, VET 187, VET 205, VET 206, VET 224, VET 225, VET 227, VET 241, and VET 281; Corequisite: VET 232

VET 241 Clinical Laboratory Procedures..... 4
Prerequisite: VET 205 and VET 206 with a grade of C or better

VET 242 Veterinary Critical Care 2
Prerequisite: VET 108, VET 115, VET 116, VET 120, VET 134, VET 182, VET 187, VET 205, VET 206, VET 224, VET 225, VET 227, VET 241, VET 281 and VET 240 with a grade of C or better, or VET 240 as a corequisite

VET 250 Clinical Competency Evaluation..... 1
Prerequisite: VET 108, VET 115, VET 116, VET 120, VET 134, VET 182, VET 187, VET 205, VET 206, VET 224, VET 225, VET 227, VET 241 and VET 281 with a grade of C or better

VET 281 Internship..... 3
Prerequisite: VET 182 with a grade of C or better

VET 282 Internship..... 4
Prerequisite: VET 182, VET 281 and VET 225 with a grade of C or better, or VET 225 as a corequisite

WOMEN'S STUDIES

Center for Performing Arts, Behavioral & Social Sciences

KC 594 • 303-352-3061

***[G]* WST 200 Intro Women`s Studies: GT-SS3..... 3**
Prerequisite: Demonstrated college readiness in English (www.ccd.edu/collegeready)

CCD WANTS YOU TO KNOW

The CCD Catalog contains everything you need to know about being a CCD student, including a wealth of information on student rights and responsibilities, academic policies, student activities, and college resources. Download the catalog at www.ccd.edu.

Our website includes more information on:

- Accreditation of the college and its programs: A list of the current accrediting agencies for CCD is online or available on request at the President's Office.
- Degree and training programs offered: A list of all academic programs is online or you can request a copy through academic departments.
- College facilities and services: A list of the facilities and services CCD offers; including the Auraria Library, recreation center, computer labs and student support services.
- Services for student with disabilities
- College faculty members
- Requirements and procedures for withdrawing from CCD courses
- Federal Student Aid return of funds guidelines: Students receiving federal student aid who withdraw, drop out, or stop attending school before 60 percent of the semester has passed may owe a refund to the federal student aid programs and to CCD.
- Graduation and transfer rates

Please note: Nothing in the *Admissions & Registration Guide* is intended to create (nor shall be construed as creating) an expressed or implied contract. The College reserves the right to modify, change, delete, or add to, as it deems appropriate, the policies, procedures, and other general information in the *Admissions & Registration Guide*.

GRADUATION AND TRANSFER RATES

Of the 571 first-time, full-time, degree-seeking students who entered Community College of Denver in the fall of 2012, 26 percent had either graduated or transferred to another Colorado public postsecondary institution at the end of three academic years (by the end of summer 2015). Another 14 percent were still enrolled at CCD in the fall of 2015.

GAINFUL EMPLOYMENT

Information on occupations, rates for completion and placement, program costs and median loan debt may be found at www.ccd.edu/gainfulemployment.

VOTER REGISTRATION

CCD fully advocates that students and staff register to vote. The most direct way to register to vote is to go to the Colorado Secretary of State's website at www.sos.state.co.us/ and click on "Register to Vote."

CCD ALCOHOL/DRUG POLICY: DRUG-FREE SCHOOLS

CCD is committed to having alcohol/drug free campuses. In compliance with the Drug-Free Schools and Communities Act, the following is CCD's policy and prevention program for drug and alcohol abuse.

Use, possession, distribution, or sale of alcohol or drugs (narcotics or other controlled substances), except as expressly permitted by the law, is prohibited at CCD. Attending classes or College functions while under the influence of alcohol, drugs/illegal substances shall also be considered a violation of this policy.

Any student who is in violation of the above standards of conduct will be processed through the Student Code of Conduct: www.ccd.edu/studentcode. Any employee who violates the above standards will be processed under Human Resources.

ALCOHOL AND DRUG POLICY

By Gubernatorial decree and in compliance with applicable laws, the illegal use of alcohol, other drugs, or controlled substances when on campus is prohibited.

In addition to the policy described above, education, training, and treatment programs are available through the Student Life Programs at each institution and through Auraria Human Resources. The campus may take action when policies on the use, possession, distribution, manufacture, and sale of illegal drugs have been violated. AHEC also cooperates with local, state and federal authorities in the detection and possession of drug offenses.

AHEC alcohol policies apply to the Auraria Campus and institution-sponsored activities. Administrators, alumni, faculty, guests, staff and students must adhere to all applicable state and local laws and regulations related to the sale and use of alcoholic beverages. The most common laws related to alcohol use and sales are as follows:

- The sale of alcoholic beverages is prohibited except in areas, at times, and on dates licensed by the Colorado State Department of Revenue.
- Persons under 21 years of age cannot legally possess or consume alcoholic beverages of any kind. The furnishing of alcoholic beverages to under-aged persons is prohibited.
- Alcohol cannot be consumed or carried in open containers on any street, sidewalk, alley, automobile, or public area (except as noted herein).

SERVING ALCOHOL

Those persons or organizations that control the service of alcoholic beverages are responsible for compliance with applicable laws and campus policies. Those policies are:

- Service of alcoholic beverages is planned to stop before the close of the event.
- The burden of proof for showing legal age is on the alcohol consumer. No alcohol will be served unless clear evidence of legal age is presented. It is the responsibility of those in charge of an event to ensure that no one who is under age is served or consumes any alcoholic beverages.
- Alcohol may not be consumed or carried in open containers in common areas or "public" areas of any building or grounds except as follows: for group activities or events where a liquor license (if required) has been obtained and the scheduling officer has approved the event.

ILLEGAL DRUGS

The policy for Auraria and the institutions prohibit the sale, manufacture, distribution, use or possession of illegal drugs on the Auraria Campus. This policy applies equally to administrators, faculty, staff, and students.

NOTE: Although possession and use of marijuana consistent with the requirements of the Colorado Constitution is no longer a crime in the State of Colorado, the possession and use of marijuana remains illegal under federal law. Consistent with federal law, including the Controlled Substances Act and the Drug Free Schools and Communities Act, the use and/or possession of marijuana continues to be prohibited while a student is on college owned or college controlled property, and/or any function authorized or supervised by the college and/or in state owned or leased vehicles.

VIOLATION OF DRUG POLICY

Sale, distribution or manufacturing of illegal drugs by a member of the Auraria Campus community will normally result in the administration taking action to curtail the activity. This policy applies within or upon the grounds, buildings, or any other facilities of the campus. Sanctions may be imposed upon individuals found in violation of these policies, as well as violation of laws controlling drugs and alcohol.

More specific and detailed information about Auraria and institutional policies addressing drugs and alcohol concerns can be found in operations manuals, student handbooks, personnel offices or administrative policy information. Faculty, staff and students are encouraged to obtain this information through the Student Life or administrative areas of

Community College of Denver, Metropolitan State University of Denver, University of Colorado Denver or the Auraria Higher Education Center Administrative office.

Auraria Police Department
1201 5th Street, Suite 110
Denver, CO 80204
Police Communications (303) 556-5000
Fax (303) 556-4731
E-Mail dispatch@ahec.edu

HEALTH RISKS OF ALCOHOL AND DRUG USE

Alcohol Affects the Body

Alcohol is a drug. It is important for students and staff to understand that alcohol abuse impairs judgment and the peripheral and central nervous system. Alcohol affects different people in different ways. Some of the characteristics that determine the way alcohol affects people include: • Gender • Mood • Body Weight • Type of Alcohol

- Full/Empty Stomach • Speed of Consumption
- Use of Medication or Other Drugs.

For most people, the effects of alcohol are determined by simple volume.

Alcohol Impairment

When a person drinks alcohol, it can enter the bloodstream as soon as they begin to drink. The molecular structure of alcohol (or ethanol) is small, so the alcohol can be absorbed or transferred into the blood through the mouth, the walls of the stomach, and the small intestine.

The stomach has a relatively slow absorption rate; it is the small intestine that absorbs most of the alcohol. It is important to keep the alcohol in the stomach as long as possible by eating food, which dilutes the alcohol and keeps it from entering the small intestine so quickly. Once alcohol gets into the bloodstream it moves through the body and comes into contact with virtually every organ. However, some of the highest concentrations, and the highest impact, are caused by the alcohol that reaches the brain.

The body is quite efficient when it comes to dealing with alcohol. The liver is designed to metabolize the alcohol as it is consumed. Enzymes break down the alcohol into harmless products and then it is excreted. However, the liver can only handle so much alcohol at a time. For a person of average weight and body type, the liver and small intestine can handle alcohol at a rate of about one drink per hour.

If a person drinks at a faster rate than one drink per hour, the alcohol stays in the body, waiting to be metabolized. If there is more alcohol in the body than can be metabolized, the result is increasing levels of intoxication.

Information source: www.bacchusnetwork.org

For information regarding the affects of illicit drugs on the body, we recommend: www.justice.gov/dea/druginfo/factsheets.shtml

POTENTIAL SANCTIONS FOR VIOLATIONS OF THE ALCOHOL AND DRUG POLICY

At the Community College of Denver, any student who is found to be in violation of the alcohol and/or drug policy will be adjudicated under the Student Code of Conduct: CCD.edu/StudentCode. If found responsible for a violation, the student may face sanctions which range from warning to expulsion.

RESOURCES FOR STUDENTS AND EMPLOYEES

If a student or employee has questions about alcohol or drug use and is in need of counseling, treatment or rehabilitation programs, information is available through the Auraria Health Center at 303.556.2525.

Information on available counseling, treatment, rehabilitation or re-entry programs is available through the Colorado Department of Health, CCD's Human Resources Department and the following resources.

- Auraria Health Center, PL150, 303-556-2525

Additional Treatment Centers

- Adams Community Mental Health Center, 303-853-3654
- Arapahoe/Douglas Mental Health Network, 303-730-3303
- Boulder County Mental Health Center,
  303-447-1665 (24 hours)
- Mental Health Center of Denver, 303-504-6500
- Jefferson County Mental Health Center,
  303-425-0300 (24 hours)

DIRECTORY INFORMATION

CCD designates the following as directory information: student name, major field of study, participation in officially recognized activities or sports, dates of attendance, part-time or full-time enrollment status, degree/awards received, and most recent educational institution attended. The college may disclose this information without prior written consent, unless notified in writing to the contrary by the first day of classes each semester. Admissions, Registration & Records handles all requests for CCD student directory information.

PRIVACY ACT NOTIFICATION

Other than the directory information specified in the section above, the college will not release educational records of students without their written consent. The signed and dated consent must indicate which records CCD can release.

CCD complies fully with the Family Educational Rights and Privacy Act (FERPA), which protects the privacy of student educational records. Contact Admissions, Registration & Records for more information.

AMERICANS WITH DISABILITIES ACT

The Americans with Disabilities Act Amendments Act (ADAAA) of 2008 prohibits discrimination based on disability in admission to, access to and the operation of programs, services or activities at CCD. The college is committed to providing an environment where all students have the opportunity to attain their educational goals. CCD provides both physical and programmatic access for all students. Reasonable accommodations will be made to ensure full educational opportunities for all students.

Questions, complaints and requests for additional information may be directed to the Accessibility Center Director, Dr. Christine Flug, Campus Box 400, P.O. Box 173363, Denver, CO 80217-3363, 303-556-3300.

NOTICE OF NON-DISCRIMINATION

The Community College of Denver prohibits all forms of discrimination and harassment including those that violate federal and state law, or the State Board for Community Colleges and Occupational Education Board Policies 3-120 or 4-120. The College does not discriminate on the basis of sex/gender, race, color, age, creed, national or ethnic origin, physical or mental disability, veteran status, pregnancy status, religion, genetic information, gender identity, or sexual orientation in its employment practices or educational programs and activities. The Community College of Denver will take appropriate steps to ensure that the lack of English language skills will not be a barrier to admission and participation in vocational education programs.

The College has designated Patty Davies as its Affirmative Action Officer/Equal Opportunity Coordinator/Title IX Coordinator with the responsibility to coordinate its civil rights compliance activities and grievance procedures. For information, contact:

Patty Davies
Director of Human Resources/Title IX Coordinator
Administration Building, Room 310
Campus Box 240 / P.O. Box 173363
Denver, CO 80217-3363
303.352.3310

You may also contact the Office for Civil Rights, U.S. Department of Education, Region VIII, Federal Office Building, 1244 North Speer Boulevard, Suite 310, Denver, CO 80204, telephone (303) 844-3417.

Aviso de No Discriminación

Community College de Denver prohíbe toda forma de discriminación y acoso inclusive las que violan la ley federal y estatal, o las políticas 3-210 o 4-120 del State Board of Community Colleges and Occupational Education (Consejo Estatal de Instituciones de Educación Superior de Dos Años y de Educación Vocacional). Community College de Denver no discrimina a base de sexo/género, raza, color, edad, credo, origen nacional o étnico, disabilidad física o mental, estado de veterano, estado de embarazo, religion, información genética, identidad de género, u orientación sexual en sus prácticas de empleo o programas y actividades educativos. Community College de Denver tomará medidas apropiadas para asegurar que la falta de habilidades en el inglés no sea barrera para la admisión y participación en programas de educación vocacional.

Community College de Denver ha designado a Patty Davies como su Agente de Acción Afirmativa/Coordinadora de Oportunidad Equitativa/ Coordinadora de Título IX con la responsabilidad de coordinar sus actividades de cumplimiento con los derechos civiles y los procedimientos de reclamación. Para información, póngase en contacto con:

Patty Davies
Director of Human Resources/Title IX Coordinator
Administration Building, Room 310
Campus Box 240 / P.O. Box 173363
Denver, CO 80217-3363
303.352.3310

También se puede poner en contacto con la Office for Civil Rights (Oficina de Derechos Civiles), U.S. Department of Education, Region VIII, Federal Office Building, 1244 North Speer Boulevard, Suite 310, Denver, CO 80204, teléfono (303) 844-3417.

CAMPUS CRIME INFORMATION

Campus crime information and reported criminal offenses committed on the Auraria Higher Education Center (AHEC) Campus, and at CCD Health Sciences Center at Lowry and The Advanced Manufacturing Center are available through the AHEC website at www.ahec.edu/ campuspolice/clery_report.htm.

Community College of Denver strives to provide a safe and healthy environment that enhances the learning process. Each student and employee should be able to attend classes, work on campus, and/or participate in activities with a feeling that they are in an environment that is safe and secure. The college provides to all prospective students and CCD employees the Campus Security Policies and Procedures and the most recent campus crime statistics. This is part of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (20 USC § 1092(f)). For a complete report go to www.ccd.edu, or contact the Director of Student Conduct at 303-556-2597.

Statement Regarding Registered Sex Offenders

Colorado Revised Statutes requires that "each institution of post secondary education in the state shall provide a statement to its campus community identifying the name and location at which members of the community may obtain the law enforcement agency information collected pursuant to 19-3-412(6.3), C.R.S., concerning registered sex offenders."

Information concerning persons who are required by Colorado law to register as sex offenders, including registered sex offenders who are enrolled, employed, or volunteering at CCD, may be obtained from the Denver Police Department, 1331 Cherokee St. (720-913-2000) or the Auraria Campus Police (303-556-5000).

FINANCIAL TERMS AND CONDITIONS

The following is the Agreement between us (Colorado Community College System) and you, regarding our delivery of educational services for which you agree to pay in the future in accordance with this agreement. The Colorado Community College System includes Arapahoe Community College, Community College of Aurora, Community College of Denver, Colorado Northwestern Community College, Front Range Community College, Lamar Community College, Morgan Community College, Northeastern Junior College, Otero Community College, Pueblo Community College, Pikes Peak Community College, Red Rocks Community College, Trinidad State Junior College, and the System Office hereinafter referred to as 'the College'. By allowing charges to be applied to your student account, you will be bound by this Agreement.

1. **Use of Account** – You authorize us to add to your account all tuition, fees, and other charges incurred by you as a result of attending the College.

2. **Promise to pay** – By registering for classes or authorizing charges to be added to your account, you represent to us that you have the intention and ability to pay and you promise to pay for all charges placed on your account as well as any service charges or collection costs, if any, that may be due. This includes subsequent registrations for this term and any part of term within this term of registration.

3. **Student Account and Billing Statement** – Student Account activity is available electronically via the student portal. In addition, the College may send electronic billing statement notices to the student's College-issued email address on record. The College may also send paper billing statements to the student's physical address on record with the college of attendance, but is not required to do so. Failure by a student to view their Student Account or receive any billing statement does not constitute valid grounds for waiving late payment penalties or registration, grade, diploma or transcript holds.

4. **Minimum Payment** – Billed charges are due in full by the payment deadline determined by each college. Check with your college of attendance for more information. Accounts not paid in full by the college deadline will be placed on hold for future registration, grades, diplomas, and transcripts. This hold on services includes all Colorado Community Colleges.

5. **Types of Payments** – The College is able to accept payment on your account by cash, check, money order, VISA, MasterCard, Discover, deferred payment plans and third party payer authorizations. The college you are attending may also accept American Express. Payments are accepted in person or by mail at the cashier's office of the College. Credit card payments are accepted online through your student web portal. For more information on paying online contact the cashiers office of the College you are attending. Students who have previously provided a check that was dishonored by their financial institution (insufficient funds check or EFT) and students who have previously filed bankruptcy may be required to pay in cash or with other certified funds. Check with your college of attendance for more information.

6. **Other Fees**

Returned Check Fee – A returned check fee will be added to your account for any check returned by your financial institution. The College reserves the right to pursue all legal remedies available to collect on a returned check.

Collection Agency Costs – Collection agency costs will be assessed on the unpaid balance of your account, including internal collection costs of no more than 40% of the unpaid balance, after internal collection efforts have failed to induce you to pay your account or enter into a payment Agreement. Your account will be sent to a collection agency and may be reported to one or more credit bureau reporting service(s). To the extent permitted by applicable law, you agree to pay all costs and disbursements, including reasonable attorney's fees, incurred by us in legal proceedings to collect or enforce your indebtedness.

Interest – The college you are attending or the collection agency may assess interest on the unpaid portion of your past due student account. Interest costs may be assessed up to the maximum permitted under Colorado law.

7. **Payments** – Payments and credits posted after the due date or totaling less than the entire balance owed to your college will reduce the balance due as of the date posted but will not remove restrictions and holds on registration, grades, diplomas, and transcripts. All payments received will be applied to the billed unpaid balance. Payments made to your account through the Office of Financial Aid will be applied as mandated by the State, the Federal government or the organization providing the funds. Any excess amount paid to your account through the Office of Financial Aid will be automatically refunded to you, without a request on your part. If you have activated your student refund account, your refund will be processed according to the refunding preference you established. If you do not have a student refund account a check will be mailed to your current address on file.

   Please note: Federal financial aid regulations do not permit the College to automatically apply your upcoming financial aid refund to a past due balance from a previous term. If you expect a refund of financial aid to pay off a prior term balance from a previous financial aid year, you will need to personally receive the refund and then separately pay your balance due at the Cashier's Office for your college of attendance. Similarly, financial aid received for one college may not be applied to a balance you owe at a different Colorado community college.

8. **Hold on Services –** The Community College System colleges will not permit you to register for classes, release a diploma, or provide a transcript, if you have an outstanding financial obligation to **any** of the Community Colleges other than a loan that is not yet due or on which payments are current. In addition the colleges may withhold other services if you have an outstanding financial obligation with any other school within the Community College System.

9. **Credit Reports** – We may release information to credit reporting agencies about our experience with your account. We may obtain a credit report on you at any time in the future to review your account and information from that review may be used to influence your ability to obtain credit with the College.

10. **Entire Balance Due** – If you fail to make a required payment when due or break any other promise under this Agreement or a separate payment Agreement, we can declare the entire balance of your account due and payable at once without notice or demand.

11. **Removal from Classes** – The College reserves the right to drop your enrollment in class for failure to abide by this Agreement or any other payment Agreement you have entered into with a College.

12. **Collection Cost** – To the extent permitted by applicable law, you agree to pay all costs and disbursements, including reasonable attorney's fees, incurred by us in legal proceedings to collect or enforce your indebtedness.

13. **Bankruptcy** – Enrollment in (a) class(es) constitutes a financial obligation between the student and College. Any and all services received by the student under this Agreement are for educational purposes and constitute an educational loan pursuant to 11 U.S.C. § 523(a) (8) that is non-dischargeable in bankruptcy.

14. **Telephone Consumer Protection Act (TCPA)** – I authorize the College and their respective agent(s) and contractors to contact me regarding my loan request or my loans(s), including repayment of my loan(s), at the current or any future telephone number either provided or acquired for my cellular phone or other wireless device using an automated telephone dialing equipment or artificial or pre-recorded voice or text messages.

15. **Change of Terms** – We can change the terms of this Agreement at any time. We will provide notice of such change on your student portal account and allow you the opportunity to pay your account in full if you dispute the change. It is your responsibility to ensure you are aware of any changes, including changes to any and all tuition and fees. Changes may apply to all outstanding unpaid indebtedness and to any future transactions on your account.

16. **Disclaimer of Liability** – We offer your account in our own interests and disclaim any duty or responsibility other than those expressly set forth in this Agreement.

17. **Assignment** – We can assign your account and any of our rights under this Agreement without your consent or notice to you.

18. **Governing Laws** – This Agreement will be governed by the laws of the State of Colorado and all applicable federal laws. Any provision of this Agreement that is rendered null and void by the operation of this provision shall not invalidate the remainder of this Agreement, to the extent capable of execution.

19. **Notices** – All notices required to be given by us in connection with your account shall be deemed to have been delivered on the day when they are deposited in the United States mail, properly addressed and with postage prepaid. Any *notice by email is considered received when the email enters the information processing system that the recipient has designated or uses for the purpose of receiving email. Student account information is considered received when the information is posted on the student portal.*

20. **Billing Rights Summary** – In case of errors or questions about your account, if you think your account is inaccurate, or if you need more information about a transaction on your account, write to us immediately at the address shown on your bill, or call the College Cashier's Office at the number on your bill.

21. **State of Colorado Offset –** As an agency of the State of Colorado, we have the authority to intercept state income tax refunds or other funds due you from the State of Colorado (vendor, lottery, gaming etc.) for debts owed to the state.

SUMMER SEMESTER PLANNING GUIDE

Use this calendar page to help you schedule your classes, decide on your work schedule, and plan time for studying and student activities.

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
7 am							
8 am							
9 am							
10 am							
11 am							
Noon							
1 pm							
2 pm							
3 pm							
4 pm							
5 pm							
6 pm							
7 pm							
8 pm							
9 pm							
10 pm							

FALL SEMESTER PLANNING GUIDE

Use this calendar page to help you schedule your classes, decide on your work schedule, and plan time for studying and student activities.

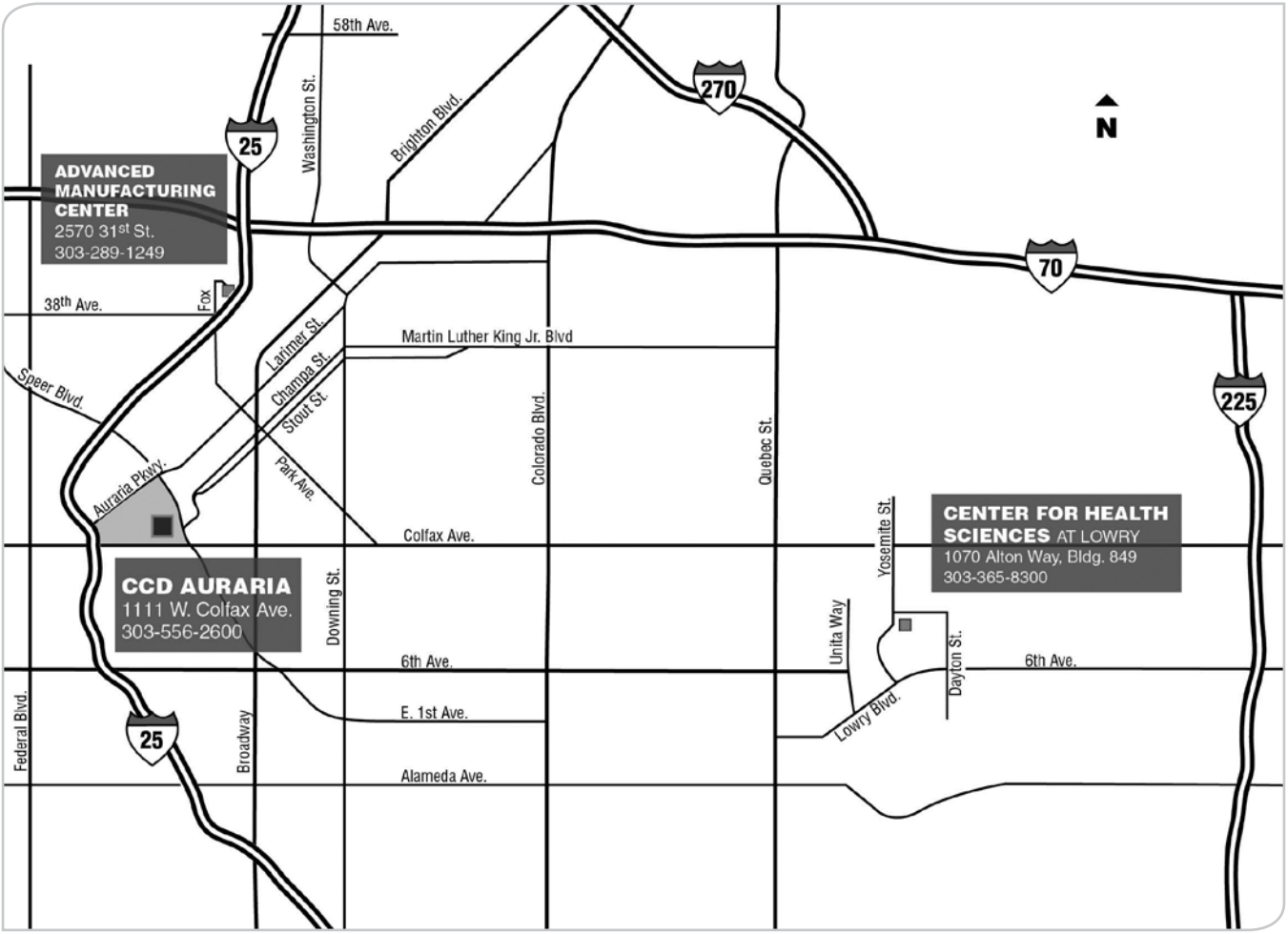
	Sun	Mon	Tue	Wed	Thu	Fri	Sat
7 am							
8 am							
9 am							
10 am							
11 am							
Noon							
1 pm							
2 pm							
3 pm							
4 pm							
5 pm							
6 pm							
7 pm							
8 pm							
9 pm							
10 pm							

SPRING SEMESTER PLANNING GUIDE

Use this calendar page to help you schedule your classes, decide on your work schedule, and plan time for studying and student activities.

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
7 am							
8 am							
9 am							
10 am							
11 am							
Noon							
1 pm							
2 pm							
3 pm							
4 pm							
5 pm							
6 pm							
7 pm							
8 pm							
9 pm							
10 pm							

CCD BRANCH LOCATIONS

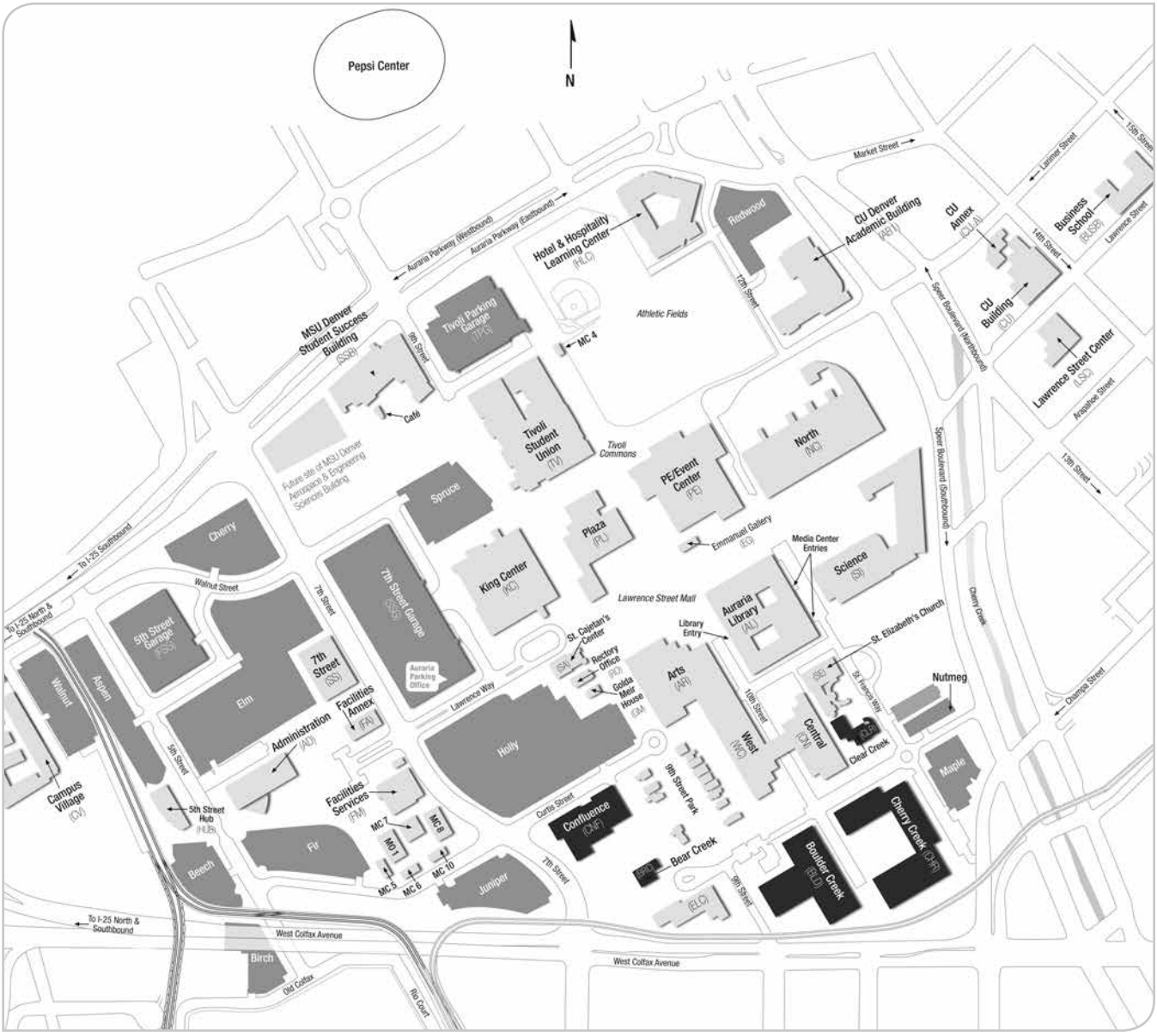


BUILDING/LOCATIONS FOR CENTER FOR HEALTH SCIENCES AT LOWRY CLASSES

BLD 849 . . . . Health Sciences
1070 Alton Way
Building 849
Denver, CO 80230

BLD 753 . . . . Dental Hygiene
1062 Akron Way
Building 753
Denver, CO 80230

AURARIA CAMPUS MAP



BUILDING/LOCATIONS FOR CCD CLASSES

Note: In the schedule online at www.ccd.edu, building location abbreviations are preceded by a "D."

AD or DAD . . . . Administration Building
AL or DAL . . . . . Auraria Library
AR or DAR . . . . . Arts
AU or DAU . . . . . Library Media Center
BRC or DBRC . . . Bear Creek
BLD or DBLD . . . Boulder Creek
CHR or DCHR . . . Cherry Creek
CLR or DCLR. . . . Clear Creek
CN or DCN . . . . . Central Classroom
CNF or DCNF . . . Confluence
FA or DFA . . . . . Facilities Annex
KC or DKC . . . . . King Center
MC or DMC . . . . Modular Classroom, corner of 7th & Curtis
NC or DNC . . . . . North Classroom
NP or DNP . . . . . Ninth Street Park
PE or DPE . . . . . Physical Education
PL or DPL . . . . . Plaza Building
STCAJ . . . . . St. Cajetan's
SI or DSI . . . . . Science Building
SS or DSS. . . . . Seventh Street Building
TV or DTV . . . . . Tivoli Student Union
WC or DWC . . . . West Classroom

Health Programs are taught at our Center for Health Sciences on the Lowry Campus.