

PETITION FOR IN-STATE TUITION

The Colorado Revised Statute (C.R. S 23-7-101 et. Seq) requires anyone claiming in-state tuition must have lived in the State of Colorado for at least one year prior to the first day of classes with the intent to remain in Colorado permanently. According to the law, the burden to provide clear and convincing evidence is on the person seeking to qualify for in-state tuition.

To ensure that your petition is processed in a timely manner, it is important that you **READ THE INSTRUCTIONS** carefully and provide all the information/documentation requested in the petition. Failure to do so will cause substantial delay in the petition process and may cause your petition to be rejected. Please note it is the student's responsibility to adhere to all deadlines published by the college. This petition **will NOT** be accepted after census date.

Fall 2009 September 3, 2009
Spring 2010 February 5, 2010

You **must** make official payment arrangement with the Cashier's Office while your residency status is under review for tuition purposes. Failure to do so will result in being dropped from all of your classes for Non-Payment. You will not be allowed to re-enroll if it is not an institutional error. Please plan accordingly.

This checklist is provided to assist you in the petition process and **does NOT** imply that your petition will be approved. You will be notified via college assigned student e-mail once a decision has been made. **YOU MUST** activate your student e-mail account as promptly as possible.

BEFORE SUBMITTING YOUR PETITION, BE SURE TO INCLUDE THE FOLLOWING:

Evidence of physical presence

- Warranty deed
- Apartment lease dating back one year prior to the first day of classes showing the name of the person petitioning for in-state tuition and a Colorado address
- Utility bills, bank statements, etc dating back one year prior to the first day of classes showing the name of the person petitioning for in-state tuition and a Colorado address

Evidence of Intent

- Proof of COLORADO employment
- Proof of COLORADO voter registration
- Proof of COLORADO motor vehicle registration
- Proof of COLORADO income tax for the past two years
- Proof of COLORADO driver's license or identification - If your driver's license was renewed, provide Driver's History, available at any Colorado Driver's License Office

Evidence of Emancipation (for individuals that were emancipated prior to turning 22 ONLY)

- Marriage License if married
- Individual's Federal income tax
- Parent Statement for Minors Claiming Emancipation (Attached)
- Declaration of Emancipation Form (if you have no contact with your parents)
- Parent's Federal Income Tax returns for the period covering emancipation
- Monthly bank account statements, trust account statements, any other type of account statements, or proof of income source – used to determine how you support yourself without parental support

Military (If applicable)

- Provide a copy of Form DD 214 if discharged from military service
- Provide a copy of Leave and Earnings Statement (LES) if you are on active duty during the past 12 months

PETITION FOR IN-STATE TUITION

This petition is used by students that failed to provide adequate information for tuition classification purposes by the first day of classes or students that have paid out-of-state tuition and now believe they are qualified for in-state tuition. Please note this petition will not be accepted after the deadline.

Fall 2009 September 3, 2009 ▪ Spring 2010 February 5, 2010

Student Name: _____
First Last

Student ID: **S** _____ SSN (optional): _____ - _____ - _____ Age: _____

Birth Date: ____/____/____ Are you a U.S. Citizen? Yes No **If No, please provide a copy of your immigrant or nonimmigrant visa**

Address: _____ Telephone: _____
Street Apt # Home Phone

_____ Telephone: _____
City State Zip Work or Cell Phone

E-Mail: _____

Marital Status: Single Married Separated / Divorced Date of Marriage: ____/____/____ **If you are UNDER 23 and married, provide your marriage certificate.**

Please indicate the semester and year for which you are petitioning: Fall ____ Spring ____ Summer ____

During the past 12 months, did you participate in the Western Undergraduate Exchange Program? Yes No
For the last 3 years, were you enrolled in a Colorado public or private high school? Yes No
Did you or will you graduate before you enroll in the above term? Yes No
Did you earn a GED in Colorado? Yes No
Have you resided in Colorado for the last 3 years? Yes No

Directions:

- If you are under 23 years of age on or before the first day of classes **AND** have **NOT** been married for over one year, the information below must be that of a parent or court-appointed legal guardian. A parent or court-appointed legal guardian must petition for you. You will only qualify for in-state tuition if your parent or legal guardian qualifies.
- If you are under 23 years of age **AND** your parents live out of state, you cannot qualify for in-state tuition unless you have been emancipated for one year prior to the first day of classes. Please provide the information below pertaining to yourself.
- If you are over 23 years of age **OR** have been married for over **one year**, please complete the information below pertaining to yourself.

Name of person petitioning: _____ Relationship: Self Parent(s) Legal Guardian
First Last

If the person petitioning is your court-appointed legal guardian, please (1) enclose a copy of the court decree or letters of guardianship, (2) a statement from the court affirming that your parents, if living, do not provide substantial support to you as a minor child; and (3) a statement from the court certifying that the primary purpose of such appointment is not to qualify you as a Colorado resident for tuition purposes.

1. Are you a U.S. Citizen? Yes No
If no, do you have an immigrant visa (Permanent Resident Alien "Green Card")? Yes No

Provide a copy of your Permanent Resident Card or nonimmigrant visa.

2. List the date you have most recently resided in Colorado. _____ to _____

Provide documents supporting your physical presence in COLORADO for the past 12 months. (For example: Lease agreement, mortgage statement, warranty deed, utility bills, bank statements, etc)

3. List any dates of extended absences from Colorado in the last two years. _____ to _____ N/A
4. List the last two years you filed Colorado state income tax return: _____ (Year) _____ (Year) N/A

Provide signed copies of your COLORADO income tax for the past two years.

5. List your most recent and previous COLORADO employer or income source:
 _____ / ____ / ____ to ____ / ____ / ____ N/A
Name of Employer or income source

_____ / ____ / ____ to ____ / ____ / ____ N/A
Name of Employer or income source

6. Did you accept employment in Colorado prior to moving here? Yes No
7. Do you own property in Colorado? Yes No
 If yes, is that property your principle residence? Yes No
8. Are you a Colorado registered voter? Yes No

Attach documentation from your county clerk or the Colorado Secretary of State of the date of registration.

9. Do you have Motor vehicle registration in Colorado? Yes No

Provide a copy of your current vehicle registration. If your Colorado registration was renewed, attach a copy of your previous Colorado registration, if any.

10. Do you have a valid Colorado driver's license or identification? Yes No

Provide a copy of your Colorado driver's license or identification. If your driver's license was renewed, provide Driver's History, available at any Colorado Driver's License Office.

11. Do you maintain a home in another state? Yes No

12. Did you graduate from a Colorado high school? Yes No
 _____ / ____ / ____ to ____ / ____ / ____ N/A
Name of High School

13. Did you attend a College or University in Colorado? Yes No
 _____ / ____ / ____ to ____ / ____ / ____ N/A
Name of College or University

If you attended a College or University outside Colorado, attach documentation showing your tuition classification status

14. Have you served in the military within the past two years? Yes No
 If yes, please provide date of service / ____ / ____ to ____ / ____ / ____ N/A
 What dates were you stationed in Colorado? / ____ / ____ to ____ / ____ / ____ N/A

Attach a copy of your Form DD 214 if you were discharged or provide copies of your Leave and Earnings Statements indicating your state of legal residence for tax purposes during the past 12 months.

Complete 15 - 18 ONLY if you are a minor claiming emancipation.

15. In support of your claim of emancipation, you must make complete financial disclosure. List all sources of financial support during your 12-month domicile period including income from employment, commercial loans, college financial aid, personal savings, trust funds; gifts and loans from parents, relatives, and friends; and all other sources. Use additional sheet if necessary.

Income Source	Date of Receipt or Period of Employment	Amount
_____	____ / ____ / ____ to ____ / ____ / ____	\$ _____
Employment income, loans from parents, etc.	_____	_____
_____	____ / ____ / ____ to ____ / ____ / ____	\$ _____
Employment income, loans from parents, etc.	_____	_____
_____	____ / ____ / ____ to ____ / ____ / ____	\$ _____
Employment income, loans from parents, etc.	_____	_____
_____	____ / ____ / ____ to ____ / ____ / ____	\$ _____
Employment income, loans from parents, etc.	_____	_____

Provide evidence for each source listed that clearly documents the funds received and the date of receipt

16. List all financial accounts you held during the 12-month domicile period. Include savings accounts, checking accounts, brokerage accounts, credit card accounts, and all other accounts of any kind.

Institution	Type of Account	Original Source of amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

Provide copies of all monthly statements from these accounts during the 12-month domicile period

17. List all funds provided to you by your parents during the 12 month domicile period.

Month _____	Year _____	Amount _____
Month _____	Year _____	Amount _____
Month _____	Year _____	Amount _____

18. Beginning with the month one year before the term for which you are petitioning (your 12-month domicile period), list all your expenses.

	Tuition & Fees	Rent/Mortgage	Food	Additional Expenses*	TOTAL
Month 1	_____	_____	_____	_____	_____
Month 2	_____	_____	_____	_____	_____
Month 3	_____	_____	_____	_____	_____
Month 4	_____	_____	_____	_____	_____
Month 5	_____	_____	_____	_____	_____
Month 6	_____	_____	_____	_____	_____
Month 7	_____	_____	_____	_____	_____
Month 8	_____	_____	_____	_____	_____
Month 9	_____	_____	_____	_____	_____
Month 10	_____	_____	_____	_____	_____
Month 11	_____	_____	_____	_____	_____
Month 12	_____	_____	_____	_____	_____
				TOTAL EXPENSES	_____

*** Additional expenses include utilities, telephone, transportation, medical, recreation, insurance, child-care, books and supplies and all other expenses.**

If false information or falsified supporting documentation is included in this petition, the petition becomes void and any resultant in-state classification action based upon this petition becomes retroactively nullified.

I hereby swear/affirm that the answers given in this petition are accurate and complete, and that all the documents, attached hereto, are true and unaltered. If my circumstances change, affecting my tuition status, I agree to notify the Admissions & Records Office, in writing, within 15 days of such change.

Signature of Student

_____ Date: ____/____/____
 (Sign only in the presence of a notary)

Signature of Parent or Court-Appointed Legal Guardian Completing this Form

_____ Date: ____/____/____
 (Sign only in the presence of a notary)

Signature of Notary Public

SEAL

County of _____ State of _____ My commission expires _____
 Sworn and subscribed to me this _____ day of _____, 20 _____

FOR OFFICE USE ONLY

Approved Disapproved Decision made by: _____

Reason:

Date: ____/____/____ Term Approved: Fall ____ Spring ____ Summer ____

Parent(s) Statement for Minors Claiming Emancipation

I (We), _____, the parent(s) of
(minor) _____ have entirely surrendered the right to care, custody, and earnings of this
minor as of ____ / ____ / _____. As of and since that date, I (We) have made no provision for the financial support of
this minor child. The last tax year for which he or she was claimed by me (us) as a state or federal income tax exemption
was _____, and he/she will not be so claimed in this or any subsequent years. The only support I (we) provided to this
minor since emancipation has been _____.

I (We) do not intend to resume financial support in any manner. I (We) have included copies of the first page of all federal
income tax returns covering the year(s) of emancipation. The emancipation referred to herein is an absolute emancipation
for all purposes whatsoever. I (We) agree that if periodic reexamination of the minor child's status as an emancipated
minor reveals that he or she is no longer emancipated, he or she may be subject to retroactive reclassification as a
nonresident for tuition purposes. I (We) understand that supporting the minor or claiming the minor as a tax exemption will
provide evidence for reclassification.

Each parent must sign, even though only one may have legal custody.

Signature of Parent

Date: ____ / ____ / ____
Month Day Year

Signature of Notary Public

SEAL

County of _____ State of _____ My commission expires _____
Sworn and subscribed to me this _____ day of _____, 20 ____

Each parent must sign, even though only one may have legal custody.

Signature of Parent

Date: ____ / ____ / ____
Month Day Year

Signature of Notary Public

SEAL

County of _____ State of _____ My commission expires _____
Sworn and subscribed to me this _____ day of _____, 20 ____