

# the **AQIP** newsletter

Community College of Denver  
October 2008

The **9** AQIP touchstones are:

1. Helping Students Learn
2. Accomplishing Other Distinctive Objectives
3. Understanding Students' and Other Stakeholders' Needs
4. Valuing People
5. Leading and Communicating
6. Supporting Institutional Operations
7. Measuring Effectiveness
8. Planning Continuous Improvement
9. Building Collaborative Relationships

## AQIP Update

By: Claire Miller

As you have heard, we are having an AQIP Quality check up visit in March of 2009 (3/18/09 - 3/20/09). We can get ready for this visit by knowing what our accreditation process is and becoming involved. You can volunteer to be a part of one of the nine categories (Touchstones):

*These are the nine categories that were addressed in the systems portfolio. As a school, committees will be formed to represent each of the categories.*

*As a committee you will look at the relationship of this category for all of us at CCD. You will also read what was written by CCD at the time (2005), and you will look at the feedback items. As a member of your CCD community you can determine what has been done, and what should be done. In March during the check up visit, all of us should be able to convey to our visitors that we understand, and we are doing something about it.*

*We must acknowledge and continue the great work that has already begun toward updating the categories.*

## Next Meeting:

Tuesday October 14  
3-4 pm SO 214



## AQIP Liaison

Claire Miller,



## Committee Meeting Schedules

**HELPING STUDENTS LEARN** -  
Tuesday October 14  
3-4 pm Room SO 214

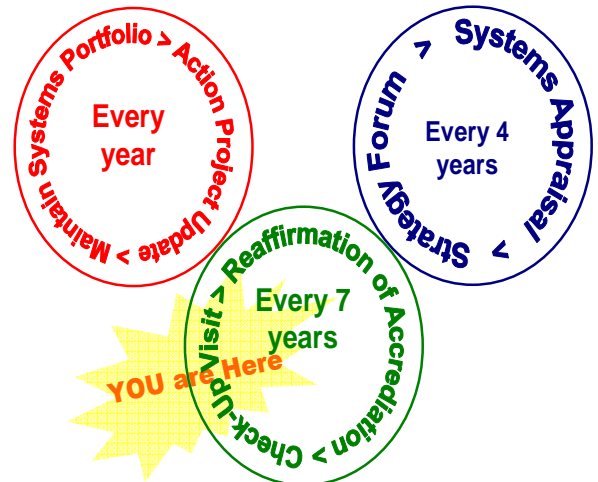
**ACCOMPLISHING OTHER DISTINCTIVE OBJECTIVES** -  
Wednesday October 15 3-4 pm  
Room SO 214

**VALUING PEOPLE** - Thursday  
October 16  
3-4 pm Room TBA

**STUDENTS' AND OTHER STAKEHOLDERS' NEEDS** -  
Tuesday October 21 3-4 pm  
Room SO 214

**LEADING AND COMMUNICATING** -  
Wednesday  
October 22 3-4 pm Room SO 214

**SUPPORTING ORGANIZATIONAL OPERATIONS** - Thursday  
October 23 3-4 pm Room TBA



**MEASURING EFFECTIVENESS** - Tuesday  
October 28  
3-4 pm Room SO 214

**PLANNING CONTINUOUS IMPROVEMENT** -  
Wednesday October 29 3-4pm Room SO 214

**BUILDING COLLABORATIVE RELATIONSHIPS** - Thursday October 30 3-4 pm Room TBA

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Look over these descriptions and look over the schedule of meetings. Please email [claire.miller@ccd.edu](mailto:claire.miller@ccd.edu) and let me know which category/ committee you would like to be a part of.

**AQIP Category One, HELPING STUDENTS LEARN, focuses on the design, deployment, and effectiveness of teaching-learning processes that underlie your organization's credit and non-credit programs and courses, and on the processes required to support them.**

- The questions that the Institution should be able to answer are:  
What are your goals for student learning and shaping an academic climate? What are your key credit and non-credit instructional programs, and educational systems, services, and technologies that directly support them?

**AQIP Category Two, ACCOMPLISHING OTHER DISTINCTIVE OBJECTIVES, addresses the key processes (separate from your instructional programs and internal support services) through which you serve your external stakeholders — the processes that contribute to achieving your major objectives, fulfilling your mission, and distinguishing yours from other educational organizations.**

- What key organizational services, other than instructional programs, do you provide for your students and other external stakeholders? What programs do you operate to achieve them? What do we do for students "outside" of the classroom.

**AQIP Category Three, UNDERSTANDING STUDENTS' AND OTHER STAKEHOLDERS' NEEDS, examines how your organization works actively to understand student and other stakeholder needs.**

- What are the short- and long-term requirements and expectations of the current student and other key stakeholder groups you serve? Who are your primary competitors in serving these groups?

**AQIP Category Four, VALUING PEOPLE, explores your organization's commitment to the development of your faculty, staff, and administrators.**

- What are your administrative, faculty, and staff human resources? What key factors determine how you organize and use them?

**AQIP Category Five, LEADING AND COMMUNICATING addresses how your leadership and communication processes, structures, and networks guide your organization in setting directions, making decisions, seeking future opportunities, and communicating decisions and actions to your internal and external stakeholders.**

- What strategies align your leadership, decision-making, and communication processes with your mission and values, the policies and requirements of your oversight entities, and your legal, ethical, and social responsibilities?

**AQIP Category Six, SUPPORTING ORGANIZATIONAL OPERATIONS, addresses the organizational support processes that help to provide an environment in which learning can thrive.**

- What strategies align your key administrative support goals with your mission and values? What services, facilities, and equipment do you provide to achieve them?

**AQIP Category Seven, MEASURING EFFECTIVENESS, examines how your organization collects, analyzes, distributes, and uses data, information, and knowledge to manage itself and to drive performance improvement.**

- What determines the data and information you collect and distribute? What information resources and technologies govern how you manage and use data?

**AQIP Category Eight, PLANNING CONTINUOUS IMPROVEMENT, examines your organization's planning processes and how your strategies and action plans help you achieve your mission and vision.**

- What are the key commitments, constraints, challenges, and opportunities with which you must align your organization's short- and long-term plans and strategies?

**AQIP Category Nine, BUILDING COLLABORATIVE RELATIONSHIPS, examines your organization's relationships – current and potential – to analyze how they contribute to the organization's accomplishing its mission.**

- What key partnerships and collaborations, external and internal, contribute to your organization's effectiveness?